



BRAINERD AMATEUR HOCKEY ASSOCIATION  
P.O. BOX 38  
BRAINERD, MN 56401  
WWW.BRAINERDHOCKEY.COM  
218-851-2244

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### BAHA BOARD OF DIRECTORS MEETING

sportsmanship \* respect for individuals \* integrity \* pursuit of excellence \* enjoyment \* loyalty \* teamwork

Date of meeting: January 31, 2024

Time: 5:30

Essentia Health Sports Center

In attendance:

- I. Call to Order – 5:35P by Grant
- II. Good News =/< 5 minutes
  - a. Excited about the upcoming golf tournament with Blueline Boosters this summer
  - b. Successful completion of home tournaments, wrapped up!
- III. Approval of Meeting Agenda – Motion to approve by Amanda, 2<sup>nd</sup> by Steve. Motion carries.
- IV. Approval of Consent Agenda which includes below: Motion to approve made Andrew, 2<sup>nd</sup> by Joe. Motion carries.
  - a. Concessions report (*copies provided by concessions manager at meeting*)
  - b. Hockey Director's report (*see attached*) – Hockey Director in person at 6:30P
    1. Player Development Committee and In-House sub-comm.
  - c. Treasurer's/Financial report (*written report provided at meeting*)
  - d. Recruitment and Retention Committee report (*see attached*)
  - e. Alumni Committee report (*nothing to report*)
  - f. SafeSport/Grievance/Discipline Committee (*see attached*)
  - g. Fundraising Committee report (*provided at meeting*)
  - h. Volunteer Committee report (*nothing to report*)
  - i. Executive Committee report (*nothing to report*)
  - j. Finance Committee report (*provided at meeting*)
  - k. Marketing Committee report (*nothing to report*)
  - l. Events Committee report (*nothing to report*)
  - m. Team Managers Committee report (*see attached*)
  - n. Prior Meeting Minutes (*electronically approved 1/19/2024*)
- V. Old Business
  - a. Review of BAHA Handbook with proposed changes: The final handbook was emailed out today. Plan for Board to review independently, and then electronic vote will follow.
  - b. Goals for upcoming meeting with Foundation, anticipated in March '24. 1.) Cleanliness 2.) contract discussion 3.) WiFi 4.) What is future of the arena– “open plan” 5.) Dehumidifier and ice quality
  - c. Dicks Foundation Grant – The BoD reviewed proposed items from the Foundation for arena improvements and discussion followed. Steve made a motion to approve the below items, Alicia 2<sup>nd</sup> this motion, and the motion passes. Motion was to approve *up to* these amounts, to be reimbursed from invoices/receipts and completed by September 1, 2024:
    1. Player Door - approved up to \$8,000 (Previously approved by BAHA), 2.) Bleacher Nosing – previously approved for up to \$2500, 3.) CWRR Outer Doors (10 Doors Hardware) – approved for up to \$5000, 4.) Locker Room 5 & 6 Showerheads – approved for up to \$4100, 5.) CWRR Men's and Women's Restrooms – All Toilets and Urinals Replaced - approved for up to \$10,000. We expect this \$10,000 will also cover: removal of toilet in Locker Room 11 (and close up floor), replace toilets and sinks in Locker Rooms 5&6 and replace toilets and sinks between Locker Rooms 1-4.



- d. Gambling manager items: The State of MN Gambling Board has confirmed that application materials have been received and are under review.
- e. Concessions issues: Year-to-date sales are up, and expenses have also increased. We expect net sales to be up at the end of the year. Discussed management issues for the end of the year. Plan for even pricing in the near future, to get rid of quarters in the concession stand. Discussed DIBs/concession “super users” for next year. Alicia will be sure that Warrior Cup games on Sunday evenings have DIBs shifts available.

VI. New Business

- a. Prepare for upcoming elections: Will continue to communicate with membership regarding upcoming elections and how to self-nominate.

<b>2024 Elections Schedule Summary</b>	
Monday January 22	BoD communication to members and online nominations open
Wednesday February 28	Last day for board candidate nominations. Online nominations will be accepted until 5:30 PM. Nominations for potential candidates, including self-nominations, will also be accepted from the floor at the beginning of the February BoD meeting.
Wednesday, March 6	BoD online ballot opens for 4 BoD seats at 9:00 AM CST; candidate bios included
Wednesday, March 20	Elections close for 4 BoD seats at 9:00 PM CST
Wednesday, May 1	New elected officers begin serving term
Wednesday, May 1	Deadline for submitting volunteer committee member applications

- b. DIBs for next year: No show policy, number of hours required: The BoD had a discussion about current practices and thoughts on consequences when members sign up for shifts and no one shows up. Steve made a motion for the following, 2<sup>nd</sup> by Andrew and the motion passes:  
 If you do not show up for a claimed DIBs shift, then you will not get credit for the shift, in addition, the same amount of hours will be added to your DIBS obligation. i.e if a member “no shows” a 3-hour shift, they now have 6 hours to repay. In addition, BAHA will invoice you \$40.00 for each missed hour during your DIBS shift.  
For home tournaments: The following policy is *not* retroactive and will begin at the start of the 2024-2025 season. For each no-show or unclaimed DIBS shift during a home tournament, the player for which the shift was claimed will not play in one home tournament game, and the account will be charged \$40/hr for the missed shift. Coaches will be notified if DIBS go unclaimed or uncovered and your child will not be able to play. This information to be updated in the Volunteer Policy by Andrew.
- c. Golf tournament with BBLB: set a date, location? The Fundraising Committee is checking into different venues and pricing. They are looking at early September.
- d. Off season goals, BAHA improvements: The Board has scheduled a long-term planning meeting for Thursday April 11, 2024. This will be held off site and is an opportunity to move away from operational items and discuss the future of BAHA.
- e. End of the year banquet: Alicia will follow up with the Events Committee and communicate budget, timeline, etc.



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- f. Shot Club for summer of 2024: The top 3 boys for Shot Club will get announced at a boy's high school game and the top 3 girls will get announced at a girl's high school game. The *top* winner gets 4 tickets to a Wild game! Shot club will run from May 1 - August 31 this year. Andrew, Amanda, and the Recruitment and Retention Committee will devise a new prize structure.
  - g. Gas compensation for nonparent coaches: Justin made a motion for the nonparent head coaches to submit for gas mileage and be reimbursed for this, Amanda 2nd this motion. The motion passes.
  - h. Wild tickets: Amanda was informed we have a \$500 credit to be used for Wild tickets. It needs to be used this year. Plan for a coaches drawing to win 4 tickets to a Wild game (head coaches). Amanda will coordinate.
- VII. Comments and Announcement: Chipotle fundraiser is Monday February 5!
- VIII. Adjournment – Motion to adjourn made by Justin, 2<sup>nd</sup> by Alicia. Motion carries. Meeting adjourned at 8:34PM

Next Board meeting 2/28/24 at 5:30PM, Essentia Health Sports arena board room

### **PDC Updates 1.31.24**

**Submitted by Brent Potvin**

#### Co-ed and Co-op updates

- We are still continuing to send out PEP plans for the coaches to utilize on Monday PEP nights. In my discussions with our coaches, some utilize them while others come up with their own depending on what they feel is appropriate for their age level.
- I will be sending out end of the year evals for the coaches to sit down with each individual player again and reviewing the season as a whole and giving them input on things they can do in the offseason to help develop their skills. The same form that was sent out to the coaches at the midpoint of the season will be utilized and it was requested that each coach sends that form home with the player.
- Sent out some communication to our coaches about behaviors on the benches during games that have been reported to us. The complaints have come from multiple teams and multiple levels. Our hopes are that these issues wont continue.
- I have 3 parent/coaches meetings set up this week to discuss various things. We are hoping to keep these contained at the lowest level we can which I firmly believe will be the case.
- Communication has been sent out to the coaches regarding the end of the year and how practices will be handled once a team has been eliminated or all their games have been played.
- Continue to track ice touches for all teams. This is complete through Jan.
- Put together a spreadsheet of all the past Warrior Award winners. The intent is to have this be a living document and update it on a yearly basis.

#### In-House updates

- Both the MM/6U level and Mite/8U level have been getting their end of the year planning done for their jamboree and Warrior Cup

### **Recruitment and Retention Report-1.27.24**

**Submitted by Amanda Ciesinski & Andrew Murray**



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Last meeting: 11/09/23

Next meeting: TBD

1. Flying Warrior Bench Buddies: Flying Warrior Bench buddy nights were well attended by our 8U teams. 8U - Blue attended on 1/6/24, and 8U - Black attended on 1/20/24.
2. PWHL Game: Amanda is coordinating a block of tickets for Coop participants to the PWHL MN game on 2/25 at 3:00 PM. The block has been confirmed. With this being the PWHL inaugural year, a direct sales link could not be provided. Participants will need to email Amanda to get tickets to this event. Tickets will be emailed at the beginning of February, and efforts will be made to group teams together.

#### **SafeSport/Grievance/Discipline Committee Report 01.28.24**

**Submitted by Amanda Ciesinski**

Last meeting: 11/28/2023

Next meeting: TBD

1. The boys varsity team has offered Peewee and Bantam coaches the use of their shower facilities following early morning practices. The boys varsity team does not participate in practices that early, and these schedules will not conflict.
2. Amanda received permission from the arena on 1.25.2024 to hang a removable shower curtain in locker rooms 5 and 6 for LRMs to sit behind. The shower curtain(s) must be stored in the coach/medic room when not in use.

#### **Fundraising Report – 1.31.24**

**Prepared by Justin Jerve, Fundraising Chair**

The Fundraising Committee met in January and put together sponsorship opportunities for the raffle drawing coming up on February 19<sup>th</sup> at the arena. We also had Sam Blum from Blue Line Boosters join and we started planning the Brainerd Hockey golf tournament. There are a few committee members reaching out to local courses for availability, probably mid-September. We have raffle packet turn in nights this week as well.

#### **Managers Committee Report 1.29.2024**

**Prepared by Steve Leary**

Continuous check-ins continue with Team Managers on a weekly basis. No issues reported.