



GSFL Admin Checklist

- ☐ Create a [RegisterPlay account](#) – **ASAP**
- ☐ Add all staff to your association account in RegisterPlay. See RegisterPlay tutorial - **ASAP**
- ☐ GSFL/MFCA Coaches Clinic – **July 30th** [Register](#)
- ☐ [Game Day Survey](#) Deadline - **August 1**
- ☐ Team Enrollment Deadline including Team Fee - **August 1**
- ☐ Required Preseason Coaches Meetings (min. of 2 coaches per team)
 - ✓ 5th-8th Grade Coaches Meeting – **August 3rd**
 - ✓ 3rd-4th Grade Coaches Meeting – **August 6th**
 - ✓ 2nd Grade Coaches Meeting – **August 11th**
- ☐ 5th-8th Grade schedules posted – **August 17th**
- ☐ 2nd-4th Grade schedules posted – **August 24th**
- ☐ 5th-8th Grade early league play begins week of August 25 or on GSFL “Opening Weekend” at National Sports Center (NSC) in Blaine
- ☐ Initial team roster deadline (roster + uniform numbers/weights *(If applicable)*/School Attendance) – **48 hours prior to first scheduled game**
- ☐ GSFL Opening Weekend (All Grades) – **September 6th & 7th**
- ☐ Final Roster Freeze (final roster + uniform numbers/weights *(If applicable)*/School Attendance) – **September 9th**

Special Notes:

A minimum of 2 Coaches per team must be recognized as Trusted Coaches or an equivalent program that provides verified concussion certification, child abuse prevention training, background checks, and **FREE** GSFL Coaches Training Module. – **Prior to first game**

The full coaching staff of each team is encouraged to complete football-specific training via USA Football, the GSFL in-person coaches' clinic presented by the Minnesota Football Coaches' Association on July 30, or a coaches' clinic hosted by the association's local high school football program and sponsored by the association.

Reminders:

- Parents must create an account on RegisterPlay and add their child for that child to be added to a roster. Instructions are included on the RegisterPlay tutorial.
- For rosters to be complete, each player must have a uniform number, weight, and school attendance listed. Rosters will freeze on September 5th.
- When registering your teams, if you would like to pay by check, select the check option for each of your teams and reach out to football@myas.org to request an invoice.
- For up-to-date league info, please visit [Gopher State Football League](#)

For assistance, please do not hesitate to reach out!

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