



2022-23 USA Fencing Domestic Expense Form Part Time

Name:		USA Fencing Office Use Only
Address:		
City, State, Zip:		
Phone:		
Email:		
Signature: _____		
Name and Location of Event (North American Cup October, November etc.):		
Role at Event (Referee, Armorer, Sports Medicine, Bout Committee, etc.):		Member: _____
Referee Rating: Epee _____ Foil _____ Saber _____		W-9: _____
		Emailed: _____
Account Code	Expense Type	Amount of Expense
500420	Per Diem: \$ _____ X _____ Days	US \$ _____
500220	Honorarium: \$ _____ X _____ Days	US \$ _____
	Other Expenses (must include receipts)	US \$ _____
Total Reimbursement Request ***All expenses are subject to approval by the program director		US \$ _____
USA Fencing Office Use Only		
\$ _____ Program Director: _____ Finance Office: _____		

This form and any accompanying receipts can be emailed to:
ExpenseForm@USAFencing.org or faxed to: 719-325-8998 or mailed to:
USA Fencing 210 USA Cycling Pt., Ste. 120, Colorado Springs, CO 80919

1. A Part-time Tournament Official is a USA Fencing member in good standing who has successfully completed the background screen process and who is asked to serve the organization as a Tournament Official. A Part-time Tournament Official has been contracted to work a portion (two or one days) of a specific tournament. Compensation will include the following:
 - a) Per diem - \$50/day
 - b) Honorarium
 - c) Lunch is provided on service days
 - d) Up to \$50* per service day reimbursement for housing and/or travel expenses, with appropriate receipts.

*\$75 per service day for Summer Nationals