

## Meeting Minutes

### Pine City Youth Hockey Incoming Board Meeting

April 17th, 2023 @ 6:30pm at Cabina Cafe

**Board Members Present:** Erik Bjorklund, Ashley Berglund, Marcie Berglund, Krissy Valvoda, Jonah Sauter, Grant Nicoll, Kyle Borgstrom, Deanna Jahnz, Ryan Brant

**Also, in Attendance:** Michelle Linnell, Ali Piha, Jordan Petranek, Rebecca Stuckey, Danielle Olivio

Krissy Called the Incoming Board Meeting to order @ 6:34pm

1. **Agenda:** Incoming board agenda was reviewed for addition and/or deletions. A motion was made by Deanna to approve the new incoming board agenda; Eric seconded the motion - all in favor - motion carried.
2. **Meeting Minutes:** Krissi made a motion to approve March meeting meeting. Deanna Seconded. All in favor -
3. **Open Forum :**
  - a. Rink Rat - Matt Prihoda came in for Rink Rats - Jobie Jerry was the winner of the \$100 gift card to Lee's Pro Shop
  - b. Nikki Schurmeier here on behalf of youth hockey parent - Praising new gambling manager. Encouraging youth hockey board to file charges against former gambling manager. Girls Coordinator - vote of encouragement for Travis Diaz on being elected girls coordinator read by Nikki Schurmeier on behalf of other youth parent who could not be in attendance.
4. **Gambling Manager Report**
  - a. LG1004 March - no actual numbers because payment goes out on 20th. Jordan will send out once payments are made. Motion to approve LG1004 - through April 18th. Deanna motion jonah seconded all in favor, motion carries
  - b. Everything is current on LG1004 - except for Traci at gambling solutions and paying her, that will be on next months LG1004
  - c. 7 sites set up with e-tabs since last meeting and it is going well
  - d. Joradan on vacation April 27th - May 6th - plan in place for coverage
  - e. Purse Bingo May 14th - minimum of 75 players
    - i. Motion to buy 10 purses and do cash prizes for double and triple winner. Deanna motioned, krissy seconds. All in favor aye, motion passes
    - ii. Motion to approve by Deanna for the Bingo program, Ryan seconded. All in favor. Motion carries
  - f. Motion to have \$1199 on hand for Lake Appeil / Floppy Crappie for bingo winners. Deanna made a motion to keep \$1199 on hand for winner. Eric seconded. All in favor, motion passes.

- g. \$30-\$50 in ones at all sites for start up cash for meat raffles. Motion to have \$50 in ones at all sites for cash meat raffles. Grant makes a motion and Krissy seconds. All in favor, motion passes.
- h. Pull Tab machine at Village was serviced last month and has since jammed 2 times and the counter was off by 200 tickets. Motion was made to lease a new machine for \$250/ month for 30 months for a 2 game machine. Eric made a motion. Grant Seconds. All in favor, motion passes.
- i. Communication to be sent out regarding Meat Raffle Workers - reliable workers. Ashley to send out communication to the PCYH association
- j. Gambling Manager and Gaming solutions to look at creating a base pay for all job / duties and evaluating the pay scale.
- k. Printer to be purchased by gambling manager
- l. Evaluating the storage unit for water / moisture / leaking - gambling manager has not noticed any problems and no need for different storage unit
- m. Reviewed Annual gambling, PCYH came in 4 star for fiscal year 21-22'
- n. Mega Cash Bingo - presented by Rebecca Stuckey - May 19th @ Rush City VFW - Motion to approve bingo program and Mega Cash Bingo - Motion by Deanna for May 19th program and Mega Bingo - Kyle Seconds. All approve, Motion Carries.

**5. Treasurer;s Report : Marcie**

- a. Beginning General account balance \$151,924.37. Total Deposits \$9197.74. Expenses paid \$3054.98. Ending balance \$158,067.13 + Concession \$29,383.43 = \$187,450.06
- b. Motion to approve treasurers. Grant motioned and Eric seconded. All in favor, motion passes

**6. Pine City Civic Center (Danielle) -**

- a. Putting in with approval from Civic Center Board with 2 new scoreboards, 5x10 and back lit with advertising options.
- b. New Board member - Marco Schisano to pine city civic center
- c. New nets are in @ Civic Center Kyle will be picking them up
- d. \$25 in quarters to be given to civic center for vending machines for when problems arise with paying customers
- e. Roof project starts in June
- f. Side of building is still with engineer and in early stages of being fixed
- g. Annual Civic Center Golf Tournament. Jonah makes a motion for \$100 to sponsor a hole. Second from Eric. All in favor, motion passes

**7. Girls High School Program - n/a**

**8. Boys High School Program - Seth - Marcie on behalf of boys booster club**

- a. Deanna makes a motion to sponsor a hole for \$100 at Boys HOckey Booster Golf Tournament. Grant Seconds. All in favor, motion passes

**9. Registrar - Ali.** N/A

**10. Equipment Coordinator - N/A**

**11. Association Goalie Manager - Tami** - has decided to step down

**12. Girls Coordinator - n/a**

- 13. Ice Scheduler - Michelle** - Avareo scheduling software is not being used by D10 anymore and will be using a new system. Willing to explore some other options prior to hockey season starting and see what would work. .
- a. Touched base with Rick Englestad about girls to be in Mora on Monday and that is still up in the air.
  - b. Think about black out days for games especially around holidays - need to know by September 1st.

**14. PCYH Bylaws and Handbook review / questions**

- a. Bylaws
  - i. Article III Membership - add letter d. Gambling Manager
  - ii. Article IV Section 1 - strike out and Then annual meeting of this corporations will be held in the spring near the conclusion of the regular season.
  - iii. Article VI Elections - strike out current. Amended Voting will commence during the annual meeting, with voting being done by secret ballot or online. Ballots will be counted or the online results will be verified by 2 board members not up for current election and 2 members from the association.
  - iv. Article IX: Committees - Strike out Ace / Safe Sport Coordinator and change to Hockey director. Strike out registration coordinator and change to registrar.
- b. Handbook
  - i. Injured / Ill Player
    - 1. The coaches and/or evaluators will make a recommendation to the BOD, and the board will make the final decision for placement within 2 weeks of being cleared to participate
    - 2. iii: If a player has an excused absent from the board for one day of tryouts the mean score of the skaters at your level on that day may be given
  - ii. Equipment Policy
    - 1. Goalies - a. Change to PCYH will make available goalie equipment for all Mite (A, B,C) / Girl 8U. This will include a goalie helmet with neck guard, chest protector, goalie stick, glove, leg

pads and blocker. Goalies are responsible for their own mouth guard and athletic supporter.

2. B. Add in Squirt / 10U

lii : Coach Code of Conduct and Managers Code of Conduct

1. Add in #6 - Knowledge of D10 and MN Hockey Rules

liii: Credit / Volunteer Policy

1. Concession team week: add "If you choose not to participate in your committed team week you will be assessed an additional fee to your monthly dues.

V. Handbook Review

a. It is the requirement of the board to review this handbook in full at the first meeting following the approval of the new officers.

- Krissy makes motion , Eric second changes in handbook. All in favor, motion carries.

1

**15. Jonah - Mite Coordinator / Girls**

a. Girls co-op meeting Wednesday 4.26.23 to talk about number and brainstorm

**16. Volunteer Position**

a. Motion by Grant to approve volunteer coordinators recommendations. Ryan Second. All in favor, motion carries

**17. Eric - Outdoor Rink / Rink Rats -**

a. Getting new nets for outside rinks

b. Civic Center has someone going to come and clean boards shortly and need to see if they can clean the fiberglass. Eric to reach out.

c. Motion to approve up to \$1000 to have outdoor boards cleaned. Motioned by Eric and Jonah Seconds. All in favor, motion carries.

d. Getting old zamboni back because city claims to have no room to store anymore.

**18. Grant - Hockey Director / Fundraising/ Grants / Scheduling/Tryouts/ Try-Out Practices**

a. Hockey director - putting together a book and have a pamphlet for each level about what they should know, drills, things to be done, etc. This will be handed out to coaches at beginning of hockey season.

b. Grants - He is working on a \$2500 dollar grant for Learn to Skate / Ice Fees - need learn to skate number for last 4 years

c. Tryouts - this summer can talk to local area club to see if scrimmage is a good idea

d. Tryout practices - times are set with Forest Lake -

**19. Marcie - Equipment / Managers / Registration**

a. Reach out to Taylor and reach out to Kris with equipment needs

b. Quickbooks - will need to relook at it in October as system is changing.

c. Motion for Marcie to spend up to \$1000 for a new computer for the treasurer. Krissy makes motion and Jonah seconds. All in favor, motion passes.

**20. Ashley - Communications / Annual Meeting**

- a. Resend out volunteer coordinator positions as some were not filled.
- b. Got access to Sportsengine / Facebook
- c. Send out email for proposed bylaw changes
- d. Update PCYH Handbook with changes

**21. Kyle - Goalies**

- a. Dornfeld would like to do Monday Goalie practices throughout season if it works

**22. Ryan - Parades/Learn-to-Skate/Summer Hockey/ Tune-up / Step-up / Tryout Practices**

- a. Summer Hockey - start with dryland - get the flyer out to association.
- b. Learn to skate - look at getting dates into the school calendar - Deanna to contact Theresa Plasek
  - i. Tentative: 7 sessions Wednesday and Saturdays. Start Oct 7th and End Oct 28th with a registration day on Oct 28th
- c. Ryan to Register for parades

**23. Deanna - Vice President/Events/ DIBS / Concessions/Fair/School Liaison/Annual Meeting**

- a. Information meeting for Learn to Skate - Monday Sept 25th @ 7th grade house
- b. August 23rd and Sept 6th - dates for registration

**24. Krissy - President/ Tournaments / Hotels / Registration / Game Sheet Contact**

- a. Need to update signers on the bank account. Remove Marco Schisano from all accounts except the Warming House Account. Take Krissy Valvoda off of Outdoor Rink and Concessions, leave access on General Account. Add Marcie Berglund to the General, Concessions, Warming House and Outdoor Rink account. Motion for approval of changes to account made by Ashley, second by Grant. All in favor, motion passes.
- b. D10 Meeting:
  - i. Leadership conference - highly recommend someone from board to go
- c. Jim Casey new D10 president and Colleen Donovan D10 Director
- d. Mentioned Mite Coordinator meeting in August or September
- e. Student Coaches can be 13 years old or older
- f. D10 will be watching via livebarn for infractions
- g. Gamesheet may be an expense this year per team, Colleen working with MN Hockey for paying up to 50%
- h. Reached out to local associations regarding registrar and ice schedulers.
- i. Actual PCYH Season expenses breakdown given per team

President Krissy closed the meeting at 10:00pm and re-opened meeting at 10:45pm.

Jonah made a motion to adjourn the meeting at 10:45pm; Eric with a second - all in favor - motion carried.

The next meeting is scheduled for May 15th @ Cabina Cafe - Gambling Committee @ 6pm, the entire board meeting following @ 6:30pm

---

**Motions Made via email:**

**4.20.23**

Deanna made a motion that we host a gun raffle at Wings North on April 28 and donate the proceeds to the Knights of Columbus. Krissy seconds the motion. 5 ayes 2 no response. Motion carries

**4.23.23**

Krissy made a motion to change to premium Sports Engine plan to retain the DIBs feature and gain some additional features. Kyle seconded the motion. 7 ayes 0 nays - all in favor, motion passes.

**4.25.23**

Marcie made a motion to allow Taylor to order 20 regular jerseys & 2 goalie jerseys for this next season for a total of \$1330. Ashley seconded the motion. 7 ayes 0 nays. All in favor. Motion Carries.