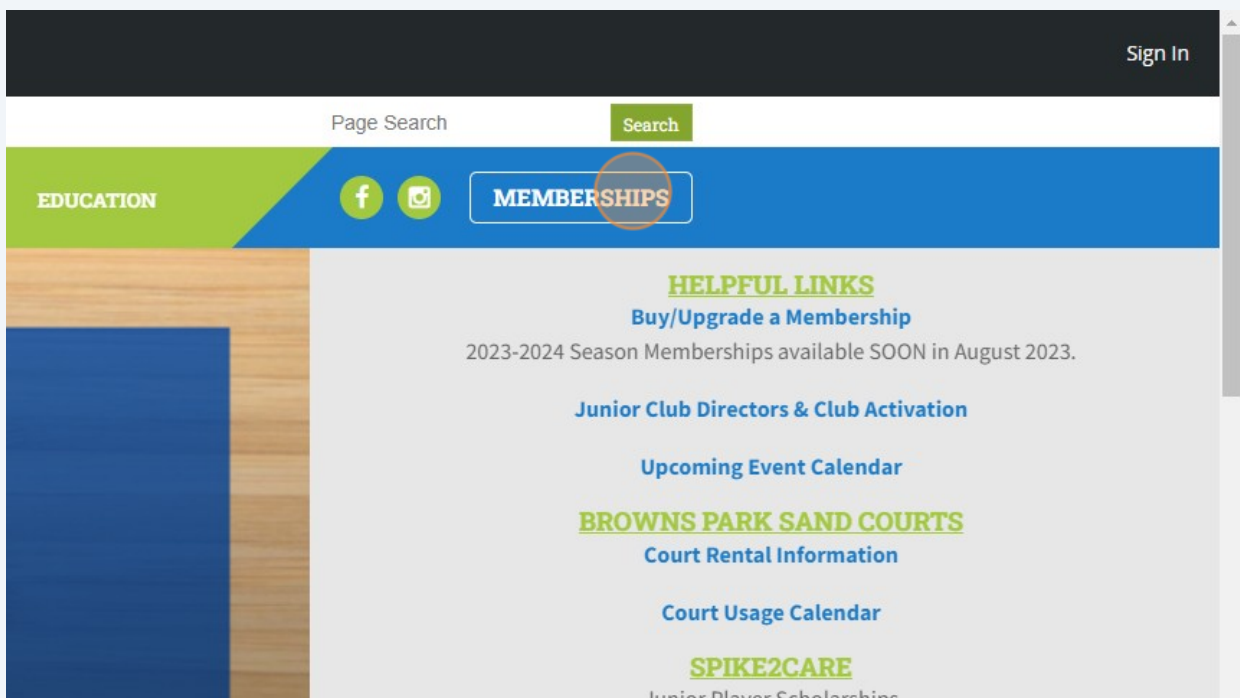


# How to Purchase a Membership

1 Navigate to [www.evergreenregion.org/home](http://www.evergreenregion.org/home)

2 Click "MEMBERSHIPS"  
Desktop or Laptop: Membership Button will be on top right of menu bar  
Mobile Device: Scroll to Bottom of homepage to see Membership button



3

NEW TO SPORTSENGINE: Click "CREATE ACCOUNT"  
ALREADY HAVE AN ACCOUNT: Skip to Step 10

Enter Email or Phone

CONTINUE

Don't have an account?

CREATE ACCOUNT

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4

Fill in PARENT INFORMATION for account information

CREATE ACCOUNT • STEP 1 OF 2

**Add Account Info**

First Name

Last Name

Date of Birth


mm/dd/yyyy

[Learn more](#)

Select if you are a Canadian resident

5

Enter an EMAIL address you have access to AND you will use as your login. This email will be used for account verification AND communication if you opt in.


01/01/2005 

[Learn more](#)

Select if you are a Canadian resident

### How you'll sign in

Email

| 

Phone

( ) - - -

This will help you sign in. [Learn more](#)

**CONTINUE**

Already Have an Account?

6

Click "CONTINUE"

Select if you are a Canadian resident

### How you'll sign in


Email

test@evergreenregion.org

Phone

(509) 290-5552

This will help you sign in. [Learn more](#)

**CONTINUE** 

Already Have an Account?

**SIGN IN**

7 Enter a "Password"

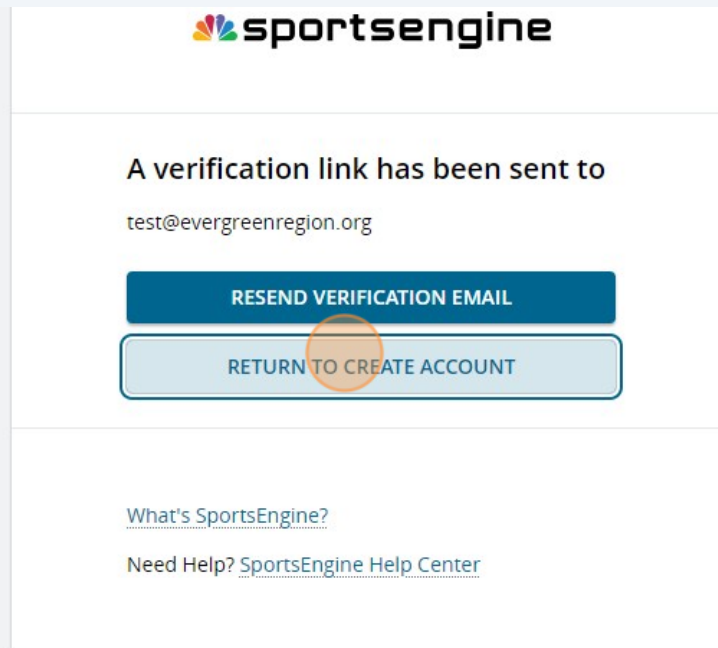
The screenshot shows the SportsEngine logo at the top. Below it, the text reads "CREATE ACCOUNT • STEP 2 OF 2" and "Create your password". There is a "Password" label above a text input field containing the placeholder "Enter your password". An orange circle highlights the input field. To the right of the field is a toggle icon. Below the field, a message states: "Password must be at least 8 characters and include one uppercase letter, one lowercase letter, and one number or symbol." A blue "CREATE ACCOUNT" button is centered below the message. At the bottom, there is a disclaimer: "By creating an account you acknowledge and agree that your use of our platform is subject to the SportsEngine [Terms of Use](#) and [Privacy Policy](#). Use of websites is subject to that site's Privacy Policy and Terms of Use."

8 Click "CREATE ACCOUNT"

This screenshot is identical to the previous one, but with an orange circle highlighting the "CREATE ACCOUNT" button. Additionally, the text "Already Have an Account?" is visible below the button, with a "SIGN IN" link underneath it.

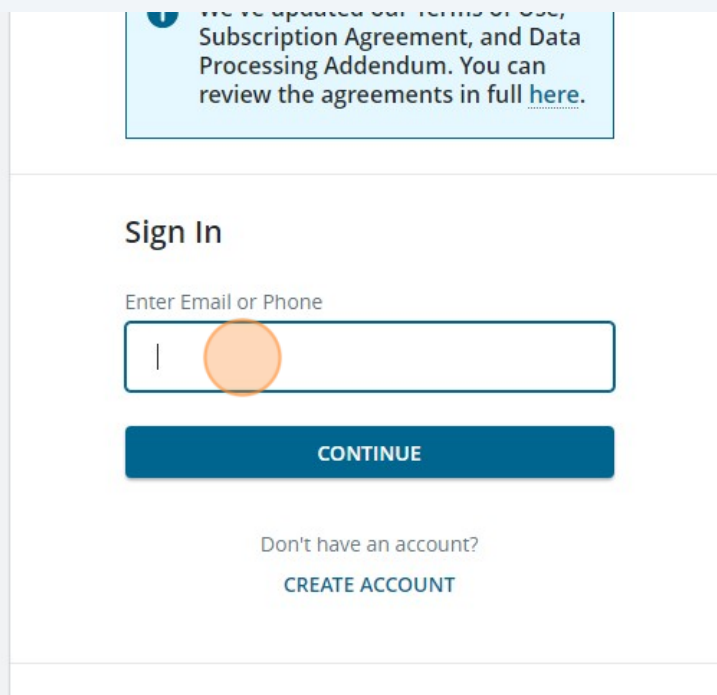
9

View your email and click the verification link to continue with the Membership Purchase process.



10

ALREADY HAVE AN ACCOUNT: Login to your existing SE account



11

SELECT who the membership is for: Account Owner OR Children.  
If you need to ADD A CHILD to your account click ADD CHILD and enter their information.

**Who is the membership for?**

**You** (Account Owner)

**ERVA** ERVA Office (You)

**Children** (Sub-profiles)

**TT** TEST TEST

ADD A CHILD

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12

Verify Profile information is up to date and correct, CLICK NEXT

Your Gender

Female

Your Date of Birth

February 7 1982

NEXT

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13 Select HOW they will participate:

65% completed

### How will ERVA Office participate?

If you participate in multiple roles, select the **primary** way you will participate.

- Club/Team Staff (non-coach)
- Coach
- Event Worker
- No Role
- Official ?
- Player / Athlete

NEXT

14 Click "NEXT"

primary way you will participate.

- Club/Team Staff (non-coach)
- Coach
- Event Worker
- No Role
- Official ?
- Player / Athlete

NEXT

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15 Select how long you will be participating for and CLICK NEXT

MEMBERSHIP

70% completed

**How long will ERVA Office be participating?**

One Event (not valid for national events)

Season

NEXT

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16 Read & Accept Waivers and Code of Conduct Agreements

from a room, dormitory, residence, or other person. (Restitution will be part of any penalty imposed.)

Possession of fireworks, ammunition, firearms, or other weapons or any item or material which by commonly accepted practices and principles would be a hazard or harmful to other persons at USAV/RVA sanctioned events.

Any action considered to be an offense under Federal, State, or local law ordinances.

Violation of the specific policies, regulations

I have read and agree to the USAV Code of Conduct

SUBMIT

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17 Click "SUBMIT"

Possession of fireworks, ammunition, firearms, or other weapons or any item or material which by commonly accepted practices and principles would be a hazard or harmful to other persons at USAV/RVA sanctioned events.  
Any action considered to be an offense under Federal, State, or local law ordinances.  
Violation of the specific policies, regulations

I have read and agree to the USAV Code of Conduct

**SUBMIT**

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18 Click "CONTINUE TO PAYMENT"

**Review profile information**

**ERVA's Information**  
ERVA Office  
Female  
Feb 7, 1982

[Edit](#)

**CONTINUE TO PAYMENT**

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19

Membership fees are divided between USAV and the REGION. This screen shows you the bundled membership fees separate to each organization. Click "PROCEED TO CHECKOUT"

The screenshot displays a checkout interface. On the left, there is a section titled "Membership Options" with a sub-section for "Standing balance today" showing a value of "00". Below this is a text input field labeled "Promo Code" and an "APPLY" button. On the right, a summary box shows "Total (2 items)" as "\$66.18" and "Amount to pay today" as "\$66.18". A blue button labeled "PROCEED TO CHECKOUT" is highlighted with an orange circle.