



CHELSEA HOCKEY ASSOCIATION - BOARD OF DIRECTORS MEETING

Meeting Minutes

July 19, 2022

OPENING

The regular meeting of the CHA Board was called to order at 7:07 pm on 7/14/2022 via by John Vlnka.

MEMBERS

1. Present

- John Vlnka, President and House Director
- Lonnie Scott, Vice President
- Don Wright, Director of Coaches
- Nick Vetter, ADM Coordinator
- Lonnie Scott, MAHA D6 Representative (interim)
- John Vlnka, House Director
- Dan Wray, Travel Director
- Colby Parks, LTP Coordinator
- Michelle Smith, Fundraising Coordinator

2. Absent

- Constance Eder, Registrar
- Heather Scott, Secretary
- Andy Webster, Immediate Past President

3. Open Positions

- MAHA D6 Representative
- Treasurer
- SafeSport Representative
- Apparel Coordinator

WELCOME GUESTS

Josh Barron, 6U parent interested in volunteering with CHA
Doug Neal, 8U parent interested in volunteering with CHA

APPROVAL OF MINUTES

Approval of June minutes; John motion to approve, Lonnie second.

Those in favor: John, Lonnie, Nick, Don, Michelle

Those opposed: None

EXECUTIVE REPORTS

- **President**

- One Goal Grant was not awarded to CHA. 50 applicants resulted in associations who did not win in 2021 to be awarded grant money.
- New Ice contract has been signed
- Ice schedules have been sent out
- 2008s are committed until 10/31. Status is 50/50 November-March
- Finance Items to note:
 - Fall Rates are as follows:
 - \$175 Registration
 - 6U = 650, 8U=800, 10U=1400, 12U=1600, 14U=1800
 - Kitt sent master spreadsheet
 - 2013 & 12 Blue have been set up with Chelsea State Bank
- Apparel Items to note:
 - Jerseys have been ordered (Travel)
 - Pant shells, bags, and garment bags are available for purchase via Coliseum Sports and due by Thursday 7/21/22

- **Vice President**

- I will be contacting USA hockey to talk more about Club Excellence.
- Also, I want to work with Colby on the association of the year competition this year.

- **Director of Finance**

- Open position, see items in President report.

- **Director of Coaches**

- Nick and I had a coaches meeting on June 26th. Plans for the upcoming season were discussed. In addition we did a presentation on skill acquisition.
- As a follow up we will be having a coaches meeting in early August. This meeting will be to help coaches plan and run more effective practices.
- We lost our 10 U coach. I have a new applicant that I will be interviewing on Saturday the 16th. His name is Clint Bonkowski.

REPORTS

- **House Director**
 - 10U Coaching situation to fill
- **D6 Representative**
 - I attended the MAHA Summer Meeting in Grand Rapids the weekend of July 8-10. There were many important discussions and some great sessions. Don Wright was also in attendance. Don and I will be working together to bring some of the presentations from the weekend to the board and coaches in CHA. I'd encourage other board members to attend MAHA functions as they provide a lot of insight and very helpful information.
 - Some important updates:
 - A new rule was passed that requires association registrars to register teams **including player position and jersey number**. This was a request from USA hockey to streamline the process for officials who may need help identifying players who have misconducts.
 - Safesport has now transitioned to being valid for a calendar year from when you complete it. MAHA recommends doing it every year after the Spring season during the summer months. It is required to be on the ice at the start of the season.
 - There has been a big issue with a lack of locker room monitors. MAHA requires 2 locker room monitors at all times from the moment the first player enters the locker room to when the last player leaves. USA Hockey has started auditing this process. Coaches can be monitors. Parents who are not rostered as a monitor ARE NOT allowed near the locker rooms.
 - Safesport process for complaints is changing. Instead of going to each district Safesport director for review they will ALL be reviewed by one person and the MAHA Safesport directors will serve as a disciplinary panel. This is a major change and as the MAHA D6 Safesport Director I believe this will be a huge improvement. Match penalties will be structured the same way.
 - USA Hockey does still offer Club Excellence. The woman who oversees the program here in Michigan was at the meeting. I will reach out to get more information.
 - MAHA has resources to assist with association growth and retention. Jason did a great presentation that I am hopeful he will come and do for our board.
 - Coaching clinics will be offered online and in-person this year. Coaches should start looking for clinics early.
 - USA Hockey has restructured as a part of the requirements but the USOC. The new structure will include more proportional athlete representation.

- The MAHA D6 kickoff meeting is **Tuesday, August 9th at 7PM in Grand Rapids**. Association presidents and registrars are required to attend. I will not be able to attend as I will be traveling for work, so we will need a proxy for the MAHA Rep. as well.
- **Registrar**
 - No Report Submitted
- **Secretary**
 - Posting approved minutes and updated by-laws to the website. Will send necessary documents to CSB for updating accounts.
 - Fall Registration went live on July 1.
 - Sub-registration page for coaches, manager, volunteers, board members.
 - Registrations, as of July 16:
 - 54 total
 - House = 23 (6U = 3, 8U = 10, 10U = 5, 12U = 1, 14U = 4)
 - Travel = 31 ('13 = 3, '12B = 5, '12G = 6, '11 = 7, '10 = 7, '09 = 3, '08 = 0)
 - Volunteers = 0
 - LCAHL Team Registration is also live at lcahl.org
 - Created a Brand Guide that I want the board to review.
- **Fundraising Coordinator**
 - Playing phone tag with the person that makes the reservations for the fairgrounds.
 - Working on meeting with Don to talk about the off-ice room.
- **Travel Director**
 - No Report Submitted
- **LTP Coordinator**
 - No Report Submitted
- **ADM Coordinator**
 - No Report Submitted
- **Apparel Coordinator**
 - Open position, see President report.
- **Treasurer**
 - Open position, see President report.
- **SafeSport Representative**
 - Open position, no report.

NEW BUSINESS

1. Affiliate Agreement is due to MAHA by 8/31. Need all board members to fill out Volunteer registration to get contact info & USA numbers.
2. 10U Coach Clint Bonkowski – Don endorsed and approval was unanimous.
3. Ice payments due 20th of each month so we can pay rink by 25th of each month
4. Need to order practice jerseys for 14U
5. Will contact Coliseum Sports for pucks. 5 Cases.
6. CHA Referee Agreement and Payment
7. Game Sheet – Don spoke highly of the Game Sheet app which would replace paper scoresheets for home games in Chelsea. He will send around links with product info.
8. HorizonWebRef Payments – 2022 will be CHA's year to pay on behalf of CHA & AAAHA for the HorizonWebRef license of \$500. Lonnie motions to approval. John seconds. Vote was 7 Yes vs 0 No
9. Michelle will act as liaison between CHA and Breakaway to ensure proper staffing on weekends when multiple games are being played at the Arctic Coliseum
10. Dan Wray motions to have an association license for "Ice Hockey Systems." I.H.S is a website for coaches to plan and share practices in accordance with ADM standards. An Association license would provide a substantial discount compared to individual users. Many coaches currently use this. Cost would be \$550. Vote to approve: 8 Yes, 0 No. Nick Vetter will look into licenses and accounts for all coaches.
11. House Director Position
 - a. John Nominates Josh Barron as House Director.
 - b. Vote 8 Yes, 0 No (Colby did not vote)
 - c. Josh accepts position of CHA House Director
12. Treasurer
 - a. John Nominates Doug Neal as Treasurer.
 - b. Vote 7 Yes, 0 No (Don did not vote)
 - c. Doug accepts the position of CHA Treasurer
13. Bank Authorization

As of the July 20, 2022 CHA Board Meeting, the Board of Directors of the Chelsea Hockey Association have approved the following Executive Board members authority to sign checks and other documents on behalf of the CHA and access accounts to perform duties consistent with CHA By Laws:

 - a. President – John Vlnka
 - b. Vice President – Lonnie Scott
 - c. Treasurer – Douglas Neal

ITEMS FOR NEXT MEETING

1. Discuss Fall & Registration Skate

ANNOUNCEMENTS

August 09 – MAHA D6 Season Kick-off Meeting
August 10 – August Reports due to secretary
August 14 – CHA Board Meeting
August 20 – House Evaluation Skate
August 23-27 – Chelsea Fair

ADJOURNMENT

Meeting was adjourned at 8:48 pm; motion to adjourn by John, Lonnie second, zero objections.

The next general meeting will be at 7pm on August 14th, at the Arctic Breakaway.

** Reports are required to be sent to the Secretary the Wednesday before. **

Minutes submitted by: John Vlnka