



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: May 18, 2025
TIME: 7:00pm (called order at 7:06pm)
LOCATION: Coon Rapids Ice Center

Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input type="checkbox"/> , Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input checked="" type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	
Guests: Michelle Clark (Gambling Assistant Manager), Maddie Trepanier	
<i>*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.</i>	



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Agenda items & meeting minutes

Please refer to the Motions Made section for details on the motions made regarding agenda items noted with an asterisk (*).

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call: 7:06pm
Agenda *	Tia Duhamel	May 2025 *
Prior Month Minutes *	Tia Duhamel	April 2025 *
President & D10 Reports	Tia Duhamel	<p>PRESIDENTS REPORT</p> <ul style="list-style-type: none"> • Joe Carlin attended Hockey Directors conference • Missy Walicke attended Leader Excellence conference • Tia attended President's meeting <ul style="list-style-type: none"> ○ Talks of creating a C Bantam league for this season – minimum of 6 teams needed ○ D10 President's meetings are held in the off season in place of D10 meetings ○ Proposed hard registration dates from D10 are July 15 to August 15. Historically, CRYHA registers much later, posing challenges. The goal, per D10, is to standardize dates across associations to enable timely waiver approvals and to address issues like player shortages. ○ Coach, player, referee code of conduct – D10 is considering mandatory parent meetings within associations, not just for team managers. ○ Proposed removal of double suspension for district penalties. ○ Next Registrar meeting will be held in June. <p>SUMMARY OF D10 MEETING ON</p> <ul style="list-style-type: none"> • NA
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> • Significant Changes: None • Revenue Sources for April 2025: Gambling donations for March and April, Youth and Mite registration for summer programs, Misc. donations and sponsorships. • Employees (new/terminated/resigned): • Process and Controls: N/A • Identified Risks: N/A • Annual Audit (preparation, status, presentation): • Misc: With May and June left in the fiscal year, final payouts and the 2025/2026 budget are in progress. Tia suggested having a hockey ops meeting before June's Board meeting to review budget items.
Gambling Committee	Sue Erickson Tia Duhamel Kristin Hultquist Corrie Niska	<ul style="list-style-type: none"> • Reviewed/discussed the following: <ul style="list-style-type: none"> ○ Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements. • Accounting: <ul style="list-style-type: none"> ○ Reviewed/confirmed every aspect of the CRYHA Gambling Fund.
Gambling Report	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> • Significant Changes: NA • Gambling Sources (sources, sites, upcoming events, etc.) • Process and Controls: NA • Identified Risks: N/A • Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 5 Star rating • Annual Audit (preparation, status, presentation):



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		<ul style="list-style-type: none"> ○ Gambling Financial Review* ○ April 2025 gambling activities and related expenses * ○ Working on Workman's Comp Audit ● Misc: <ul style="list-style-type: none"> ○ Suggested donation to CRYHA of \$20K* ○ Suggested donation to SFYHA of \$5K* ○ Asking to purchase a camera for Oak Roads for \$1700 * ○ Date to discontinue assisting MC Garage – Suggesting July 31, 2025* ○ Hosted BINGO party at MC Garage for its anniversary. ○ Upcoming BINGO event is scheduled for Muddy Cow in June.
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none"> ● Wrapped up JCC, 27 registrations. Of those only 22 were CRYHA eligible players. ● Currently developing budget forecasts for the 2025-2026 season.
Admin Committee	Deb Pulskamp	<ul style="list-style-type: none"> ● Inquired about budget availability for board member jackets; Holly confirmed the expense is still budgeted. Topic will continue to be reviewed at the next scheduled Admin meeting in June. ● Coaches/Team Manager compensation – Board to bring ideas to next meeting ● Photographers
Hockey Ops Committee	Joe Carlin Tia Duhamel	<ul style="list-style-type: none"> ● Working through Co-op with SLP ● Posting coaching ads and sending out notifications to coaches with upcoming Level 4 certification expirations. ● SLP will host tryouts for the upcoming season ● SLP will adopt CRYHA's jersey policy: <ul style="list-style-type: none"> ○ SLP will shift from renting jerseys to adopting CRYHA's model: players will keep sublimated jerseys. White for home, likely aligning with what the high school currently has, and black for away. ● Jersey Numbers: <ul style="list-style-type: none"> ○ Second year players (Bantam/Peewees) will get top priority ○ Still finalizing the process for remaining players; options being considered include a lottery system or using birthdates for placement. ○ Even numbers for second years/Odd numbers for first years. ○ Jersey sizing dates will be announced in July; vendor selection is being finalized ● Corrie inquired about tournaments for the Co-op <ul style="list-style-type: none"> ○ Tournaments for upper teams are half booked as of May 18, 2025. ○ Six Peewee and four Bantam teams; current breakdown as follows: <ul style="list-style-type: none"> • Bantams: AA, A, B1, B2 • Peewees: A, B1, B2, B2, C, C ○ The associations have agreed to cover the costs of three tournaments: <ul style="list-style-type: none"> • Two out of town and one in town • Any additional tournaments beyond the three covered will be funded by the team/team's slush fund. ● As of May 18, 2025, the Girls Co-op is not yet fully approved. Tia sent the initial contract to the CRYHA board for review prior to its submission to D10 for final approval * <ul style="list-style-type: none"> ○ D10 requested a name change to avoid confusion, as the submitted name is already in use by OS. ○ Champlin has agreed to host tryouts this fall.
Unfinished business	Kristin/Tia	<ul style="list-style-type: none"> ● Election of Ex-Officio positions: Sponsorship Coordinator & Fundraising/Volunteer Coordinator ● Policy Updates for the 2025/2026 season (see attached) *



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		<ul style="list-style-type: none">○ No changes have been made to the Volunteer policy.○ Mite Player Payment Policy is tabled until June's Board Meeting.● Manager Compensation: At last month's board meeting Tim proposed providing compensation to team managers for their volunteer efforts.<ul style="list-style-type: none">○ The board will explore possible compensation options and discuss the matter again at the June Board meeting.● Red & Black Open Golf tournament scheduled for Friday June 27 at Del Green Golf Club (Chaska), benefiting Children's MN. Sponsorship levels range from \$250 to \$5000. The decision was made not to sponsor.● Logo needs to be sent to Jay for the Blue Ox trailer. Jocelyn will take the lead and reach out.
New Business	Tia Duhamel	<ul style="list-style-type: none">● Election of interim Recruitment & Retention Coordinator to serve until next annual meeting in March 2026. *● MN hockey is introducing a MN World Showdown Hockey Tournament: 12/31/25 - 1/4/26.<ul style="list-style-type: none">○ Currently accepting interest forms and then will make selections in the coming months○ Tournament will be held at multiple arenas throughout Minneapolis/surrounding areas○ Across the 5-day event participants will enjoy a variety of activities, events, and games, with a 7-game guarantee.○ Looking to get participation from across the country/world○ Boys and girls at all levels are eligible○ \$3150 for Squirts, \$3300 for Peewees and Bantams<ul style="list-style-type: none">• SLP has submitted interest forms for Peewee A and Bantam A○ At this time CRYHA will not be submitting interest forms for Squirts and 10U, as further clarification is needed regarding how it will impact game and tournament limits.
Good & Welfare		<ul style="list-style-type: none">● Champlin is requesting to roster the girls for the 2025/2026 season<ul style="list-style-type: none">○ In previous years Champlin & CRYHA split rostering○ CRYHA will return to the Co-op meetings to request that rostering be divided among all three associations, along with follow-up discussions regarding shared responsibilities in other areas.● Jocelyn will take Deb's place in the gambling meetings.● Next month's meeting will begin at 6:00pm to allow extra time for budgeting and season cost discussions. Food will be provided. Gambling meeting will start earlier, at 5:30pm.
Adjourned	Tia Duhamel	<ul style="list-style-type: none">● Time: 9:15pm *



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Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
Agenda: May 2025	Joe Carlin	Dan White	No	Yes
Meeting Minutes: April 2025	Nick Hanzlick	Dan White	No	Yes
Election Board Member – Interim 1 year Recruitment and Retention Nominee: Erik Trepanier Nominated By: Erik Trepanier	N/A	N/A	N/A	Yes
Election Ex-Officio Position: Sponsorship Coordinator Nominee: Maddie Trepanier Nominated By: Maddie Trepanier	N/A	N/A	N/A	No
Election Ex-Officio Position: Sponsorship Coordinator Nominee: Andrea Hatchitt Nominated By: Andrea Hatchitt	N/A	N/A	N/A	Yes
Policy Update: Payment Policy	Kristin Hultquist	Dan White	No	Yes
Policy Update: Financial Assistance	Kristin Hultquist	Dan White	No	Yes
Policy Update: Eligibility & Registration	Kristin Hultquist	Dan White	No	Yes
Policy Update: Travel Manager Policy	Kristin Hultquist	Dan White	No	Yes
Treasurer Report: April 2025 Financial Statements	Joe Carlin	Erik Trepanier	No	Yes
Gambling Report: April 2025 Gambling Activities/Related Expenses	Joe Carlin	Dan White	No	Yes
Gambling Report: June 2025 Estimated Gambling Activity and Expenses	Joe Carlin	Dan White	No	Yes
Gambling Report: April 2024/2025 Gambling Activity Comparison	Erik Trepanier	Dan White	No	Yes
Motion: Camera for Oak Roads Total Amount Approved: \$1700	Nick Hanzlick	Kristin Hultquist	No	Yes
Motion: Donation Gambling to CRYHA Total Donation Approved: \$20K	Jenni Gallipo	Erik Trepanier	No	Yes
Motion: Donation Gambling to SFYHA Total Donation Approved: \$5K	Joe Carlin	Dan White	No	Yes
Motion: Discontinue assistance with MC Garage on July 31, 2025	Nick Hanzlick	Dan White	No	Yes
Motion: Girls Co-op Contract between CRYHA, Champlin and Anoka	Kristin Hultquist	Joe Carlin	No	Yes
Adjournment: 9:15pm	Holly Bachman	Erik Trepanier	No	Yes



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Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet

As of April 30, 2025

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,943.81
11810 Spire Main Checking Account	194,481.29
Total Bank Accounts	\$311,425.10
Total Current Assets	\$311,425.10
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$311,425.10
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(158,947.24)
Net Revenue	188,548.85
Total Equity	\$311,425.10
TOTAL LIABILITIES AND EQUITY	\$311,425.10