



2022-23
State Tournament
Qualification
Game Entry
Process

Important Notes/Guidelines

- **Team Names:** Local Association website must match team name on VSAHA website.

Format

Association + Division + Age + Tier Level

Examples

CSB Youth 10U T2 or St Albans Girls 10U T4

- **Game Entry:** All games that are against **in state teams of the same AGE should be entered on the VSAHA website**. Once games are entered, they will automatically appear on both local association websites. Within those, only the games from within your selected state tournament division, and require home and home, will show up in your standings.

State Tournament Qualification Game Entry Process

Important Notes/Guidelines

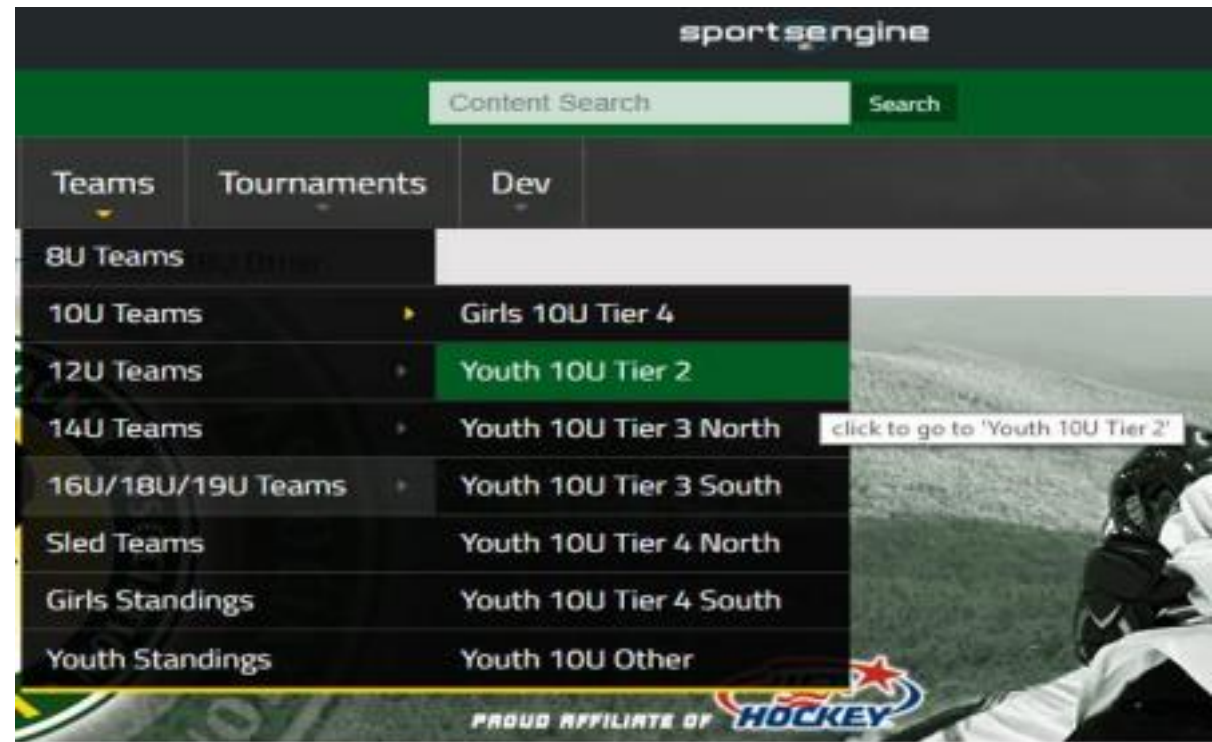
- **Game Responsibility:** Home team is responsible for both entering the game on the VSAHA website and updating the game score/stats by the end of the day of the scheduled game. Once the game is entered, it'll automatically appear on both local association websites. *If both associations enters the game, this will create duplicate games. Only home team enters the game.*

Important Notes/Guidelines

- **Permissions:** In order to create games and/or update scores/stats, you will need a Sports Engine account. If you had access last year, you should be all set. **If you are new, your state rep will need to email the name and username (Sports Engine username) of the person(s) who need(s) access.** VSAHA will grant access to the appropriate association permission group on the VSAHA website.

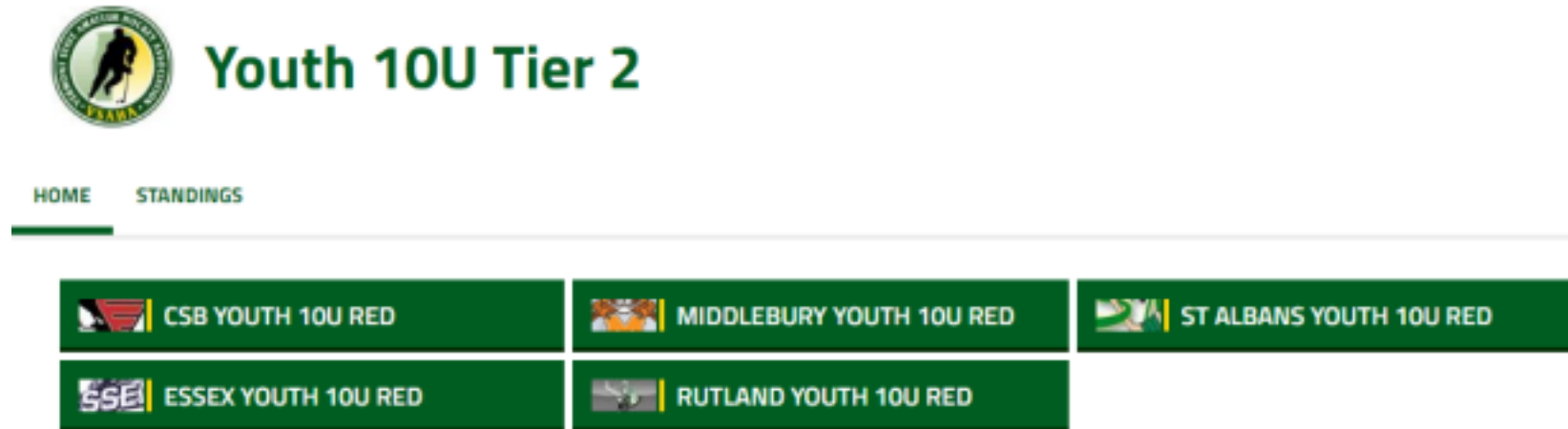
Adding Games

1. Navigate to www.vermonthockey.org
2. Place your mouse on Teams from the navigation bar and from the drop down menu, select the age classification, then appropriate division.



Adding Games

3. Select your team from the list.



4. Once on the team page, go into “Edit Mode”. Then click on the Game Schedule tab.

5. Click Add Game from the big yellow box

State Tournament Qualification Game Entry Process

Adding Games

6. You will now see the Create New Game window
7. Team 1 info shouldn't need to be changed.
8. Under Team 2, select the team from the drop down menu. You may have to click the drop down for "Division" to find teams in other tiers outside your Tier.
9. Set the Game Time info (date and time).
10. Click Venue. Enter rink in the Location field.
11. Click Create Game

CREATE NEW GAME

Enter Game Information.

Team 1: Division: Youth 10U Tier 2 Team: CSB Youth 10U Red Home

Team 2: Youth 10U Outside League Division: Youth 10U Tier 2 Team:

Game Time: 09/19/2016 10:00 pm Eastern Time (US & Canada) Time TBD?

Description:

Game Comments: Enable Game Comments

If enabled, a "Comments" sidebar will be displayed adjacent to the Preview, Summary, and Play-by-Play tabs. Click "Edit Comment Settings" within the Comments sidebar to modify moderation settings.

STANDINGS OVERRIDES >

REGULATION PERIODS AND OFFICIALS >

BROADCAST INFORMATION >

VENUE >

WEATHER >

Create Game

State Tournament Qualification Game Entry Process

Updating Game Scores

1. Navigate to your team page on your local website OR on the VSAHA website.
2. Once on the team page, go into “Edit Mode”. Then click on the Game Schedule tab.
3. Find the game you need to update the score on. Click QS for that game.

COMPLETE BOX SCORES


DATE	RESULT	OPPONENT	LOCATION	STATUS	QS
Sat Sep 24	-	Middlebury Youth 10U Red	Cairns Arena	2:30 PM EDT	QS

State Tournament Qualification Game Entry Process



Updating Game Scores

4. The Quick Score Game window now appears.
5. Change Game Status to Final.
6. Enter game score and click save.

EDIT GAME QUICK SCORE CLOSE

 **QUICK SCORE GAME**
Enter the game status and scores for each team. Quick Scoring functionality is for game result reporting purposes only. Games entered in this way do not affect team and player season totals until team and player stats are entered.

Game Status:

Scores:  at 
Middlebury Youth 10U Red CSB Youth 10U Red

Comment:

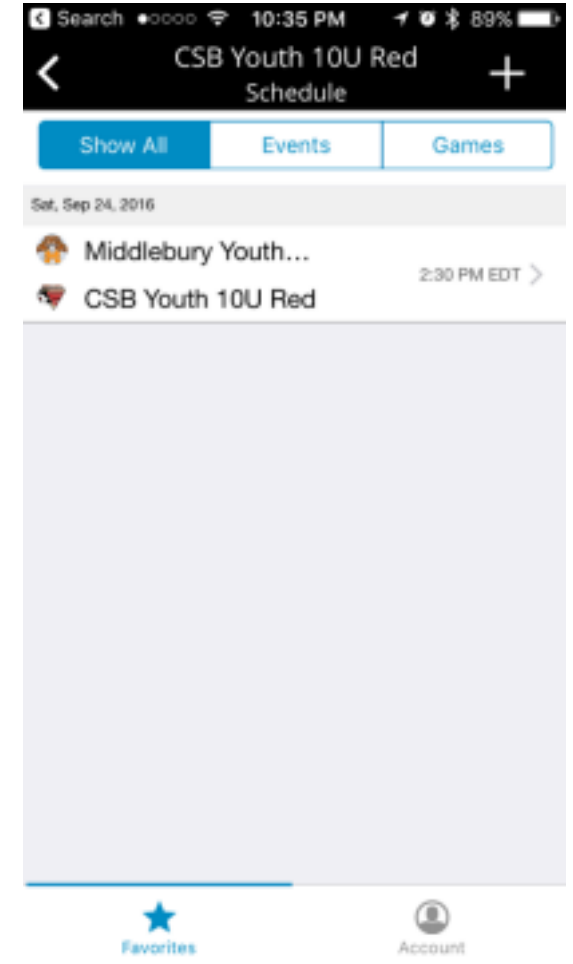
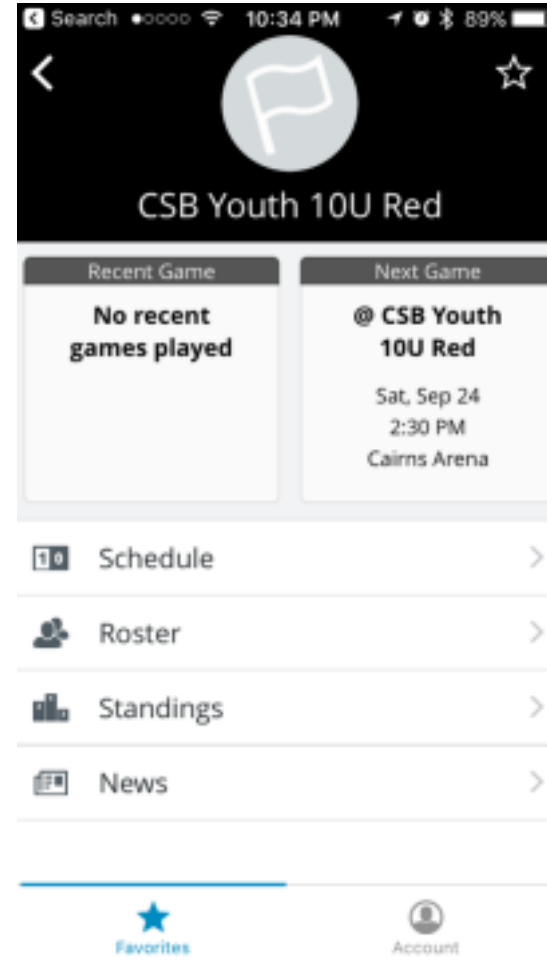
Overtime

Save

State Tournament Qualification Game Entry Process

Optional - Updating Game Scores via Sports Engine Mobile App

1. Log into the Sports Engine Mobile App
2. Open your team and click on schedule.
3. Click on the game you need to score.



State Tournament Qualification Game Entry Process

Optional - Updating Game Scores via Sports Engine Mobile App

4. Click the pencil icon (top right).
5. Change game to Final.
6. Use the + / - to set score.
7. Click Save (top right).

