

# North Branch Youth Tackle Football

**Date:** 2023-05-22

**Location:** Tailgators

**Meeting called to order:** 6:47PM

## **Members Present:**

Officer Roll Call

President	James Robillard	X
Vice President	Nick Reynolds	
Treasurer	Ed Determan	X
Secretary	Luke Anderson	X
Covid Director	Paul Schneidewind	
Equipment Director	Jennifer Schmitz	X
Equipment Director	Danny Hunter	
Fundraising Director	Gina Dufek	X
Coach Advocate	Bruce Konrad	

## **Additional Attendees:**

No Additional Attendees

Issue or Topic: 1	Review/Approve Minutes from 2023-02-20 Meeting
Discussion:	1.) Motion to approve minutes. Unanimously Approved.
Action Items:	1.) James/Luke to post minutes to website.

Issue or Topic: 2	By-Laws
Discussion:	1.) Need a committee to review and recommend changes to by-laws.
Action Items:	1.) Paul and Jennifer to meet out of board to make updates. Provide board with recommended changes.

Issue or Topic: 3	Portable Scoreboard
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Discussion:	1.) Price for Scoreboard like Forest Lakes \$4815.00 from AIM electronics. 2.) Rental Price was \$150.00 per weekend, and we are responsible for pickup and drop off from AIM electronics. 10250 Valley View Rd, Suite 147 Eden Prairie, MN 55344
Action Items:	1.) Luke to secure rental of scoreboard during season. 2.) Need someone to train referees on how to use it.

Issue or Topic: 4	Hockey Tryouts
Discussion:	1.) Need to be in coordination with youth football. Hockey tryouts are usually the last weekend of September. This year should be Sept. 28th through Oct. 2nd.
Action Items:	N/A

Issue or Topic: 5	"How-to" Guide for Coaches
Discussion:	1.) Come up with a guide for new coaches on practice plan, drills, game prep etc.
Action Items:	1.) Robillard is in the process of refining one for North Branch Coaches.

Issue or Topic: 6	Facebook Page For Youth Football
Discussion:	1.) Created and currently being updated by James/Jennifer
Action Items:	N/A

Issue or Topic: 7	Equipment Inventory
Discussion:	1.) Where are the helmets? 2.) Selling current inventory of pants.
Action Items:	1.) James to check on refurbished helmet delivery date. 2.) Pants are \$20.00 per pair of pants to be sold at Fitting.

Issue or Topic: 8	Concessions
Discussion:	1.) Develop a system for concessions to be run at the middle school field on game days. Volunteers to run booth, what will the booth consist of etc. * 3 home games with concessions* 2.) Motion to approve the purchase of tent, table, tubs and portable grill. Vote passed unanimously. 3.) Percolator for coffee to be borrowed initially. 4.) Volunteer Incentive program a.) Decide on volunteer / dibs program b.) Decide on "money back" program. c.) i.e., -10% next year sign up.

Action Items:	<ol style="list-style-type: none"> <li>1. Gina to coordinate with middle school janitor group regarding Trash Bins.</li> <li>2. Power use?</li> <li>3. James to check with varsity baseball on how they run concession.</li> <li>4. Ed to check with St. Greg's for Coffee pot!</li> <li>5. Ed to check with school/city if we need a permit for concessions?</li> <li>6. James to check with Traveling Baseball to split costs of concession equipment/supplies.</li> <li>7. Parent Incentive program?</li> </ol>
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Issue or Topic: 9	Mid-Summer Parade
Discussion:	1.) Create a committee to look at football participation in midsummer parade in 2024.
Action Items:	1.) N/A - tabled until end of season meeting.

Issue or Topic: 10	Financial Report
Discussion:	<ol style="list-style-type: none"> <li>1.) Recent Expenses League Insurance to Secure (\$801.00)</li> <li>2.) Upcoming Expenses FLAAA League Fees - \$4,080.00 (\$1,360 per team) North Suburban League Fees - \$3,000 (\$1,500 per team) DQ Cards - \$1 per card for each card we receive from DQ (~\$3,000) USBank fees - \$4,000 (\$800 per team)</li> <li>3.) Motion to approve purchase of Quicken for NBYTF (~\$50 annually). Approved unanimously.</li> </ol>
Action Items:	1.) James to purchase Quicken for NBYTF laptop.

Issue or Topic: 11	Scholarship Applications
Discussion:	1.) Motion to approve current applicants for full scholarship. Motion passed unanimously.
Action Items:	1.) James to create discount codes and contact applicants.

Issue or Topic: 12	Kick off Camp July 30th
Discussion:	1.) Need one or two camp coordinators to work with volunteers, setup and running the camp. Ed Determan volunteered to be one of the coordinators.
Action Items:	<ol style="list-style-type: none"> <li>1.) James to send Ed the camp setup and drill information.</li> <li>2.) Ed to get in touch with youth coaches and coach Voss to get volunteers to run the camp.</li> </ol>

Issue or Topic: 13	Fundraising
Discussion:	1.) Question on when the DQ cards will be available. Gina indicated that we can order as many as we want and pay for them as we use/sell them during the season.
Action Items:	N/A

Issue or Topic: 14	Coach Applications
Discussion:	1.) There are currently no "head" coaches signed up for 4th, 7th and 8th grade.
Action Items:	1.) James to reach out and ask for parents to fill out online coach application form.

Issue or Topic: 15	Equipment Fitting
Discussion:	<p>1.) Expect to have this done the week after July 4th. Need to arrange equipment to be moved to location of fitting so players will get their equipment the day of fitting.</p> <p>2.) For weights, official weigh-in will be done during fitting. Notices sent to those players "just over" weight restriction for 4-6th... can re-weigh in August.</p>
Action Items:	<p>1.) James to check with tailgaters for fitting site.</p> <p>2.) Need to find trailer(s) and volunteers to haul equipment to/from storage.</p>

Issue or Topic: 15	School Flyers (Friday folder)
Discussion:	1.) Flyers printed and proved to school (Gina) for handout.
Action Items:	1.) James to pay invoice for printing at Post Haste