



Coon Rapids Youth Hockey Association

Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

CRYHA Board Meeting

DATE: June 23, 2024
TIME: 7:00pm (called to order at 7:06pm)
LOCATION: CRIC Conference room

Participants

<input checked="" type="checkbox"/> Kelly Traynor, President	<input checked="" type="checkbox"/> Tia DuHamel, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input checked="" type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Dave Schmidt, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input type="checkbox"/> Dan White, Recruiting and Retention
<input checked="" type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input checked="" type="checkbox"/> Deb Pulskamp, Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jessica Morgan, Communications Coordinator
<input type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input type="checkbox"/> Missy Walicke, Tournament Coordinator
<input checked="" type="checkbox"/> Perry Troyer, Equipment Manager	<input checked="" type="checkbox"/> Ashley Arntson, Sponsorship Coordinator
<input type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input type="checkbox"/> Tim Matsch, Ice Scheduler	<input checked="" type="checkbox"/> Guest: Michelle Clark, Asst. Gambling Manager

**Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.*



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Agenda items & meeting minutes

See Motions Made section for motion details on Agenda Items noted with an *

Topic	Board Member	Agenda Items
Attendance	Kristin Hultquist	Roll call: 7:06
Agenda *	Kelly Traynor	June 2024
Prior Month Minutes *	Kelly Traynor	May 2024
President & D10 Reports	Kelly Traynor	<ul style="list-style-type: none"> • No Presidents meeting in July • Still working with SLP to get tournaments transferred now that co-op is not going through • Co-op decision and MN hockey discussion
Treasurer Report *	Holly Bachman	<ul style="list-style-type: none"> • Significant Changes: None • Revenue Sources: <ul style="list-style-type: none"> ○ Gambling • Employees (new/terminated/resigned): • Process and Controls: N/A • Identified Risks: N/A • Annual Audit (preparation, status, presentation): • Operating Budget Review: <ul style="list-style-type: none"> ○ May 2024 Financial Statement*
Gambling Committee	Sue Erickson Kelly Traynor Kristin Hultquist Michelle Clark	<ul style="list-style-type: none"> • Reviewed/discussed the following: <ul style="list-style-type: none"> ○ Completeness and accuracy of all deposits, game records, game counts/audits, raffles, and financial statements. • Accounting: <ul style="list-style-type: none"> ○ Reviewed/confirmed every aspect of the CRYHA Gambling Fund.
Gambling Report	Gambling Manager	<ul style="list-style-type: none"> • Significant Changes: NA • Gambling Sources (sources, sites, upcoming events, etc.) • Employees (new/terminated/resigned): • New Hires: June Johnson, Ariel Schuster, Bruce Erickson, Ashley Nordstrom, Jocylne Thompson, Morgan Buckley • Terminated: Leslie Witucki, Sandy Conlon, Kathy Beyer • Michelle Clark, Asst. Gambling Manager, interviewing/hiring for Scoops and Chanticlear Bingo. Sue Erickson interviewing/hiring for MC Garage. • Donations (amount/to whom): • Suggested donation to CRYHA: \$40K* • Suggested donation to St. Francis Youth Hockey \$16.4K* • Suggesting a donation to the Fireball Gala, CRFD Community Fund and Play for Patrick: \$5K* • Process and Controls: N/A • Identified Risks: N/A • Compliance (rules, regulations, star rating): <ul style="list-style-type: none"> ○ 4 Star rating ○ Response for compliance review being sent 6/23 ○ Response from Gambling Control Compliance on Muddy Cow complaint last month showed no concerns. No follow-up is needed.



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Gambling Report Cont.	Gambling Manager	<ul style="list-style-type: none">• Annual Audit (preparation, status, presentation): N/A• Gambling Financial Review:<ul style="list-style-type: none">○ May 2024 gambling activities and related expenses *○ July 2024 estimated gambling activity and expenses *• Misc:<ul style="list-style-type: none">○ Workers comp audit completed○ MN Revenue Annual cash inventory audit due July 2024
Mite Director Report	Nick Hanzlick	<ul style="list-style-type: none">• Mite committee met to discuss upcoming season & finalize budget proposal
Admin Committee	Tia DuHamel	<ul style="list-style-type: none">• Season kickoff party Sept. 8-All hands-on deck• Jersey sizing 7/14 picking numbers for squirts• Updating accomplishment banners• 4th of July parade• Planning upcoming events• Applying for new Family Mentor Grant
Hockey Ops Committee	Stacey Johnson Dave Schmidt	<ul style="list-style-type: none">• Skating instruction for girls in the works• PTO dates have been sent for approval for Sept 4-22nd• Tryout dates set with Rink
New Business	Tia DuHamel	<ul style="list-style-type: none">• Purchase Safe for iPads*• Purchase 5 new iPads*• Purchase new Tryout Jerseys 10K*• Policy updates-Financial Assistance*• Parent guardian/Player responsibility waiver*• Volunteer policy*• Player Cost*
Good & Welfare		
Adjourned	Kelly Traynor	<ul style="list-style-type: none">• Time: 9:35pm



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Motions Made

Agenda Topic/Agenda Item	Motion By	Motion Seconded	Opposed?	Motion Pass?
Agenda- June 2024	Kristin Hultquist	Holly Bachman	No	Yes
Meeting Minutes- May 2024	Kristin Hultquist	Dave Schmidt	No	Yes
Meeting Minutes: June 2, 2024, Special Meeting	Perry Troyer	Joe Carlin	No	Yes
Treasurer Report- May 2024 Financial Statements	Perry Troyer	Kristin Hultquist	No	Yes
Gambling Report- May 2024 Gambling Activities/Related Expenses	Perry Troyer	Nick Hanzlick	No	Yes
Gambling Report- July 2024 Estimated Gambling Activity and Expenses	Perry Troyer	Joe Carlin	No	Yes
Gambling Report- May 2023/2024 Gambling Activity Comparison	Perry Troyer	Jeremy Johnson	No	Yes
Motion: Donation from Gambling to CRYHA: \$40K	Perry Troyer	Nick Hanzlick	No	Yes
Motion: Donation to St. Francis Youth Hockey: \$16.2K	Perry Troyer	Nick Hanzlick	No	Yes
Motion: Donation to the Fireball Gala, CRFD Community Fund and Play for Patrick: \$5K	Kristin Hultquist	Dave Schmidt	No	Yes
Motion: To purchase new safe for iPads	Stacey Johnson	Jessica Morgan	No	Yes
Motion: To purchase 5 new iPads	Perry Troyer	Dave Schmidt	No	Yes
Motion: To purchase new try-out jerseys: \$10K	Dave Schmidt	Kelly Traynor	No	Yes
Motion: Player costs for '25-'25 season for Squirts \$1,080, Peewees \$1,200, & Bantams: \$1,290	Dave Schmidt	Perry Troyer	No	Yes
Motion: Player costs for '24-'25 season U15 \$1,440, U12 \$1,290, U10 \$966, & Goalie Free	Dave Schmidt	Kristin Hultquist	No	Yes
Motion: Player costs for '24-'25 season Mites A \$700, Mites B \$649, U8 \$691, C/D Returning \$175, & C/D first year: free	Perry Troyer	Kristin Hultquist	No	Yes



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Motion: Policy Update: Financial Assistance	Perry Troyer	Joe Carlin	No	Yes
Motion: Policy Update: Parent Gaurdian Responsibility:	Kristin Hultquist	Joe Carlin	No	Yes
Motion: Policy Update: Player Responsibility	Kristin Hultquist	Joe Carlin	No	Yes
Motion: Policy Update: Volunteer Policy	Kristin Hultquist	Perry Troyer	No	Yes
Motion: '24-'25 Season budget	Perry Troyer	Joe Carlin	No	Yes
Adjournment- May 2024 Board Meeting at 9:35pm	Perry Troyer	Kelly Traynor	No	Yes

Supporting Documents

List the supporting documents presented during the meeting for documentation purposes.



Coon Rapids Youth Hockey Association

Balance Sheet
As of May 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	96,829.72
11810 Spire Main Checking Account	129,192.59
Total Bank Accounts	\$226,022.31
Total Current Assets	\$226,022.31
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
Total Fixed Assets	\$6,800.00
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
Total Other Assets	\$ (6,800.00)
TOTAL ASSETS	\$226,022.31
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(151,785.07)
Net Revenue	95,983.89
Total Equity	\$226,022.31
TOTAL LIABILITIES AND EQUITY	\$226,022.31



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