

Palmer Hockey Association

PHS Hockey Booster Club

Minutes

Thursday, May 9th, 2024

PHS Cafeteria

- Members present: Don Goff, Tracey Hayes, Heather Hayes, Rusty Belanger, Richell Carmichael, Christi Goff, Tim Popowski, Jerod Perron, Johana McMahan, Leslie and Mario Swanson, and Deanna Anderson.
 - Jodi Von Gunten via phone.
- Meeting called to order at 6:45pm.
- Dan made a motion to approve the agenda. Tracey seconded. **Motion passed, no opposition.**
- Tracey made a motion to approve the April 10th, 2024, minutes. Dan seconded. **Motion passed, no opposition.**

- **Reports:**

- **Vice President**

- Battle of the Moose Cookoff:
 - Secured Pyrah's Pioneer Peak Farm for Saturday, July 6th, 2024.
 - The PHS Football Boosters agreed to cohost the event with us and paid the sanction fee in full so we could get started. (we will need to reimburse them for half).
 - More details under Old Business.

- **Treasurer**

- Please see the attached Treasurer Report submitted by Jodi.
 - Currently, we have a total of \$71,049.59 in our accounts (not including the income from the Parking Fundraiser).
 - Parking Fundraiser raised a total of \$6,175.58 (see attached breakdown in the report).
 - Hollan (PHS Athletic Director), still unavailable to reconcile the 23-24 season.
 - Dan motioned to accept the Treasurer Report as presented. Rusty seconded. **Motion passed, no opposition.**

- **Secretary**

- Will get with Amy and Deanna to finalize the jersey inventory before our next meeting.

- **Head Coach**

- Had a parent/player meeting for incoming freshman prior to this meeting. We had a great turnout, and he is excited for next year.
 - Thanked everyone for all their efforts to make the Parking Fundraiser a success.
 - Would like everyone to look through the Articles of Association (attached) and familiarize themselves with the basic functions of each position and how everything works.

- New Board, new learning curve. We all need to work together to make this a successful year for the players. Communication is the key.

Assistant Coach

- Excited to announce that we will be partnering with the Football team for the summer workouts this year.
 - Workouts will start May 20th, 2024.
 - Will send Heather a text for a Facebook post.
 - Will research if we need to have the players sign a waiver.

Travel Coordinator

- Not present. No report submitted.

President

- Thanked everyone for all their support this past weekend with the Parking Fundraiser.
 - Jeff's notes were great!
 - Need to find a way to gage the lines better next year.
 - We may not need to flag as many rows. We can paint the lines instead.
 - The staffing grid went okay. Really liked the overlap. Sunday hours can start a little later next year.
 - Connecting with the security guard at the Red Gate, first thing Saturday morning to discuss the flow of traffic, is a must.
 - Having a camper to count the money and take breaks in was great. Also, a must for the future.
 - Players were not just raising money; they were representing the team.
 - Overall, the weekend was a huge success.

- **Old Business:**

Parking Lot Fundraiser Recap

- Please see the Presidents report.

Logan House Fundraiser

- Heather read a text message and a SportsEngine message from Christine.
 - Richell noted that incoming freshman are not able to see the messages. We discussed creating a freshman email group to keep everyone informed.
- The tentative dates for the project will be May 27th – 31st, depending on the weather.
- Christine has created a signup sheet for volunteers.
 - There will be two shifts daily (8am-12pm) and (12pm-4pm), with four volunteer spots each.
- Jodi will ask Christine if a waiver is needed for liability.

Battle of the Moose Cookoff

- Please see the attached flyer (created by PHS Football Boosters).
- Cookoff will be on Saturday, July 6th, at Pyrah's Pioneer Peak Farm.
 - Timeline of events is on the flyer.
- The main fundraiser is The People's Choice (\$20 a ticket).

- AK BBQ Inc, will sponsor the Kids Cue – they will provide all the food and awards for it.
- Tracey is working with 3Bears to have all the steaks for the players competition either donated or discounted.
- Pyrah’s has been incredibly generous and is donating the location, and using the event as their Summer Kick Off (free advertising).
 - Pyrah’s has also offered us three dates in September, during their Fall Festival, to run a booth for donations. (September 14th, 21st, and 28th – from 12pm to 6pm).
 - Pyrah’s also offered Smokey Haze BBQ, a vendor spot at the Fall Festival as a fundraiser. Tracey and Heather will look into making pulled pork sandwiches for the Festival.
- Tracey is working with Ace Hardware and Allen & Peterson, to have a pellet grill and Yeti cooler donated for a raffle.
- We need silent auction baskets.
- We need players/parents to get sponsors.
 - Discussion on event only sponsors vs season sponsors.
 - Will create a letter giving the sponsor the option.
- The event will cost us \$1,250 out of pocket to get started, but we will make that back with Entry Fees and People Choice tickets.
- The PHS Football Boosters paid the initial \$350 Registration Fee for the sanctioned event. (We will need to reimburse them for half).
- Jodi will ask Lazy Moose Designs for a quote for hoodies with the Cookoff Logo.
- Christi Goff volunteered to do the Sponsor Thank You’s, for both the Football and Hockey Boosters, for the Cookoff.
- Dan made a motion to reimburse PHS Football Boosters, \$175 (half of the initial \$350 Registration Fee. Rusty seconded. ***Motion passed, no opposition.***
- Tracey made a motion to accept Pyrah’s offer of running a booth for donations at their Fall Festival, for three Saturdays in September. Heather seconded. ***Motion passed, no opposition.***

New Gaming Coordinator

- Dan explained the position.
- Heather will take the test.
- Jerod and Kara will also consider it.

Changing the Board Members’ Names on File with the State

- Not due until June. Jodi will work on it.

Review PHA Bylaws

- See Rusty’s report.

Jersey Inventory

- Heather is working with Amy and Deanna to finalize the jersey inventory before the next meeting.
- Since Silvertip recently sold, Christine is getting bids on embroidery from other businesses.

- **New Business:**

- **Fundraising Idea**

- Jerod Perron suggested having an epic yard sale during Colony Days (June 7-9th).
 - Sale would be donation based, and the players would man it.
 - Concern with not enough time to plan/organize the event before Colony Days.
 - Idea tabled for additional discussion. Possible Fall event.

- Heather made a motion to adjourn the meeting. Rusty seconded. ***Motion passed, no opposition.***

Meeting adjourned 7:45 pm.

Next meeting is June 4th, at 6:30pm, at the Valley Annex.

ARTICLES OF ASSOCIATION For Palmer Hockey Association

ARTICLE I ORGANIZATION

Section 1 Name

The Palmer Hockey association shall be referred to as PHA and is a non-profit organization.

ARTICLE II PURPOSE OF PHA

Section 1 Support Youth Hockey

- (a) Appreciation of the sport of hockey
- (b) Provide the opportunity for youth, especially high school age youth, to participate in hockey.
- (c) Build and maintain a hockey program at Palmer High School

Section 2 Charitable Purpose

- (a) The organization is organized and operated exclusively for charitable purposes within the meaning of Section 501(c)3 of the Internal Revenue Code.
- (b) Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on by; (1) an organization exempt from Federal income tax under Section 501(c)3 of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States internal Revenue Law); (2) an organization contributions to which are deductible under Section 170(c)2 of the Internal Revenue Code of 1954 (or the on the corresponding provision of any future United States Internal Revenue Law.)
- (c) Upon the dissolution of this organization, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed to a nonprofit fund, foundation, or corporation which is organized and operated exclusively for charitable, education, religious, and/or scientific purposes and which has established its tax-exempt status under Section 501(c)3 of the Code.

ARTICLE III MEMBERSHIP

Section 1 Eligibility

The membership of PHA shall be any person who wishes to help support or further the purpose of the organization. There shall be two types of membership as follows:

- (a) Participant: A participant member shall be a player who is duly registered in accordance with the requirements established by the Board of Directors. Participant members shall have no voting rights until reaching the age of 19. Once a participant reaches the age of emancipation he is entitled to vote on his own behalf
- (b) Regular: A regular member shall be a parent or legal guardian of a participant, or any other person who wishes to support the hockey program. Regular members may participate in all programs and projects of PHA and shall be allowed to vote on the management of the affairs of PHA.

Section 2 Fees

A registration fee may be established at the beginning of each season to cover the cost of players' insurance, registration fees with hockey association, and expenses of supporting the high school hockey programs.

BY-LAWS

ARTICLE I MEETINGS

Section 1 General Membership

Monthly meetings of general membership shall be held on the first Tuesday of the month at a time and place specified by the president or designee. Adequate notice shall be given to each member if there is a change in meetings. There will be no quorum requirement and no proxy voting. All general membership meetings shall be open.

Section 2 Committee Meetings

Standing committee meetings are open to the general membership.

Section 3 Board Meetings

Board meetings will be held the Third Tuesday of each month. The general membership is welcome to attend but has no voting status.

ARTICLE II BOARD OF DIRECTORS

Section 1 Officers

- (a) **President** - The President shall fix the time and place of regular meetings, call and preside at general meetings, call any necessary special meetings, recommend responsibilities to the various officers, and coordinate the efforts of the officers and members. The President shall exercise the powers of the Board of Directors when an immediate matter renders it impossible to obtain a vote of the Board of Directors (due to emergencies, etc.) The President shall be the representative to Palmer High School on issues concerning PHA.
- (b) **Vice President** - The Vice President shall attend general, board and membership committee meetings and preside at general meetings in the absence of the President. The Vice President shall maintain communication with and work closely with local school and governmental agencies as directed by the Board of Directors. The Vice President shall be the alternate representative to meeting involving issues concerning PHA and make reports to the Board. The Vice President shall serve in the absence of the President.
- (c) **Secretary** - The Secretary shall serve as corresponding and recording secretary, being responsible for keeping the minutes of all general membership and board meetings, maintaining the current records, correspondence, and files of PHA.
- (d) **Treasurer** - The Treasurer shall safely keep an account for all monies and funds which shall be received by the PHA and shall deposit the same to the credit of the PHA. The Treasurer shall keep an account of all receipts and disbursements and shall render the PHA a statement to the general membership at each monthly meeting, in such detail as it shall fully and accurately reflect the financial activities of that PHA. Such a statement shall reflect the most recent end-of-month financial status at the time of call. The Treasurer shall collect the funds and disburse them for expenses which have been budgeted and otherwise approved by the PHA. All disbursements except the petty cash shall be made by check bearing at least two signatures, one of which must be the Treasurer, the other shall be an elected officer. The Treasurer shall be responsible for submission, in a timely manner, of all financial reports of the PHA required by law to maintain our non-profit status under Section 501(c)3 and to the Financial Committee for annual audit the last week of March.
- (e) **Other officers** may be appointed, and their duties determined by the Board of Directors as the need arises.

Section 2 Board Composition

All of the elected and appointed officers together with the Head Coach and the Assistant coach shall constitute the Board of Directors. The President shall serve as Chair of the Board of Directors.

Section 3 Powers of the Board

The Board of Directors shall have the power to:

- (a) Authorize all expenditures. PHA shall not be liable for any expenditures that are not authorized. The person or persons making unauthorized expenditures shall not be reimbursed.
- (b) Remove by two-thirds majority vote any officer who does not fulfill their duties.
- (c) Temporarily (until a general election can be held) fill vacancies on the Board of Directors
- (d) Appoint sub-committees or otherwise employ individuals for the handling of specified business.
- (e) Have immediate access to all books and records pertaining to the operation PHA.
- (f) To delegate specific powers to committee chairs or individual members of the Board.

Section 4 Elections

The Officers shall be elected by a majority vote of the membership in attendance at the annual meeting. Any member not in arrears may make nominations. Only those members whose annual dues or assessments, if any, have been paid are eligible to vote. In the event that there are more than two candidates for an office, and none receives a majority vote, the nominee receiving the greatest number of votes shall take office. The outgoing President or the Past President shall be responsible for the installation of the incoming officers.

Section 5 Term of Officers

All of the officers shall serve one-year terms or until their successors are elected. No member shall hold more than one office at a time.

Section 6 Board Meetings

The Board of Directors may meet prior to general meetings. A quorum shall be three officers and there shall be no proxy voting.

ARTICLE III FISCAL YEAR

Section 1

The general meeting held in March shall be the meeting for the purpose of electing officers, end of year banquet, and establishing programs for the coming season.

Section 2

The accounting year shall commence on April 1, and end on March 31 of the following year. The Board of Directors shall appoint members to audit financial records and verify all paperwork necessary to maintain the tax-exempt status. This committee shall be referred to as the Financial Committee. The Finance Committee shall complete the annual audit in the last week of March.

ARTICLE IV PARLIMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the Association in all cases to which they are applicable.

ARTICLE V AMENDMENT OF BY-LAWS

These by-laws may be amended only by a majority of the general membership present after a seven (7) day notification period between presentation and vote.

ARTICLE VI DISSOLUTION

Upon the dissolution of the Palmer Hockey Association the disposition of net proceeds from charitable gaming conducted under AS 05.15 will go to a permittee, other than a multiple-beneficiary permittee.

Amendment to By-laws approved by majority vote this ____ day of _____, 20 . , at Palmer, Alaska

_____ President

Amended 5-9-2024, President Dan Goff

Amended 10-13-2019, President Kevin R Johnson

Adopted 11-5-81; President C.R. Anderson & **M.M.** Bouwens

Amended 9-15-82; President Jack W. Jordan

Amended 9-15-89, President Jack W. Jordan

Treasurer Report May 2024

Grant Aviation Gathering Parking Fundraiser

Accounts

Main \$53,323.80

Travel \$ 4,381.67

Emergency \$10,003.32

Gaming \$3,340.80

Total \$71,049.59

Gross Parking Fee Revenue

Day	Cash	Card	Total
Friday	\$ 4,500.00	\$ 737.85	\$ 5,237.85
Saturday	\$5,857.60	\$ 953.62	\$ 6,811.22
Total	\$10,357.60	\$1,691.47	\$12,049.07

Attached is the break down for the Airman Parking Lot fund Raiser

Day	Total
Saturday	\$1027.00
Sunday	\$410.00
Grand total Donation	\$1,437.00

Credit Card Fees

Day	Fee
Friday	\$ 37.85
Saturday	\$ 20.73
Total Fee	\$ 58.58

Total Cash Given was \$10,621.80

Total received \$12,025.80

$$11,098.27/2 = 5549.14 + 259 + 63.44 = \$ 6175.58$$

$$\$6175.58 - \$13.75 = \$6161.83 \text{ paid to Moore}$$

2024

Great Aviation Gathering Parking Fundraiser

Gross Parking Fee Revenue

Day	Cash	Square	Total
Saturday	\$ 4,500.00	\$ 787.05	\$ 5,287.05
Sunday	\$5,857.60	\$ 553.62	\$ 6,412.42
Total	\$10,357.60	\$1,340.67	\$ 11,698.27

Total Donations

Day	Total
Saturday	\$ 172.00
Sunday	\$ 91.00
Grand total Donation	\$ 263.00

Credit Card Fees

Day	Fee
Saturday	\$ 37.95
Sunday	\$ 26.38
Total Fee	\$ 64.33

Total Cash Given was \$10,621.80

Total received \$12,026.80

$11,698.27/2 = 5849.14 + 263 + 63.44 = \$ 6175.58$

$\$6175.58 - \$1340.67 = \$4834.91$ paid to Moose

6:09



online.mvfcu.coop

Account summary **\$71,149.67 total**

Ungrouped Accounts **\$71,149.67 total**

SHARE DRAFT ACCOUNT XX7155 - S:77 -

Checking

\$53,323.80

Available balance

\$53,323.80

Current balance



PRIMARY SHARE ACCOUNT XX7155 -

S:99 - Savings

\$0.02

Available balance

\$25.02

Current balance



SHARE DRAFT ACCOUNT XX7156 - S:77 -

Checking

\$4,381.67

Available balance

\$4,381.67

Current balance



PRIMARY SHARE ACCOUNT XX7156 -

S:99 - Savings

\$0.02

Available balance

\$25.02



6:09



online.mvfcu.coop



Current balance

SHARE DRAFT ACCOUNT XX7157 - S:77 -

Checking

\$10,003.32

Available balance

\$10,003.32

Current balance



PRIMARY SHARE ACCOUNT XX7157 -

S:99 - Savings

\$0.02

Available balance

\$25.02

Current balance



SHARE DRAFT ACCOUNT XX7158 - S:77 -

Checking

\$3,340.80

Available balance

\$3,340.80

Current balance



PRIMARY SHARE ACCOUNT XX7158 -

S:99 - Savings

\$0.02

Available balance

\$25.02

Current balance





Checking

\$4,381.67

Available balance



\$4,381.67

Current balance

PRIMARY SHARE ACCOUNT XX7156 -

S:99 - Savings

\$0.02

Available balance



\$25.02

Current balance

SHARE DRAFT ACCOUNT XX7157 - S:77 -

Checking

\$10,003.32

Available balance



\$10,003.32

Current balance

PRIMARY SHARE ACCOUNT XX7157 -

S:99 - Savings

\$0.02

Available balance



\$25.02

Current balance

SHARE DRAFT ACCOUNT XX7158 - S:77 -

Checking

\$3,340.80

Available balance

