



NATIONAL WHEELCHAIR BASKETBALL ASSOCIATION

MEMO

To: NWBA Team Representatives & Sponsoring Teams/Organizations

From: National Wheelchair Basketball Association

Date: August 1, 2018

Re: Individual Dues & Fees Paid by a Supporting Team/Organization

This is an update on the process for completing a 2018-19 NWBA individual registration for individuals having their dues paid for by a team or organization. Please follow these steps to insure payment is received for membership and registration dues and an entry for individual registration is properly on file with the NWBA.

Individual

1. Registered as an NWBA member (payment will be required)
2. Complete appropriate registration session/s (Athlete, Non-Athlete, Player Transfer, etc.)
3. A full refund will be issued by the NWBA to the individual for individual membership and registration dues once payment is received from sponsoring organization.

Organization Payment

The NWBA will issue an invoice for all individual registration dues that they are requesting to support for individuals associated with their program. Once this invoice is paid a full refund will be issued to all individuals that are being sponsored by this invoice.

Please feel free to contact with any questions. Thank you in advance for sponsoring NWBA members and athletes for the 2018-19 season.

Sincerely,

Brandon McBeain
Director of Membership Services and Programs
brandonmcbeain@nwba.org
(719) 266-4082 ext. 108