

RMU Island Colonials Coach and Manager Compliance

These are the requirements set forth by the state of Pennsylvania, USA Hockey, and RMU Island Sports Center to volunteer as a coach or manager for the Island Colonials Youth House League Program.

Coaches must complete steps 1-6. **Managers** must complete steps 1-4.

Step 1—Required prior to team participation, send confirmation to cummings@rmu.edu

What is it: Register as a coach with USA Hockey.

This is done online www.usahockeyregistration.com Once complete, please forward the confirmation page to Joe Cummings, cummings@rmu.edu USA Hockey registration is good for one hockey season.

Step 2—Required prior to team participation, complete PA ACT 153.

What is it: PA Act 153, which includes Child Abuse Screening, State Level Criminal Background Check, and FBI Finger Printing / Background Check.

Each item is valid for 60 months. Use the information below to complete each item as needed. **Be sure to save a copy of the report directly to your computer when it comes back, you will need electronic versions to satisfy Step 3.** If you have previously completed this step and are still current, but are required to update additional screening outlined in step 3, you will need access to these items or be required to re-submit for clearance.

**All volunteers must complete—Required prior to team participation,
Must provide all documents. What is it: PA ACT 153, valid for 60 months**

Child Abuse Screening: www.compass.state.pa.us/CWIS/Public/Home

State Criminal Background Check: www.epatch.state.pa.us/Home.jsp

FBI Finger Printing and Background Check: www.identogo.com service code: 1KG6ZJ

Must be Department of Human Services

**PA residents of 10 years or longer, (continuous) may opt for a waiver to satisfy the FBI finger print portion.

Step 3—Required prior to team participation, no need to send, we access using your USA Hockey number.

What is it: USAH National Screening, (Act 33/34).

This is done online, www.usahockey.com/backgroundscreen This is a new national program that begins 4/1/2020 that replaces MidAm background screening. All coaches, officials and volunteers who have regular contact with youth athletes are required to submit to screening. Screening is valid for 2 years.

Step 4—Required prior to team participation, no need to send, we pull using your USA Hockey number.

What is it: SafeSport Module

The SafeSport module is completed online, www.usahockey.com/safesporttraining This requirement must be done annually. Previous module completed prior to 4/1/2022 are expired

Step 5—Required prior to team participation, no need to send, we pull using your USA Hockey number.

What is it: Ages Specific Module

Age specific modules are an online video and answer series that is accessed at www.usahockey.com/agespecificmodules and provides education relating specifically to the age of players you will be coaching. Modules must be completed for every level you are involved with. Once you complete a level, you do not need to complete again.

Step 6— Complete prior to December 31, 2023 no need to send, we pull using your USA Hockey number.

What is it: Coaching Education Program clinics

All coaches are required to attend a clinic or recertification until Level 4. Coaches that are only coaching Mite level, can remain at level 1 until coaching Squirt or higher. Clinics dates and registration is done at www.usahockey.com/coachingclinics