* Create an email describing why your group/skater is fundraising.
* Use your contact list to send out this email, directing your friends and family to the Evergreen Industry website where they can shop online and pay direct, via credit card.
* You can list a beneficiary (skater selling) and the profit can go directly to the seller.
* All items are shipped DIRECTLY from Evergreen Industry’s plant, to the recipient of the sale, between Thanksgiving and the first week of December.
* Within the cost of each product is a pre-determined profit of $10 for the skater.
* There are 8 items to purchase.
* Once all orders are totaled, Evergreen will provide BYHA a detailed report with payment to skater accounts for items ordered by mid-January.

1. Go to [www.evergreenindustries.com](http://www.evergreenindustries.com)
2. On the heading listings, go to Products and Cost
3. In the dropdown menu, you will click Friends and Family
4. It will ask for a customer code. Enter **BUFFAL**
5. Shop!
6. Just before checkout, it will ask for a beneficiary (skater name will be entered here).
7. Credit card information will be entered.
8. Click Submit
9. Orders will ship between Thanksgiving and first week of December.
10. Do not include items sold via Direct Sales (website) on your Master Order form please.

\*\*\*Credit will be issued by Evergreen Industry to BYHA skater accounts approx. mid-January.   
\*\*\*Store opens September 1st.