

CGAA Main Board Meeting Minutes

Sunday April 14th, 2019

Start Time: 7:06 PM

Action items are listed in red beneath each division/person

Attendance:

Dan Harrison - President, Main Board
Justin Langbehn - Vice President, Main and Treasurer, Football
Kim DeVann - Treasurer, Main Board
Tina Clark – Bookkeeper
Mary Perren – Gambling Manager, Main Board
Diane Jen - Gambling
Amanda Perren –Secretary, Main Board
Dan Smoot - President, Football
Amanda Albert – President, Softball
Tim Kaplan – President, Baseball
Steve Frosch – President, Hockey
Mike Maxwell - President, Volleyball
Mike Krech – Soccer
Shay Cleary - President, Lacrosse

Absent:

Chris Gargaro -President, Basketball

Guests:

Phil Kuemmel Softball Coach Loshek: Baseball Coach McGowen

Guest: Phil Kuemmel; Softball Coach: some inj, 4-0 so far. fun to see kids come thru program & Baseball Coaches: couple outside games so far; players voln @ handicap basketball tournament; coaches forum; Fundraisers between two school to help support local families. Athletic awards has been moved to Thursday May 30th 6:30. CGAA Rep to give out scholarships would be nice. Scholarships @ 7:30. Curently hiring for a Strength & Conditioning coach

President: Dan Harrison

- **MSP:** Approve March minutes- Langbehn: Smoot
- Website: Now under CGAA domain: CGAA.US transfer is done
 - Get documents (tryout, procedures, etc): into the Google Suite so everything is in one location
- **Forward Allied Charities email to CGAA to get out to reps**
- **Disbursement Discussion (SEE BELOW IN NEXT MEETING AGENDA)**
- **Email Spreadsheet for disbursement**
- **Talk to Randy re: stipend/board member**
- By-Laws from state - reviewing so we can get CD figured out
 - will need to update...
 - Before end of annual year
- Lisa is still documenting procedures in Gambling - this can be a shared document
 - Will also work with Tina
- Working w/MYAS to find out what local associations need - open up communications between associations.
- Are there any purchases we need to make to improve gambling

Amanda: **Get names of who owns each divisions domains.**

Bookkeeper: Tina Clark

- Get registration #s for last year to Dan for disbursement.
- Get expenses to Dan for last year for disbursement
- 3 W9s from Baseball
- Need minutes from each division
- Open Items report - working on : Most were covered in Treasurer's meeting
- Still need to clean up some Hockey Power Pays

Treasurer: Kim DeVaan

- check acct \$781,094.76
- **MSP:** Operating costs not to exceed \$2500-Kim DeVaan: smoot
- Get expenses to Dan for last year
- Treasurer's mtg - most divisions showed or had made contact prior to meeting
 - Divisions are pretty close to budget, or know the reason for discrepancies - mainly registrations at this point
- **MSP:** Main board will loan Lacrosse no more than \$2000 for startup expenses. This loan will be repaid into CGAA Mainboard account DeVaan: Smoot

Gambling: Mary Perren (See attached pdf for **MSP**)

- Reviewing gambling sites
- IRS Refund for \$1700 - W2s
- Get a dollar amount for disbursement and why that number
- Don't go into YSB office
- Purse Bingo - April Soccer; May Lacrosse
- Are there any purchases we need to make for gambling?
- Muddy Cow was only open for 5 days in March

Motion to pay: State of MN	\$49,415.00	<i>Gambling Tax</i>	MSP/ Perren: Kaplan
Motion to pay: Youth Services Bureau	\$1,440.62	<i>corporate rent A-1</i>	MSP /Perren: Langbehn
Motion to pay: Century Link not to exceed	\$150.00	<i>CGAA phone bill A-1</i>	MSP /Perren: Langbehn
Motion to pay: CGAA Main Board not to exceed	\$2,000.00	<i>Expense A-1</i>	MSP /Perren: Smoot
Motion to pay: City of Newport not to exceed	\$1,725.25	<i>City Contribution A-10</i>	MSP /Perren: Albert
Motion to pay: Park Lacrosse	\$1,317.60	<i>Fundraiser A-7</i>	MSP /Perren: Maxwell
Motion to pay: Park Sr. Night Party	\$169.28	<i>Fundraiser A-7</i>	MSP /Perren: Smoot
Motion to pay: CGAA Soccer	\$2,333.31	<i>Fundraiser A-7</i>	MSP /Perren: Kaplan
Motion to pay: Park Softball	\$1,427.40	<i>Fundraiser A-7</i>	MSP/ Perren: Albert
Motion to pay: Pee Wee International	\$494.10	<i>Fundraiser A-7</i>	MSP /Perren: Frosch
Motion to pay: CGAA Lacrosse	\$311.10	<i>Fundraiser A-7</i>	MSP /Perren: Maxwell
Motion to pay: City of St. Paul Park	\$300.00	<i>Expense A-1</i>	MSP /Perren: Kaplan
Motion to pay: State of MN License Fee	\$1,350.00	<i>Expense A-1</i>	MSP /Perren: Smoot

Hockey: New President; **player fee discussion W/Tina**; season wrapped up; board changes; ran 9 tournaments last year- too much so they are reviewing; **Tina needs help cleaning up some Power Pays; Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Basketball: **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Baseball: videos on website from coach for arm care/progression; working w/**Park** coach to develop at younger age; **get 3W9's to Tina**; Capital Improvements: cage covers, fences on Baselines @ CGMS; registrations are down; Kick off about May 1st; **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Volleyball: season ended; will try to get coaches to come back-coach continuity important; 2 board members stepping down; **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Softball: clinics are starting; trying to work on specialty positions; late in-house registrations; registrations are down; kick off about a month out; fence grey cloud #2; Nat'l tournament end of July; **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Soccer: RWTW cancelled low interest; will still host tournaments; spring soccer is starting next week; **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Football: Spring season starts in about 4 weeks; MN Vikings are coming in last week; **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

Lacrosse: registrations from 44 to 97! This increased expenses; look up rules of play; discussion of annual meeting/board elections; Armory has been great for indoor space - high school kids have been helping w/practice; seasons starting soon - girls in a week or two; boy summer-not spring; need coaches; Have Park coaches write up practice plans; **Don't go into YSB office; Come to May meeting with disbursement ideas!!! See BLUE text in Next Meeting Agenda Items**

MSP: Meeting adjourned 9:09, Dan Harrison - Langbehn

NEXT MEETING AGENDA ITEMS:

Disbursement Discussion: **Come with IDEAS!!! Don't be a "Yes man"**

Gambling: What \$ and why - don't forget to budget for audits

How to split profit disbursements

- Current set up: total dollar amount divided into three equal amounts:
 - One Third: equally divided among divisions
 - One Third: divided by percentage of athletes participating
 - One Third: divided by the cost of the division expenses
- Should CGAA keep a portion of disbursement capital improvements like: scoreboards, bleachers,

Should there be set rules for length of time division is involved with association?

Should there be a rule for the attendance of the division at main board meetings?

Should this be an annual vote?

- At annual meeting?

When would disbursement happen?

For ANY capital improvements there should be press coverage and let gambling sites know what we have done w/\$

Estimated gambling expenses for April 2019							
LOCATION	Park Place	Cloverleaf	Opinion Brewery	Carbone's	Jct 70	Muddy Cow	Total
RENT	\$3,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$1,750.00	\$5,000.00	\$19,750.00
PAYROLL	\$3,100.00	\$3,100.00	\$2,500.00	\$3,100.00	\$8,500.00	\$3,100.00	\$23,400.00
MISC EXP	\$1,500.00	\$2,000.00	\$1,000.00	\$1,000.00	\$3,000.00	\$2,000.00	\$10,500.00
OTHER	\$2,000.00	\$500.00	\$500.00	\$500.00	\$2,000.00	\$1,500.00	\$7,000.00
SITE TOTAL	\$9,600.00	\$10,600.00	\$6,500.00	\$7,100.00	\$15,250.00	\$11,600.00	\$60,650.00
COMBINED SITE TOTAL		\$60,650.00					
STATE TAX		\$2,000.00					
MONTHLY REGULATORY FEE		\$700.00					
TOTAL ESTIMATED EXPENSES		\$86,750.00					

Motion that these estimated expenses be approved.

MSP Perren/Smoot

TAX RETURN FOR MONTH & YEAR:	Mar-19
Paper Bingo Gross Reciepts	\$27,572.00
Bingo Prizes Paid	\$14,349.00
Net Reciepts	\$13,223.00
Raffle Gross Reciepts	\$2,400.00
Raffle Prizes Paid	\$1,200.00
Raffle Net Reciepts (50/50)	\$1,200.00
Paddletickets Receipts	\$6,030.00
Paddletickets Prizes	\$3,170.00
Paddlewheel Net (Meat Raffle)	\$2,860.00
Interest	
Gross Pull Tab Receipts	\$640,486.00
Pull Tab Prizes Paid	\$543,777.00
Net Pull Tab Receipts	\$96,709.00
Gross Elec Pulltabs	\$238,476.00
Prizes Elec Pulltabs	\$205,177.00
Net Elec Pulltabs (2 sites)	\$33,299.00
Net Receipts	\$147,291.00
8.5% Tax	\$1,469.00
Combined Receipts Tax	\$46,802.00
Raffle Tax Credit	
Board Fee .125% of Gross Profit	\$1,144.00
Total Taxes Paid this month	\$49,415.00
Gross Profit After Taxes	\$97,876.00
Total Allowable Expenses	\$45,533.00
Profit for Park Place	\$16,426.39
Profit for Cloverleaf	\$14,905.75
Profit for Opinion Brewry	\$2,346.76
Profit for Carbone's	\$8,379.91
Profit for Junction 70 Grille	\$30,837.12
Profit for Muddy Cow	(\$2,053.50)
Total Profit	\$70,842.43

Checkbooks balance: \$223,765.84

Start Banks	
Park Place	\$14,100.00
Cloverleaf	\$5,100.00
Opinion Brewery	\$3,100.00
Carbone's	\$6,700.00
Jct 70	\$6,300.00
Muddy Cow	\$10,600.00
Totals	\$45,900.00

March-19	
Lawful Purpose Expenditures	
Taxes	30,915.00
Charitable	6,969.09
Total	37,884.09

Year	
Mar-18	\$58,372.54
Mar-19	\$70,842.43
Difference	\$12,469.89

Comparison of Site combined PT & E-tabs net sales					
	Last Year	This Year		Last Year	
Site deposits	Mar-17	Mar-18	Difference	Apr-18	May-18
Park Place	\$19,103.55	\$20,060.85	\$957.30	\$19,280.65	\$20,297.00
Cloverleaf	\$20,981.00	\$15,286.00	(\$5,695.00)	\$11,117.00	\$15,002.00
Opinion Brewry	\$2,966.00	\$0.00	(\$2,966.00)		\$0.00
Carbone's	\$0.00	\$14,415.00	\$14,415.00	\$8,727.00	\$10,586.70
Junction 70	\$0.00	\$34,012.00	\$34,012.00	\$35,129.00	\$26,200.00
Tavern 829	\$16,471.85	\$0.00	(\$16,471.85)		\$0.00
Totals	\$59,522.40	\$83,773.85	\$24,251.45	\$74,253.65	\$72,085.70