

# WAYHA Board Meeting Minutes

11/13/2024 - 7:00PM - Bud King Ice Arena

Those indicated in **bold** were present at the meeting.

Board members: **Brent MacLennan, Marty Moran, J.J. Pettit, Laura Slavey, Alex Tipton, Cassie Stratton, Drew Krings, Erika Vail, Lindsey Posey, Marcus Burnham, Stephen LaValla**

Others Present: **Bill Rickoff, Nick Henderson, Brad Hermsen**

Meeting called to order at: 7:00 pm

Public Comments:

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Motion to approve October minutes

- Motion to approve virtual votes and minutes
  - Motion - Cassie Stratton
  - 2nd - Erika Vail
  - Motion **carried**/denied
    - Abstain

Gambling report:

- Report: Going great. Audit is going slow. MG's is going exceptionally well.
- Motion to approve October Gambling Report
  - Motion: Drew Krings
  - 2nd: Laura Slavey
  - Motion **carried**/denied:
    - Abstain:
- Motion to approve allowed expenses:
  - Accounting up to \$200
  - Cost of games up to \$12,000
  - Payroll taxes up to \$1,000
  - Rent up to \$40,000
  - Manager/payroll audit up to \$6,000
  - Combined receipts up to \$80,000
- Motion: Drew Krings
- 2nd: Brent MacLennan
- Motion **carried**/denied
  - Abstain:

Committees Chaired by Non-Board Members Reports:

### **Equipment Manager (Ben Gordon)**

- Report: Keep Ben informed and involved in equipment matters. Equipment budget. Mite jerseys moved for proposal.

### **Tournament Committee (Nick Henderson)**

- Report: The Bantam B Tournament was a success! Thank you to all of the WAYHA volunteers. Special thanks to Cassie Stratton, Erin Van Beek, and the volunteer committee for organizing volunteers!
- Remaining tournaments for 2024-2025
  - **Squirt C**
    - December 6-8 2024
    - Sold Out
  - **Mite Jamboree**
    - Many spots remaining, feedback is that teams are still deciding how many 6u/8u teams will be in their associations
      - Not a tournament committee event in 2025
  - **PeeWee C End of Year**
    - February 28 - March 2nd 2025
    - Registration Opened
  - **Girls 12u B Districts**
    - February 14-16 2025
    - Registration Opened
      - Cassie to coordinate with Rugby team for coverage as we do not have a home team for this tournament
  - **Squirt B2 End of Year**
    - March 7-9 2025
    - **Needs board approval**
      - District 9 needs a host for the Squirt B2 End of Year Tournament
        - Scheduler, Ryan Wadewitz, recommended WAYHA attempt to host due to open schedule in March 2025
        - Proposed Tournament Date: March 7-9 2025
        - Great ice time availability in March
        - Potential for ~\$8-10k in registration fees
        - Squirt B2 currently registered for 2 away tournaments
      - Nick to work with Scheduler to lock in dates for next year. Ryan and Nick to communicate dates to the HS Athletic Director by the end of November.
      - South St. Paul Bantam B team provided very positive feedback to Brent

### **Hockey Operations Committee (Brad Hermsen)**

- Report: Having the budget has been good. Brad working with Mark to manage game pucks. Squirt B1 seeking new tournament to replace Hudson Tournament. D9 is allowing B1 team to play A teams in the district. Squirt jamboree with Dodge County and Albert Lea was a success and will be done again next year. Out of town coaches appreciated ½ ice games as well. D9 doing 10U B1 and B2 classifications. Suggest team manager training.

### **Finance Committee:**

- Report: Audit is still on hold - waiting for the gambling portion to be completed by Brian, Hoping for the presentation at the Dec meeting
- Granting access to Dawn for online banking. She would need to be a signer on the account to view online access; see issues with the internal controls and the auditors.
- We should be creating team budgets per team for misc expenses i.e. print outs
- Motion to approve October finance Reports
  - Motion: Brent MacLennan
  - 2nd: Marcus Burnham
  - Motion **carried**/denied
    - Abstain

### **Executive Committee Comments:**

- Complaint about arena attendees parking in front of mini storage.
  - Alex Tipton and J.J. Pettit to create a parking diagram sign and give to Nick for tournaments
- City Contact Update - (Brent/Marty)
  - Many differences between last update and recent iteration from the city
- Task management system (J.J.)
  - Looking for ideas to manage
- Looman Email response (J.J.)
  - Brent to reach out to the Looman family and offer a private meeting with Drew as a member of the program committee and the board.

### **Actionable Items:**

#### **Old Business**

- Motion
  - Motion:
  - 2nd:
  - Motion carried/denied:
    - Abstain:

#### **New Business**

- Motion to accept the D9 B2 Squirt Tournament March 7-9 2025 (Nick Henderson)
  - Motion: Brent MacLennan
  - 2nd: Drew Krings
  - Motion **carried**/denied:
    - Abstain:
- Motion to remove fees for mite jamboree and reimburse teams that have already paid. (Marty Moran)
  - Motion: Brent MacLennan
  - 2nd: Erika Vail

- Motion **carried**/denied:
    - Abstain:
- Motion to support splitting concession stand revenue with the Girls HS Hockey team for their holiday tournament (Marty Moran)
  - Motion: Did not go to motion. Brent MacLennan to connect with Rick Burns. Brad Hermsen to talk to captains about coming into the meeting to ask for donation.
  - 2nd:
  - Motion carried/denied:
    - Abstain:
- Motion to approve up to \$2,200 for use of WFSC coaches for Monday Mini Mites and older level skills, and Wednesday Mite Practices. (Marty Moran)
  - Motion: Alex Tipton
  - 2nd: Erika Vail
  - Motion **carried**/denied:
    - Abstain:
- Motion to give ice time on Sunday mornings (7am-9am and 9pm-10pm) for private lessons by the WFSC for WAYHA players.
  - Motion: did not go to motion - Brent MacLennan to reach out to Scheduler to confirm availability and return to board - potential to virtual vote.
  - 2nd:
  - Motion carried/denied:
    - Abstain:
- Motion to up to \$2,300 for equipment manager budget as outlined in file
  - Motion: Brent MacLennan
  - 2nd: Lindsey Posey
  - Motion **carried**/denied:
    - Abstain:
- Motion to accept \$100,000 from gambling
  - Motion: Brent MacLennan
  - 2nd: Drew Krings
  - Motion **carried**/denied:
    - Abstain:

### **Board Member Chaired Committee Updates:**

#### **Long Term Planning / Facilities Committee (Alex Tipton)**

- ISG Concept Drawings
  - Status Update
  - <https://drive.google.com/drive/u/0/folders/1c-d6PyfzKuZILJYAI8LhAKIfcOp2fokn>
- LTPC Budget Review
  - <https://drive.google.com/drive/u/0/folders/1c-d6PyfzKuZILJYAI8LhAKIfcOp2fokn>
- Project Updates
  - MPR Furniture - ordered

- Concessions Monitors - revising sponsor slides, working out kinks with livebarn otherwise functional, positive feedback
- Streaming Lobby TV - waiting for right time with City approval
- Locker Room Monitors - fabrication ongoing
- iPads - GameSheets fully functional for this season - Alex will be waiting to purchase until later in the year.

#### **Marketing Committee (J.J. Pettit)**

- Report: Fastenal Print shop will no longer bill WAYHA. Items must be paid for upon pick up.
- Jersey update - moving along and on track for 3 finalist by end of December

#### **Fundraising Committee (Lindsey Posey)**

- Report: Sponsorship invoices going out. Offering \$50 digital sponsorship on rink screens. Little Caesars offered chuck a puck program. Lindsey to investigate.

#### **Volunteer Committee (Cassie Stratton)**

- Report:
  - Second Volunteer Hours Training Scheduled Saturday, Nov. 16 @ 7:30
  - Proposal for SOPs for WAYHA Events
    - Cassie to see if Nick is interested in helping with creating of event SOP together
  - Discussion around formalizing communication steps and approved actions for committees to follow.
  - Marcus to review SportsEngine access levels
  - Cassie reaching out to team managers
    - Volunteer will create optional playlist for game music

#### **New Family Mentor Committee (Erika Vail)**

- Report: \$500 check received from M NHK

#### **Other Items:**

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#### **Virtual Votes:**

- Motion to approve up to \$1,750 for the purchase of unordered hats through the flash sale.
  - Motion: J.J. Pettit
  - 2nd: Erika Vail
  - Motion **carried**/denied:
    - Abstain:
- Motion to approve up to \$1000 for purchase of iPads to operate game sheets
  - Motion: Drew Krings
  - 2nd: Erika Vail
  - Motion **carried**/denied:
    - Abstain:

#### **Meeting adjourned at: 9:58**

- Motion to Adjourn
  - Motion: Brent MacLennan
  - 2nd: Marcus Burnham

- Motion **carried**/denied:
  - Abstain: