



By Laws

(2024)



Superior Amateur Hockey Association
1015 Oakes Ave.
Superior, WI 54880
(715) 394-4899
<http://superior.pucksystems2.com>



SUPERIOR AMATEUR HOCKEY ASSOCIATION INC. BYLAWS ARTICLES

I. Purpose

- A. To provide the opportunity to as many participants as possible, within the boundaries of the Superior Amateur Hockey Association (SAHA), to develop their person and player through hockey.

Affiliation

The Superior Amateur Hockey Association shall be an affiliate association of the Wisconsin Amateur Hockey Association and of USA Hockey.

II. Membership

A. Active Membership:

Active members, or members in good standing, include the parent(s) or legal guardian(s) of all registered participants under 18 years of age, coaches, managers, current members of the Board of Directors, volunteers in positions appointed by the Board, or any other individuals, who are current on their financial obligations and have fulfilled the applicable volunteer hour obligation, as established by the Board of Directors.

- B. Membership year shall be from May 1st through April 30th annually.
- C. Members shall be in good standing with WAHA.
- D. Each member shall be entitled to receive ONE vote at the annual/general membership meetings.
- E. Members shall not be entitled to vote by proxy.
- F. Members shall have available to them a copy of any and all proposed additions, deletions, or amendments to the by-laws at least two weeks prior to the Annual Membership Meeting.

III. Executive Committee:

The Executive Committee consists of officers that shall be members of the Superior Amateur Hockey Association subject to the conditions as stated in Article II. Executive Committee members, with the exception of the treasurer position, must have at least one year of prior SAHA board experience prior to being elected as an officer. The following individuals shall be officers:

- A. Past President Chairs the Rink Management Committee of the Superior Rink Management Corporation.
- B. President – Chairs all meetings of the board as a whole.
- C. Vice-President Assumes the duties of the President in the event of his or her absence.
- D. Secretary – Records and maintains all records of the Superior Amateur Hockey Association.
- E. Treasurer – Records and maintains all monies, assets, and debts of the Superior Amateur Hockey Association, provides timely reports to the Board of Directors, and makes records available, by request, to the membership.
- F. Executive Director – This is a salaried position. The Executive Director conducts the affairs, everyday activities, and general operations of the Superior Amateur Hockey Association and the Superior Rink Management Corporation.
- G. If an officer’s position becomes vacant at any time during the year, the Board of Directors shall fill the open officer’s position on nomination from a member of the board. This Board member’s position shall then, in turn, be filled under ARTICLE IV.
- H. Officers are elected for the designated term of three (3) years. Officer terms are staggered, with President year one, year two Treasurer and Secretary, and year 3 Vice President and Past President.
- I. No executive committee member, with the exception to the executive director, shall hold a specific position for more than 6 consecutive years.

IV. Board of Directors:

- A. Board of Directors shall be members of Superior Amateur Hockey Association and subject to the conditions stated in Article II. Directors shall be elected at the Annual Meeting. The number of Directors shall not exceed nine (9) officers the Past President.
- B. Term: The terms of Directors, elected according to Article V shall run for a length of TWO years with one-half of the positions being filled annually.
- C. In the event that a position opens up through the membership year due to the dismissal or resignation of a director, then the President shall appoint another person for that position with final approval of this appointment being reserved for the Board of Directors
- D. In the event of a tie, a coin toss overseen by the President and Vice-President shall be the deciding factor.

V. Board Elections:

- A. All potential board member candidates are required to fill out an application and indicate, among other things, any potential conflicts of interest that may impede their judgement or decision making while serving on the Board. It is the Board's policy that Directors and Executive committee members are not allowed to provide input or vote on any matters that they may have a conflict of interest.
- B. All applications are to be submitted two weeks prior to the annual meeting. Submitted applications will be available to the membership on the Association website and hard copies will be available at the annual meeting. Nominations will not be accepted from the floor.
- C. At the annual meeting, the membership will elect new members to the SAHA Board.
- D. Elections shall require a majority vote of the membership present.
- E. All votes must be cast in person at the annual meeting. Each voting member shall have one (1) vote.
- F. All votes shall be counted by Executive Committee Officers that are not running for re-election.

VI. Powers of the Officers and Board of Directors:

- A. The Officers shall be responsible for the operation and enforcement of the Superior Amateur Hockey Association affairs.
- B. The Officers shall conduct at least SIX regular board meetings per year.
- C. A majority of the board shall constitute a quorum at any regular or special meeting.
- D. Each officer and director with the exception of the president and Executive Director shall have one vote at any regular or special meetings in all SAHA decisions.
 - 1. The President shall have one vote only in the event that a tie should occur at any regular or special meeting, except for the election of Officers.
 - 2. Officers and Directors shall not vote by proxy.
 - 3. Electronic communication shall be permitted by all officers and directors when action is required outside of regular scheduled board meetings. Action items shall come from the President or Executive Director.
- E. The Officers and Directors may schedule a General Membership Meeting in addition to the Annual Meeting as required in Article IX. Publication and posting of the notice of such general membership meeting shall be in accordance with Article IX.
- F. The Officers and Directors shall have the authority to add, delete, or amend the Bylaws should WAHA or USA Hockey mandate changes that affect SAHA, provided these changes do not violate the rules and regulations of our WAHA and USA Hockey Affiliations. Any other Bylaw changes shall be approved by the general membership.
- G. Any Officer or Director that fails to attend three regular or special meetings in a given membership year without prior notice given to an officer can be dismissed and the vacancy shall be filled in accordance to Article IV, Section C.
- H. Any Officer or Director who fails to discharge the duties assigned to him or her as a committee chair or member, can be removed from that assignment, and may be subject to dismissal from the board. Any removal under paragraphs G. or H. above shall be on a majority vote of the Board of Directors.
- I. It is the expressed written right and responsibility of the Board of Directors of the Superior Amateur Hockey Association (SAHA) to administrate the everyday and overall activities of all SAHA's general operations or events on SAHA's property or on the property of another under SAHA's influence.

VII. Committees:

A. The President and Executive Director, with the approval of the Officers, and Directors shall appoint the committees listed hereafter, subject to these guidelines:

1. Each Committee chair shall be an Officer or Director.
 2. All Officers and Directors who have served on the Board at least one year shall chair at least one committee and serve on at least one committee.
 3. All newly elected Directors shall serve on at least two committees.
 4. Committee members need not be Officers or Directors.
 5. The President serve as an ex officio member of all committees.
 6. All committees that use SAHA general funds are required to submit an approximate annual budget to the finance committee for review prior to June 1st.
- B. The Committee Names, Members and Duties:

1. **Development Committee:** Consists of the Past President, President and nine directors which are:

- 1.1. Girls Director;
- 1.2. Mini-Mite/Termite Director;
- 1.3. Mite Director;
- 1.4. Squirt Director;
- 1.5. Pee-Wee Director;
- 1.6. Bantam/Midget Director.
- 1.7. Goalie Director
- 1.8. Superior High School Boys Varsity Head Coach
- 1.9. Superior High School Girls Varsity Head Coach

All Divisions shall be governed by a Director plus two other members.

This Development Committee shall be chaired by the Executive Director who shall pick the seven Divisional Directors. The executive director may also appoint up to Two (2) at large members to the committee.

These directors and at large members are to be approved by the Board of Directors.

These Division Directors and members would be responsible for the following:

- Making Divisions into groups, assigning players numbers for tryout evaluations, and coordinating with Clinic Director and Scheduler so all players and groups are accounted for.
- Form teams and coordinate evaluations at all levels that require them.
- Perform coaching assignment policies (See Policies and Procedures).

- Oversee any problems that may arise during the season at each director's level.
 - This committee shall meet at least twice before the beginning of the hockey season and periodically throughout the season to discuss level development.
2. **Bylaws & Policies Committee:** Consists of FOUR people, to continually enforce existing bylaws or policies and review any proposed changes to the Bylaws or policies. This committee shall consist of two board members and two other individuals chosen by the Committee Chair.
 3. **Equipment Committee:** Consists of THREE people, being two Board members and one other individual chosen by the Committee Chair to be responsible for the inventory, storage, repair, and distribution of all SAHA equipment, with exclusive access to equipment and authority to make purchases within a budget set by the Board.
 4. **Fundraising Committee:** This committee is Chaired by the President or his/her designee and consists of FIVE people, two Officers or second year Directors, to act as co-chairs of the subcommittees, if possible, and two other individuals chosen by the Committee Chair to oversee the annual fundraising policy and exploring ways for SAHA and SAHA families to fundraise within the guidelines of SAHA's fundraising policy.
 - 4.1 There is currently one (1) subcommittees of this committee, the Gilbertson Tournament Committee.

This committee operates under SAHA's 501c3 status and must have at least one board member.
 5. **Finance and Insurance Committee:** Consists of FIVE people, three Officers or second year Directors, if possible, and two other Directors or individuals responsible for making recommendations regarding all income and expenditures relative to SAHA. There may be a nonvoting financial advisor serving at the Committee's discretion.
 6. **Outdoor Rinks and Facilities Committee:** Consists of SIX People. Two Officers or Directors and four individuals chosen by the Committee Chair to be responsible for the maintenance of the outdoor rink. Each of the four at-large individuals will be the Point of Contact for one of the positions listed below. These individuals will assist the flood crews as needed and be responsible for the overall maintenance of the outdoor rinks when teams at their assigned level are scheduled.
 - 6.1 8U / Mite (includes Mini-Mite and Termites)
 - 6.2 10U / Squirt
 - 6.3 12U / Pee-Wee
 - 6.4 14U / Bantam / Midget
 7. **Rules and Referees Committee:** Consists of FOUR members, the President, Vice President, one Officer or second year Director, if possible, and one other individual to be responsible for review and recommendations concerning rules and regulation changes, and grievances.
 8. **Tournaments Committee:** Consists of FOUR people, the Executive Director as Chair and three other individuals chosen by the Committee Chair to be responsible for all aspects of any SAHA sponsored Invitational and State Tournaments.

9. **Concession Committee:** Consists of THREE people to include the the chair of the Finance Committee, one second year Officer or Director, and the Executive Director. This Committee is required to meet twice per year to review policies, profit and loss and to set prices if need be.
10. **Ad Hoc Committee:** The President may appoint an Ad Hoc Committee to consider and evaluate special, limited issues. Such a committee shall make recommendations to the Board of Directors.
11. **Registration and Communication Committee:** Consists of THREE people. This Committee shall be responsible for the coordination of SAHA registration, administering the SAHA website and social media, and communication to SAHA members. This committee shall consist of the Executive Director, Vice President, and one second year officer or director.
12. **Player Recruitment and Retention /Publicity Committee:** Consists of FIVE people, including the Executive director, to be responsible for the recruitment of new and retention of existing members, and for publicity in the schools and media. This will include marketing to schools, phone calls to non-returning members, member surveys and exit interviews with non-returning members. This committee shall also investigate issues concerning girls hockey, advocate girls issues consistent with Article I and WAHA objectives, and report to the Board when necessary.
13. **Volunteer / Manager Committee:** Consists of THREE people, to be responsible for coordinating volunteers and managers. This committee is responsible for coordinating the manager's meeting at the beginning of the season and ensuring all manager duties are being fulfilled. This committee shall consist of one Officer, one other board member, and one at-large member.

VIII. Amendments

- A. With the exception of Article VI. F., additions, deletions, or amendments to these Bylaws must be made in the following manner:
 - 1. A motion in writing must be received by the Secretary of SAHA by February 1st.
 - a. A motion can only be made by an active member of SAHA. The motion must be signed and dated. The motion must include the members' printed name, active phone number and email address.
 - 2. The motion shall be referred to the Bylaws Committee for review and presentation to the Officers and Directors.
 - 3. The Officers and Directors shall review and recommend any action to the general membership at the Annual Meeting.
 - 4. The Secretary of SAHA shall take appropriate actions to ensure that proper notice is given under Article IX. A. and that the motion is on the agenda of the Annual Meeting

IX. Miscellaneous:

- A. The annual Meeting of the SAHA shall be held on the 1st Wednesday in the Month of April. An advertisement shall be posted on the SAHA website with the starting date, time and location of the meeting one week in advance of this meeting, and any general membership meeting. This same notice shall be posted concurrently at SAHA during the same period. An Email will be sent out to the SAHA membership at the same time.
- B. SAHA shall elect as many delegates as permitted by the WAHA to attend the WAHA Annual Meeting. Officers and Directors shall determine reimbursement of the delegates expenses.
- C. The corporate depository for the SAHA funds shall be the National Bank of Commerce.
- D. Superior Rink Management Corporation; SAHA Representatives on the Superior Rink Management Corporation shall consist of the president, vice president, past president of SAHA, and the SAHA treasurer. Should any of the SAHA representatives be unable or unwilling to represent SAHA on the Superior Rink Management Corporation, then that individual's position may be replaced for the remainder of his or her term by a SAHA member approved by a two-thirds majority vote of the SAHA Board.
- E. Check Writing Authority: Any and all checks issued on behalf of or under the name of SAHA including any check written on any SAHA account, must be signed by any two of the following officers: President, Vice President, Treasurer, Secretary or Executive Director.
- F. With the exception of Article VI. F., additions, deletions, or amendments to these ByLaws shall require a majority vote of the membership present.



Adopted at Annual Meeting, April 3, 2024

President, Kyle Severin

Bylaws & Policies Committee:

Sarah Hanson, Kyle Severin, Kellen

McCoshen