



BOARD MEETING MINUTES

Attendance

- **Board Members Present**
 - Germain Krueger, Jen Klesalek, Justine Movchan, Al Hager, Tina Frisinger, Kristen Herman
 - Executive Director: Stephanie Birkeland
 - Guests: Kay Hager, Katrina Hanenberg

DATE: Monday
March 18, 2019

TIME: 6:00 PM

LOCATION: Fort Union West
Conference Room

CALL TO ORDER: 6:05 PM

Approval of February Minutes

- **Motion: Klesalek, 2nd Frisinger-passed**

Reports

Secretary

- Next meeting to be scheduled April 16 at 6:00 PM
- Movchan shared an email she received from Torrea about her interest in attending National Congress this summer
 - Birkeland will follow up with Torrea and get the final details worked out

Treasurer

- February Financials
- Our Income was \$32887.62 with \$34300.40 for expenses, leaving a net income of \$1412.78
 - Expenses listed under general have been moved to competitive travel
 - Repair Expenses
 - Birkeland will provide the board with the breakdown under this category once she gets the details
 - She will email the board for an electronic approval prior to the next board meeting
 - Computer System expenses were miscategorized and have been fixed
 - PTO Expenses are 3 weeks behind on payroll so they won't match up with the financials
 - PTO was taken but will not be reflected on the February Financial Report

Vice Chair

- No Report



BOARD MEETING MINUTES

Chair

- No Report

Executive Director

- Program Updates
 - January through will be a bigger session
 - 691 Actual Students enrolled in a program, 723 unique students
 - Comp numbers increased due to HS athletes competing at state
- Equipment Updates
 - Comp bars have been purchased and will be picked up from the State Gymnastics Meet on Sunday. Quad bars have been ordered and will be here in about 4-6 weeks
 - Birkeland had a discussion with Zittleman awhile back about the HS program purchasing the spotting platform
 - Zittleman did respond after quite some time and expressed that they can't make this purchase this fiscal year.
 - Birkeland talked about BGA purchasing this spotting platform as a necessity for the safety of all of our athletes and coaches
 - BGA would cover this cost of the spotting platform
 - There is also a need for new floor carpet in the future so Birkeland discussed proposing this to Zittleman for the next fiscal year.
- High School Spring/summer Program
 - Rachel Krug has been hired as a BGA employee and will coach these practices
 - She would like to run a 2x/week for 8 weeks practice
 - They will practice on Monday & Thursday from 6-8pm starting 3/18/19-5/11/19
 - Discussion took place about the HS practice times not taking over the equipment and time in the gym from the other athletes
 - Some of these athletes feel that they are being pushed aside due to the overlap with the practices and not enough time and/or equipment available for all of the athletes
- Matching Grant
 - We received our full request from BPRD for the comp bars and Quad Bars for a grand total of \$6,485.50 as a donation
 - We had previously budgeted for \$5,000 to go towards this purchase
- Fundraiser Updates
 - Pizza Corner Fundraiser
 - Summary of income finalized by the end of the week, but is looking like a profit around \$7,000
 - Plant Perfect Fundraiser is currently in full swing and the deadline is next week with orders due to Plant Perfect on Monday March 25
 - Calendar Raffle will start in April and run from April 1-22 with the drawings done May 6-24
 - Waiting on approval from the city



BOARD MEETING MINUTES

- Giving Tree Update
 - Letter will go out to members now that the equipment has been ordered
- Security Cameras have been installed
 - Awaiting training on use of the application for them, however Katrina does currently have access to them if we need anything until they come back for training

Committee Reports

- Fundraising
 - Session breakouts would be more beneficial in the future for the scheduled fundraisers
 - As well as a buyout option for each fundraiser
 - Action Item
 - Krueger asked that Frisinger takes over and sets up each fundraiser for the next fiscal year with a buyout option as part of her fundraising portfolio

Old Business

- Annual meeting report approval
 - We do not approve the meeting minutes until the next annual meeting
 - A report will be put together from the meeting minutes/discussions

New Business

Adjourn