

MITCHELL SKATING & HOCKEY ASSOCIATION INCIDENT / GRIEVANCE REPORT

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Mitchell Skating & Hockey Association (MSHA) provides the following form to document reports of any incident, (on-ice or off-ice, pertaining to player, coach, parent, or volunteer actions), or to raise a grievance by association members. Any member that wishes to remain anonymous while submitting a report may do so by contacting an MSHA board member. All submitted reports will be kept confidential to the respective parties involved and MSHA administration. Any retaliation to reporting parties will be referred to the MSHA Whistleblower Policy.

REPORT DATE: _____

REPORTED BY: _____

PLAYER NAME: _____

LEVEL OF PLAY: _____

PARENT NAME(S): _____

COACH NAME: _____

INCIDENT/GRIEVANCE INFORMATION

DATE: _____ TIME: _____ LOCATION: _____

WITNESSES: _____

DESCRIPTION OF INCIDENT OR GRIEVANCE: _____

DISCIPLINARY COMMITTEE USE ONLY

PARENT/PLAYER EXPLANATION: _____

ACTION/RESOLUTION TO BE RECOMMENDED w/ JUSTIFICATION: _____

PARTIES DETERMINING ACTION/RESOLUTION: _____

By signing this report, you acknowledge that you (1) have read and understand the information contained herein, (2) attest that the information is valid and truthful, and (3) agree to the proposed resolution.

PLAYER

DATE

PARENT

DATE

REPORT RECEIVED BY: _____

DATE: _____

FINAL ACTIONS TAKEN: _____

INCIDENT / GRIEVANCE REPORT – ADDITIONAL INFORMATION

Use the following space to provide any additional information: