

## ARCHER HIGH SCHOOL SENIOR FINAL EXEMPTION FORM

<b>Student Name</b>	<b>Student #</b>
<b>Cumulative Grade Average</b>	<b>Signature</b>

Any honor graduate or senior with an **average of 90 or greater** in a specific course is exempt from taking a second semester final exam in that specific course if the senior meets attendance, teacher, and discipline criteria.

**Attendance, Teacher, and Discipline Criteria:**

- The senior has no more than a total of five excused **and** unexcused absences. “School” absences, and religious holidays do not count in the five absences. College visits do count against absences.
- Any senior assigned to ISS or OSS second semester losses the privilege of exempting exams.

**A teacher’s signature in the appropriate box** is acknowledgment that the student is eligible to exempt the final exam in the class.

Class Period	Course Name	Course Average	Teacher Signature

Seniors who are exempting a final must leave campus within the tardy bell time frame. If arriving for the second final, report directly to the class. Do not check in with the Attendance Office. Students who skip (rather than exempt) a final will not be permitted to make up the final.

Please turn in the form **to the teacher approving the exemption**, with the parent signature **no later than one week prior to the start of exams.**

<b>Parent Signature:</b>	<b>Daytime Phone Number:</b>

Students leaving after the first exam of each exam day should use the pass below when exiting the building

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Cut on the dotted line      Bottom portion is student’s pass to leave building.

Please turn in the form **to the teacher approving the exemption**, with the parent signature **no later than one week prior to the start of exams..**

<b>Parent Signature:</b>		<b>Daytime Phone Number:</b>	
Period:	Course	Average	Teacher initials:

**Attention: Parents must sign this form in the two boxes indicated above to approve exemption if the student is leaving the building.**