

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

November 16, 2020 at 6:30 pm at the Pine City Country Club

**Board Members Present:** Krissy Valvoda, Jenny Rydberg, Paul Kirby, Deanna Jahnz, Matt Prihoda, Bob Root, Dominic Perreault, and Jonah Sauter

Also, in attendance: Kelly Gribauval (via zoom), Angie Westbrook, Michelle Linnell, Cami Babolik

President Marco called the meeting to order at 6:31 pm.

1. **Agenda:** was reviewed for additions and/or deletions  
A motion made by Jenny to approve the November 16, 2020 agenda; Deanna seconded the motion – all in favor - motion carried.
2. **Meeting Minutes:** Reviewed October meeting minutes that were emailed to board prior to the meeting. Bob made a motion to approve the October meeting minutes, Marco seconded the motion – all in favor – motion carried.
3. **Open Forum – None**
4. **Gambling:**  
LG1004 October actual expenditures were reviewed. Marco made a motion to approve the October LG1004 of final expenses, Deanna seconded – all in favor - motion carried.

LG1004 November projected, pre-approved expense report was reviewed. Bob made a motion to approve the pre-approved LG1004 for November, Marco seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- October 30, 2020 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from September 2020 was passed around for approval.
- Calendar Raffle – there are approx. 80 raffle calendars left. Jenny sent an email to families who would be interested in selling extras for fundraising credits. Historically we've given \$10 credit for each calendar sold above a family's required minimum. Families should contact Angie by phone if interested.
- Purse bingo – despite the limited seating, purse bingo event went well and we made approximately the same amount of money, if not more than previous years. Spent - \$985.97 for additional prizes. Gross deposits \$3281.00, net - \$2295.03.
- Turkey Bingo – Ryder's requested that we do a turkey bingo on November 21<sup>st</sup>. Angie agreed (however likely canceled due to Governor's executive orders). The bingo program for this will need to be officially approved by the board in the minutes. Ryder's also asked us to do a ham bingo in December – which Angie agreed to do. Deanna approved the brochure.

- VFW COVID Closure – The VFW has closed down their bar temporarily, 11/14-11/20 due to COVID. Angie contacted MN Gambling control – they advised that all games in play should be closed, all start cash deposited into the bank. This protocol was followed. Inventory reports were run after this was done.
- Site Allocations – As of 10/1/20 – the site allocations are: Froggy’s: 13%, Chubby’s: 7%, VFW 53%, Chuckers 1%, Pine City Country Club 0%, The Village 13%, Ryder’s 13%. Marco made a motion to approve the site allocations as listed above, Kirby seconded the motion – all in favor – motion passed.
- Christmas Thank YOU Donations for Meat Raffles: We’ve given away raffle prizes to thank our meat raffle customers during the month of December over the past 7-8 years. Angie would like to continue this gesture with pizza gift certificates purchased from our sites. Gambling is not legally allowed to purchase bonus prizes; therefore, the general account makes these purchases. Bob made a motion that Angie purchases thank you pizza gift certificates from the general PCYH account, Kirby seconded the motion – all in favor – motion passed.

**5. Treasurer and Billing Manager Report: (Krissy)**

The 11/16/20 Treasurer’s Report was presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$141,442.47, Deposits and withdrawals were shared and ending balance \$162,276.74 (with concessions - \$165,620.54).

- Have coaches request reimbursements through the managers for the background check.
- Krissy has followed up the Rhonda Swanson case – she has until 2023 and then it will go to Civil Court.
- 4 account sent to collections.
- Bell Ringer – Krissy will call to inquire cost vs. profit and may try to sell.

Bob made a motion to approve the 11/16/20 Treasurer’s report, Dominic 2<sup>nd</sup> – all in favor – motion carried.

**6. Pine City Civic Center (Danielle - absent) – Cami – try to utilize canceled ice due to COVID cancellations – teams should offer to other teams.**

High School has made a request that there are no concessions during High School games.

Mask requirement – entrance and exit and will want someone to man the door.

Locker Rooms – looking into air purifier

**7. High School Program – Bill absent and Seth absent – Kirby concern with Co-ops and the differences between school districts with participation in activities when in full distant learning. For example: Rush City and Mora currently is not allowing HS sports when in distant learning.**

**8. COVID – Brittany Sassen – Absent**

**9. Registrar – Kelly Gribauval: Kelly emailed list of items needed from players and volunteers. Board reviewed listed and identified people to connect with players/volunteers.**

**10. Ice Scheduler – Michelle Linnell –**

D10 doesn't want schedules posted more than 1 month out. Michelle requested to send a message out to the managers to have their teams check the schedule on a regular basis for updates/changes.

Mite games are all scheduled.

Goalie Practice – Brandon requested solo practice and Michelle said it works better not crossing teams. Michelle will contact Brandon to determine if there is another night that works.

Suggest all coaches to attend goalie practices to help learn goalie training.

**11. Goalie Manager – Tami Rootkie – N/A – absent**

**12. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate –**

Attending mite scheduling and team makeups. Jonah shared the teams and number of skaters.

Discussed ending Learn-to-Skate program one week earlier, so there is enough time for registration and to roster teams. Also will allow enough time to purchase Mite D/6U jerseys and distribute jerseys before picture night.

**13. Paul Kirby – Coaches, Goalie Coaches, Step-ups –**

Discussed getting L2S flyer and Registration signs up sooner next year.

Squirt C coach – non-issue and have good coaches. Kids appreciate the shared ice.

**14. Krissy Valvoda – Managers, Tournaments –**

D10 is still requiring locker room monitors. Coaches will be responsible for monitoring –

There are girl coaches for both of the traveling girls teams.

It was decided that Krissy should cash the opt-out checks.

**15. Matt – Calendars, Concessions, Fair –**

Discussion on High School Concessions – Marco will negotiate concessions at High School games.

**16. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –**

Shared update on equipment/jerseys. Kris J. ordered 40 green jerseys for mite D's. Jerseys came in last Friday, handed out Saturday and will handout the remaining on picture night.

Since there are over 40 - Mite D/6U distributed green jerseys to the Mite D teams and white jerseys to the 6U. If we want to proceed with doing two jerseys for each skaters, opposed to pinnies, then Kris will order more green jerseys for the girls. Last year all Mite D kept green jersey. Going forward, would like to keep a large supply on-hand so we won't need to rush order jerseys.

Suggest all same jersey's and helmet pinnies.

Mite C/B/8U jerseys were all handed out to the managers.

**17. Dominic Perreault – Girls, Parades, Summer Training** – \$225/session payment to Brandon. Brandon requested payment every 4<sup>th</sup> week. He will need a W-4.  
Co-ops going well. Dominic talked to the 12U coach, if PC ice schedule is short on ice, Michelle can look at scheduling additional practices in Mora.

**18. Deanna Jahnz – Events/DIBS, School Liaison** –

DIBS have been posted. Questions if DIBS should be issued to non-rostered coaches that helped with Summery hockey – if coach is not rostered, should not issue DIBS.

**19. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments** –

No report, since registration, tryouts, calendars are finished.

**20. President’s Report: (Marco)**

**I. District 10: (attended and reported by Deanna)**

- i. Next meeting is 7pm on Monday, December 7th at Sticks and Stones in Blaine (Jenny is attending)
- ii. D10 website has “COVID Information” link
- iii. COVID Rink spreadsheet

Deanna reported:

President’s report:

- Be mindful of social media photos and make sure photos show player are following social distancing and mask guidelines.

Colleen’s report:

- Coaches that have a doctor’s note to not wear a mask will be permitted at practices to not wear it but will not be allowed to be on the bench without a mask.
- Reminder that a fighting penalty will be a 3-game suspension, a 2<sup>nd</sup> fighting penalty will be the end of your season.
- Safesport is still in effect, so we are required to have locker room monitors.
- No scrimmages will be allowed after Dec 1 within D10. This is to try and avoid COVID exposure that could interfere with league play. Going outside D10 is out of D10’s control.

Mite Director:

- Be careful with the 50 coaches/player ratio when hosting games of ½ ice games.

**A. Hilltop Recreation Area Improvement Project**

- i. Hilltop Recreation Area Improvement Committee
  1. Continuing to meet weekly, changing to Wednesday nights.
- ii. Priorities
  1. Multi-use building, northwest corner of property prepped for soccer and skating rink

2. Ice Hockey Rinks – one with concrete pad, both dasher boards, lighting
3. Canopy over main ice rink

iii. Fundraising

1. Changing PCYH from a 501C4 to a 501C3
  - A. Waiting on decision
2. Information/marketing campaign
  - a. Pine City Hilltop Recreation Area Improvement Project – Facebook
  - b. Pine City Youth Hockey’s website – “Hilltop Project”
  - c. City’s Website – under ‘Departments’, ‘Parks and Rec’, ‘Hilltop Recreation Area’ tab
  - d. Flier
3. Treasurers Report – provided

Further discussion on if hockey is shut down what is PCYH’s thoughts on hosting hockey sessions. Discussed pros and cons.

Bob made a motion to adjourn the meeting at 9:02 pm, Jenny 2<sup>nd</sup> the motion – all in favor – motion carried.

The next meeting is scheduled for December 21 at 6:30pm location is tentative.