



REFUND POLICY

I. VAA HAS A NO-REFUND POLICY REGARDING ALL SPORT REGISTRATION FEES EXCEPT IN THE FOLLOWING CIRCUMSTANCES

- If a participant withdraws from the program prior to the formation of teams. All withdrawals should be communicated in a written format electronically (e-mail) to the Sports Commissioner and the VAA Administrative Personnel. In this case, the administrative fee that covers the initial costs and expenses necessary to prepare for the season will not be refunded.
- In the event a participant is medically unable to participate in the sport that he/she registered for. A note from a doctor on letterhead must be provided indicating that the participant is medically unable to participate. In this case, the administrative fee will not be refunded.
- If a participant tries out, but does not make a traveling team. In this case, the tryout fee will not be refunded.
- If there are not enough participants to form a team and excess participants cannot be added to other teams.
- If a participant changes sports prior to formation of teams for either sport, a full refund will be given minus the administrative fee.
- If VAA makes a decision to change the format of a sport and participants are given the option of the alternative format or a refund. For example, if a particular sport does not have enough players to field a grade 9-12 team as planned and VAA instead combines grades 7-12 on a team; those affected are notified and are given the option of playing on a 7-12 team or opting not to play. If a participant opts not to play, a full refund will be given.

II. REFUNDS WILL NOT BE ISSUED IN THE FOLLOWING CIRCUMSTANCES

- Late fees will not be refunded.
- The season has ended.
- The teams have been formed and the Sports Commissioner has not granted an exception. If a participant withdrawal is communicated to the Commissioner after the formation of teams, the Commissioner may grant an exception based upon the rationale for the withdrawal. It is at the Commissioner's discretion whether a refund will be issued and what percentage is refunded based upon the total registration fee and when the withdrawal occurred. The refund, if any, will be less the administrative fee, late fee (if applicable), and the tryout fee (if applicable).
- The sport was unable to grant teammate requests. The Commissioners attempt to honor requests but are not always able to do so. There are no guarantees that those requests will be granted.

Due to the uncertainties, the season could end abruptly. As such, please consider that a season will be considered if 75% of season has been completed. If less than 75% of the season is completed at the time of cancellation, the remaining portion of the registration fee will be prorated and refunded per the decision made by the Commissioner. If the season is cancelled early, the administrative fee will not be refunded.

We appreciate your understanding of this Policy. The VAA Board reserves the right to waive this Policy at its sole discretion at any time. Such waiver shall generally be in response to extenuating or highly unusual circumstances, but in no event is the VAA obligated to waive this Policy.