

# Meeting Minutes

Zimmerman Youth Basketball Meeting Minutes		
5.19.2019	Meeting opened at 6:01pm and adjourned at 7:30pm	Livonia Township City Hall
Meeting called by	JR Wilson Zimmerman Youth Basketball Board President	
Type of meeting	Monthly Board Meeting May 2019	
Secretary	Kristi Johnson	
Attendees	JR Wilson, Chris Cox, Cory Whiting, Kristi Johnson, Jamie Erdman, Keith Rasmussen, Kim Williams, Siri Rustad, Jake Crawford, Nichole Gow, Nate Christensen	
President		
	JR Wilson	
Discussion	<p>Motion to approve the April 2019 meeting minutes by Kim Williams, seconded by Jake Crawford, approved.</p> <ul style="list-style-type: none"> <li>Four items the Board would like to focus on over the next year:               <ul style="list-style-type: none"> <li>- Coaching</li> <li>- Player Development</li> <li>- Awareness/Recruitment/Community Involvement</li> <li>- Investments into the Community's Basketball Infrastructure</li> </ul>               Each point to be discussed further at future meetings with possible sub-committees in order to make them a reality.             </li> <li>Board of Directors Attendance Policy               <ul style="list-style-type: none"> <li>- As a reminder, the current Board Member Attendance Policy will be followed and states:                   <p><i>If a Director misses three (3) meetings in a row, or a total of four (4) in the year, the member will automatically be terminated from office.</i></p> <p><i>A Board Member who knows in advance that they will not meet the attendance requirement may seek approval from the Board for an exception to this rule. The exception will be granted by a majority vote.</i></p> </li> </ul> </li> </ul>	
Vice President		
	Chris Cox	
Discussion		

# Meeting Minutes

Boys Travel Director	
	JR Wilson
Discussion	
Treasurer	
	Cory Whiting
Discussion	<p>Due to recent Bank restrictions, there is no Treasurer's Report for May.</p> <p>Check Signing Change:</p> <ul style="list-style-type: none"><li>The Bank indicated that in order to have debit cards, they cannot require two signors on all checks. ZYBA's Policy must be changed to:</li></ul> <p><i>The President and the Treasurer shall be established as authorized signors on the corporation bank accounts. Additionally, these two officers will be provided with a corporation debit card. The role of authorized signor, and holder of a corporation debit card, does not create any implicit right to make a purchase. Only purchases which fall within the criteria established in the first and second paragraphs of this policy shall be considered approved purchases. An authorized signor is only approved to sign checks and initiate debit card purchases for Board approved expenditures.</i></p> <p><i>The Treasurer shall present a copy of the bank statement detailing all checks and debit card expenditures from the prior month, to the Board of Directors at the regularly scheduled Board of Directors Meeting.</i></p> <p>Motion to approve a change to the Policy as stated above by Nichole Gow, seconded by Kim Williams, approved.</p>
Girls Travel Director	
	Jamie Erdman
Discussion	
Girls House Director	
	OPEN
Discussion	

# Meeting Minutes

<b>Boys House Director</b>	
	Chris Cox
Discussion	
<b>Equipment Director</b>	
	Keith Rasmussen
Discussion	<ul style="list-style-type: none"><li>• Will need a \$6,500 budget this year in order to purchase the additional required 27.5" balls on top of the annual equipment and supply needs.</li><li>• Will look into rubber ball options for the 1st and 2nd grade levels.</li></ul> <p>Motion to approve an equipment budget of \$6,500 by Nichole Gow, seconded by Jake Crawford, approved.</p>
<b>Uniform/Apparel Coordinator</b>	
	Kim Spence
Discussion	
<b>Sponsorship/Fundraising Coordinator</b>	
	Kim Williams
Discussion	<ul style="list-style-type: none"><li>• Sponsorship Letters for 2019-2020 will have a silver level amount of \$250-499.</li><li>• Sponsorship Letters will go out in the next week or two.</li></ul>
<b>Volunteer/Concessions Coordinator</b>	
	Siri Rustad
Discussion	
<b>Tournament Director</b>	
	Jill Zeleznikar-Reinking
Discussion	

# Meeting Minutes

<b>Communications Director</b>	
	Cory Whiting
Discussion	
<b>Open Agenda/ Secretary</b>	
	Kristi Johnson
Discussion	<p><b>Wild West Days Parade Participation:</b></p> <ul style="list-style-type: none"> <li>• Registration has been sent in.</li> <li>• A hayride trailer with benches has been secured and will need to arrive at the High School at 11am.</li> <li>• Candy throwers must be walking.</li> <li>• Candy along with t-shirts, arm sleeves and possibly flyers will be handed out.</li> <li>• An email will need to go out to members to recruit some players and parents to walk, ride, throw candy and dribble down the parade route.</li> </ul> <p>Motion to approve \$400 for parade candy by Keith Rasmussen, seconded by Siri Rustad, approved.</p> <p><b>Basketball Hoops on High School Tennis Courts:</b></p> <ul style="list-style-type: none"> <li>• There are very few options to play basketball within town.</li> <li>• Nate Christensen has been working with Jamie Hilyar and received permission to put up to six basketball hoops with painted lines on the outdoor tennis courts at the High School.</li> <li>• Cost is roughly \$2,000-\$2,200 for each half-court for material, install and painting.</li> </ul> <p>Motion to approve sponsoring the cost of three half-courts and basketball hoops on the tennis courts by Kim Williams, seconded by Keith Rasmussen, approved.</p> <p><b>Future Board Meeting Dates and Times:</b></p> <ul style="list-style-type: none"> <li>• June 23, 2019 - 6:00 P.M.</li> <li>• July 21, 2019 - 6:00 P.M.</li> <li>• August 18, 2019 - 6:00 P.M.</li> <li>• September 15, 2019 - 6:00 P.M.</li> <li>• October 20, 2019 - 6:00 P.M.</li> <li>• November 17, 2019 - 6:00 P.M.</li> <li>• December 8, 2019 - 7:00 P.M.</li> <li>• January 12, 2019 - 7:00 P.M.</li> <li>• February 23, 2019 - 6:00 P.M.</li> <li>• March 15, 2019 - 6:00 P.M.</li> <li>• April 19, 2019 - 6:00 P.M.</li> </ul>
Conclusion	<b>Next Meeting: June 23, 2019 6:00 pm</b>
Notes:	<ul style="list-style-type: none"> <li>• Coaches Development Coordinator Position</li> <li>• Volunteer Hours and Policies</li> <li>• Summer Camp</li> <li>• Summer Training Clinic</li> <li>• High School Booster Club Joint Committee</li> </ul>