



MEETING MINUTES November 4, 2025

Golden & District Arena

In Attendance:

Jessica Chiles, Niall, Michelle, Ashley, Josee, Spencer, Jessica Chagnon, Heidi,

1. Call to Order

Meeting called to order at **7:01 PM** by **President Jessica Chiles**.

Motion: To accept minutes of the last meeting.

- **1st:** Josee
 - **2nd:** Heidi
- Carried**

Motion: To accept the agenda as amended.

- **1st:** Niall
 - **2nd:** Michelle
- Carried**

2. Governance and Policy Discussion

Bylaw / Policy Update Project (15 minutes)

- Meeting emphasized the need for **better governance and oversight**, including clearer roles and responsibilities for board members.
- Discussion comparing different organizational structures highlighted that smaller decision-making groups often operate more efficiently.

- Review of recommendations from Gemma regarding the **draft bylaw and policy updates**:
 - Governance positions include President, VP, Treasurer, Secretary, and ? Directors at Large up to 7 voting directors.
 - Directors may hold operational or governance roles; governance accountability will be clearly defined in the new policy.
 - Consideration of voting rights for Directors at Large, to be determined by the five members elected at the AGM.
 - Discussion on the potential impact of non-voting roles on advocacy and representation.
- Members discussed closing some meetings to the general membership to improve efficiency.
- Policy feedback was incorporated and researched; Gemma will attend a **Special Resolution Meeting** (January or February TBD) to help explain the bylaw changes.
- Meeting date requires **30 days' notice** to membership, with **in-person voting** at the session.

Action Items:

- Clean up bylaw and policy documents and provide to the board before the next meeting for review.
- Schedule a special resolution meeting (January/February) to approve bylaw changes.

3. Team Check-Ins (10 minutes)

Check-ins provided insight into team health and operations:

- **U7**: Doing well; full schedule; 30 players.
- **U9**: Good participation; many games booked.
- **U11 Rec**: Strong management; consistent attendance; positive league relations.
- **U11 Comp**: Busy schedule, lots of ice opportunities.

- **U13 Rec:** Needs two dressing rooms when sharing with Comp team due to differing energy levels.
- **U13 Comp:** Canal Flats ice working well; confirm agreed practice time with Invermere; strong team dynamics and AP process.
- **U15:** High engagement; may add extra practice sessions.
- **U18:** Going well; fundraising and Provincial planning underway.
- **U13 Female:** Great progress.
- **U15 Female:** Early challenges improving; Mandy stepping in as Head Coach; morale lifting after recent tournaments.
 - **Concern:** One player switched primary team from Female to Coed without registrar or FD consultation.
- **Rule of Two / Dressing Room Policy:** Discussion on having two parents outside dressing rooms for supervision.
 - Clearer guidelines needed for behavior expectations and parental involvement.

Action Items:

- Check dressing room situation for U13 teams.
- Follow up with Invermere to confirm Canal Flats practice ice duration.
- Collect player availability ahead of time when AP'ing for tournaments?
- Ensure resources from coaching seminars are saved in a shared, accessible location.

4. Dual Roster Policy (5 minutes)

- **Josee** to draft policy outlining expectations for dual-rostered players.
- Clarify team sizes (e.g., 18 primary + 2 duals) and commitment levels (Comp = full-time; Rec = ~90%).
- Discussion on ensuring transparency about player availability to prevent short rosters.

Action Item:

- Develop a roster change policy with clear deadlines requiring registrar approval.

5. Scheduling and Travel Concerns (5 minutes)

- Concerns raised about East Kootenay (EK) scheduling fairness and coordination.
- Plan to prepare a **recommendation document** for EK highlighting improvements in scheduling consistency and travel balance.
- Suggest exploring improved resource allocation tools (AI) and communication.

Action Item:

- Submit written feedback to EK through President, Manager Lead, and Ice Manager.

6. Player Withdrawal and Refund Policy (5 minutes)

- **Refund Request – K. Schuck:**
 - Submitted November 1st (after refund deadline).
 - Policy states refunds after this date are 50%.
 - Request for 75% + dual roster refund discussed.
- **Decision:** Follow policy—refund 50% registration + full dual roster fee.
- **Additional Note:** Players requesting refunds should return jerseys/socks per policy.

7. Jersey and Equipment Management

- Ongoing challenges managing jersey orders and returns.
- Over-ordering noted; better communication between managers and equipment coordinator.
- Suggestion for a **\$200 jersey deposit** for next season to encourage returns.

- Policy to follow “Buy Local” purchasing standards.
- Introduced form system for managers to request equipment and jersey orders, verified by Treasurer.

Action Item:

- Consider adding a jersey deposit to next year’s registration fees.

8. Fundraising and Budget Updates

Treasurer – Michelle O’Grady

- **2025–26 Draft Budget** reviewed:
 - \$38,000 income and \$30,000 expense projected for Championships, leaving ~\$10,000 surplus.
 - Hoping for raffle income to exceed last year by \$5,000.
 - Sponsorships to date total \$7,000.
 - Ice budget slightly higher; expenses for jerseys significant.
 - Chatter Creek donated \$2,500; Glacier \$500.
 - Ref fees increased slightly.
- **Grants:**
 - **RediGrant:** Jan 1
 - **Community Gaming Grant:** March
- **Account Balances:**
 - Chequing: \$54,067.43
 - Gaming: \$1,021.51
 - Bursary: \$16,486.51

- Kraft Fund: \$57,127.03
- Discussion emphasized better **jersey management** and ongoing **fundraising efforts** to support camps and clinics.
- **Suggestion:** Offer regular **power skating sessions** (e.g., with Chuk) for player development, next season try to get Friday morning ice.

9. Reports

President – Jessica Chiles

Nothing additional to report.

Vice President – Niall Gleeson

- Contacted **Central Alberta Hockey League** about Golden joining as a pilot. Awaiting response.
- Josee to reapply to **Rocky Mountain Female League** and **OMHA**.

Equipment/Safety – Spencer Lainchbury

- Checking on penalty box boards and gate adjustments.
- Coach Jacket logos in progress; notify Spencer if coaches need jackets.
- Reinforced **Buy Local** policy and order verification process.

Registrar – Malin Ewan

Nothing additional to report.

Female Development – Josee Roy

Covered under team updates.

Ice Manager – Amber Granter

- Ice allocation finalized through mid-January.
- Goalie camp proposal under review.

- Request submitted for **Wolski Camp (Dec 20–21)**.
- Second home tournament booked for **U15 Female**.
- **U13 Comp Tournament** rescheduled to **Jan 3–4** due to low November interest.

Coach Coordinator – Derek Penno

- Raised topic of dual roster commitments for out-of-town games; to be clarified in policy.

Manager Coordinator – Heidi Delmonego

Nothing additional to report.

Secretary – Ashley Durning

Nothing to report.

Ref Coordinator – Jessica Chagnon

Nothing to report.

Fundraising Coordinator – Vacant

10. Next Meeting

Date: Monday December 1st

Time: 7:00pm

Location: Golden Arena Meeting Room

12. Adjournment

Motion to Adjourn: Jessica Chiles

Meeting Adjourned: 8:26 PM

