

*White Plains Youth Athletic Organization  
White Plains Community  
Anniston, Alabama 36207*

**Constitution**

The name of the Organization shall be The White Plains Youth Athletic Organization.

**PURPOSE:** The White Plains Youth Athletic Organization exists to give moral, material, and financial support to the community sports programs: to give of their time and talents to improve and preserve the athletic facilities of our community: to encourage the young men and women to participate in the sports program offered by the White Plains Youth Athletic Organizations, and to encourage the development of attitudes of the highest order of sportsmanship.

**General Policies**

The club shall co-operate with the affiliated organization in which the seasonal sport is being participated with (ex. Dixie Youth Baseball, Coosa Valley Football).

This association is organized exclusively for charitable purposes within the meaning of section 501(c) (3) of the Internal Revenue Code.

Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on (a) by an association exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law) or (b) by a corporation contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code of 1986 (or corresponding provision of any corresponding provision of any future United States Internal Revenue Law).

Upon dissolution of this association, assets shall be distributed for one or more exempt purposes with the meaning of section 501(c)(3) of the Internal Revenue code (or corresponding section of any future federal tax code), or shall be distributed the Federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed by the Court of Common Pleas of the county in which the principal office of the association is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

The order of business of the club shall be as follows:

Call to order

Reading of minutes .Corrections and / or acceptance

Reading of financial statement .Corrections and / or acceptance

Report of Standing Committees

Report of Special Committees

New Business

Special Events .If any

Adjournment

Conduct of business shall be transacted so as to generally conform to accepted practices of reasonable adult behavior, courtesy, respect for the rights and opinions of others, and a valid interest in the club activities. Business shall be confined to a time of one hour *insofar as possible.*

**By Laws**  
**Article One**  
**Elections**

The Executive Committee of the Club shall consist of a President, Vice-president, Secretary, and Treasurer. Each sport will have a Commissioner.

**Section 1.** At a Bi-annual meeting in January, (beginning 2002) the President shall call for nominations of candidates for officers of the club. These nominations shall be made in February by a nominating committee of three (3) active members appointed by the president with the stipulation that additional nominations may be made from the floor at the election meeting. Newly elected officers will be installed at the first meeting in March of that same year.

Immediately following the election of new WPYAO officers, the club shall nominate two of the new officers to serve, by virtue of their position as a club officer, and subject to a vote of the club, as members of the board of White Plains Community Sports, Inc. They shall serve as joint members of both boards for so long as they are an officer of the WPYAO. New selections of the coincident board memberships shall then be made whenever officer elections are held, by vote of the active members.

Beginning in April 2005, and at the regular meeting in April every two years thereafter, the club shall nominate and vote upon two additional WPYAO club members, not officers of the WPYAO, to serve upon the board of White Plains Community Sports, Inc.

Beginning in April 2005, and at the regular meeting in April every two years thereafter, the club shall nominate and recommend a number of interested non-WPYAO members for consideration by the board of White Plains Community Sports, Inc. for three (3) non-WPYAO memberships on the board of White Plains Community Sports, Inc.

**Section 2.** A vacancy which may occur on the executive committee shall be filled by the same action as used in the Bi-annual election of officers. This is to be done at the first meeting following the occurrence of the vacancy.

**Section 3.** The business of the club shall be transacted by show-of-hand vote including the election of officers.

## **Article Two** **Duties of Officers**

**Section 1.** President: It shall be the duty of the President to furnish leadership and direction to the club, preside at meetings of the club, appoint and dissolve committees and perform all other duties as ordinarily pertain to the office.

**Section 2.** Vice-president: It shall be the duty of the Vice-president to preside at meetings of the club in the absence of the President and to perform such duties as ordinarily pertain to the office, or may be assigned by the president.

**Section 3.** Secretary: It shall be the duty of the Secretary to keep the records of membership, record and maintain the minutes of the meetings, provide, the President and Vice-president with a copy of the minutes of each meeting within seven (7) days following the meeting. To act as Public Relations Director and to perform such other duties as usually pertain to the office, or may be assigned to him/her by the President. Upon retirement from office shall surrender to the successor all records kept during his/her term of office.

**Section 4.** Treasurer: It shall be the duty of the Treasurer to maintain custody of all Club funds. Accounting for the same to the Executive Committee and membership with copies of the Treasurers Report, itemized, to be handed out at each regular meeting and to perform such duties as may pertain to his/her office. The approved expenditures of funds shall be accomplished through bank checks designed for two (2) signatures. The bank signature authorization card will accommodate three (3) signatures, any two of which will suffice to validate a check. Upon retirement from office, he/she shall surrender to the successor or to the President, all funds, books of accounting and/or any other properties in his/her possession during his/her term in office.

**Section 5.** Commissioner: it shall be the duty of the Commissioner of each sport to organize and hold registration. If necessary, he/she will organize and supervise drafts. He/she will be in charge of equipment. He/she will keep an inventory log both before and after the season, to be passed down to the next Commissioner. He/she will be in charge of evaluating the cost of Operating cost athletic season.(ex. cost of uniforms, insurance, rent, referees, etc...). A report will be submitted to the Executive Committee before determining the Registration Fee for that season. If deemed necessary, he/she may appoint a committee, of up to four (4) individuals, in order to carry out the seasonal duties. (ex. concession stand, referees, etc...)

During the course of being Commissioner, he/she may not coach a team for that sport, for the duration of his/her term.

**Section 6.** Head Coaches - Any member interested in coaching must follow the application process set forth by the organization. The seasonal commissioner will be required to follow the guidelines set forth by the organization, in order to make a recommendation to the Executive Committee for all coaching positions. Head coaches of the previous year will have first priority of coaching the following season. If he/she chooses not to coach, his/her assistant coach has first choice to apply for Head Coach. If the assistant chooses not to coach, any active member has the opportunity to apply for the Head Coach position.

A Coach must show a working knowledge of the game, be able to display leadership and good judgment, be an example morally for all boys/girls, and absolutely no use of alcohol, tobacco, or abusive language during his contact with the players. He must realize that the game is a team sport and that he must do a good job of preparing the players and the team in the fundamentals and execution of the sport, in order that they may play the game to the best of their abilities, thereby narrowing the chances of injury because of lack of preparation and poor management. Coaches are encouraged not to shout instructions from the bench and should guard against open criticism of players.

Coaches shall keep in mind that while children are in school that the number of practices per week should be limited, in order to stress the importance of a good education to the players.

Determining Coaches and Assistant Coaches:

- A. A coaching application must be completed and submitted to the commissioner for that league from anyone interested in any coaching or assistant coaching position. An application must be submitted for each sport he/she is wishing to coach.
- B. Anyone interested in becoming a coach or assistant must be a member of the White Plains Youth Athletic Organization. Membership must be current at the time of application.
- C. Once the commissioner has received the applications for the coaching positions, he/she will make a recommendation to the Executive Committee. The positions will be filled aft the recommendation of the commissioner.
- D. All Head Coaches and Assistant Coaches must abide by the rules and coaching ethics set for by the White Plains Youth Athletic Organization.
- E. All Head Coaches must have a working knowledge of the game.

- F. If any coach is voted out by the White Plains Youth Athletic Organization, he/she will not be allowed to coach for the organization in the future.
- G. This process applies to those applying for new coaching positions as well as coaches from the previous year/years.
- H. Head Coaches of the previous year will have first priority of coaching the following season. If he/she chooses not to coach, his/her Assistant Coach has first choice to apply for Head Coach. In the event that 2 or more Assistant Coaches apply for the position of Head Coach, the Executive Committee will fill the position after recommendation from the commissioner.

**Section 7.** Assistant Coaches must be a member of our organization, and shall follow suit and direction of the head coach.

**Section 8.** All officers and committee members will serve without remuneration. The membership may reimburse a member for expenses incurred in the performance of club business.

### **Article Three** **Membership**

**Section 1.** There shall be three types of membership in the club: Member, Active Member, and Honorary Member.

**Section 2.** Member -A member may be any interested person who pays membership dues, and subscribes to the objectives of the organization.

**Section 3.** Active Member -An Active Member may be any interested person who pays membership dues, subscribes to the objectives of this organization, and attends regularly scheduled and special called meetings on a regular basis. Once fees are paid, and the individual or his/her spouse attends two (2) consecutive meetings, together or individually, both will have the benefits of being an active member beginning with the third consecutive meeting.

**Section 4.** Honorary Membership -An Honorary Member may be public officials and figures who support the objectives of this Club, *and are voted into membership by the active club members.*

**Section 5.** Termination -Membership may be terminated for non-payment of dues. Active members and their spouses will be converted into non-active members for non-attendance by both at two (2) consecutive regular meetings unless prevented by work schedule, sickness, or death.

**Section 6.** Only active members shall vote and hold office in the club, or coach. Only active members shall address the Club or Executive Committee.

**Section 7.** The officers and commissioners will be required to be active members and attend regular and special meetings each per section 8.

**Section 8.** Organization officers and commissioners can be removed from office for non-attendance of 2 consecutive scheduled monthly meetings and/or 2 specially called meetings within the same month unless prevented by work schedule, sickness, or death.

**Section 9.** Reinstatement of Active Memberships-Any non-active member and his/her spouse, whose fees are current, and who attends, or whose spouse attends, or who together or individually attend, two consecutive regular meetings, shall have active membership and voting privileges reinstated beginning with the third consecutive regular meeting attended.

#### **Article Four** **Meetings**

**Section 1.** This Club shall meet on a regular monthly basis and at such other times as the members shall decide. The meeting time will be 7:00 p.m. on the second Monday of each month and the meeting place shall be in the White Plains gym or as otherwise decided by the membership. Special meetings may be called at the pleasure of the Membership but with no less than three (3) days notice.

**Section 2.** A bi-annual meeting for the election and installation of officers of the Club shall be held no later than the second Monday night in March of each election year, as provided in the By-Laws of the Club.

**Section 3.** Twenty percent (20%) of the total membership and at least two (2) officers constitute a quorum for the transaction of business at the monthly and bi-annual meetings of the club. A simple majority vote of the quorum will resolve the question.

#### **Article Five** **Fees and Dues**

**Section 1.** There shall be no up front, (admission) charge to attend a meeting.

**Section 2.** The membership fee shall be determined by the membership, payable no later than 1 February, of each calendar year. 1 February shall be considered the beginning of the fiscal year.

*White Plains Youth Athletic Organization  
White Plains Community  
Anniston, Alabama 36207*

**Amendment to By-Laws and Constitution**

**Article Three**  
**Membership**

**Section 3.** Active Member - An Active Member may be any interested person who pays membership dues, subscribes to the objectives of this organization, and attends regularly scheduled and special called meetings on a regular basis. Once fees are paid, and the individual or his/her spouse attends two (2) consecutive meetings, together or individually, both will have the benefits of being an active member beginning with the third consecutive meeting.

**Section 5.** Termination - Membership may be terminated for non-payment of dues. Active members and their spouses will be converted into non-active members for non-attendance by both at two (2) consecutive regular meetings unless prevented by work schedule, sickness, or death.

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**Ricky Doss, President**

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**Greg Morrow, Vice President**

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**Tom Young, Secretary**

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**Bill Pol, Treasurer**

**Article Six**  
**Committees**

The President shall, subject to the approval of the membership, appoint the following standing committees:

Membership	Fund-raising	Budget
Ways & Means	Building	Projects
Nominating		

One-time committees may be appointed as deemed necessary by the President.

**Article Seven**  
**Amendments**

These By-Laws and the Constitution may be amended during a regular or a bi-annual meeting provided a quorum is present and provided that the proposed amendment shall have been given to the membership at least 14 days before such meeting.

The amendments must be approved by a two-thirds ( $2/3$ ) majority of those present.

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**Ricky Doss, President**

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**Greg Morrow, Vice President**

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**Tom Young, Secretary**

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**Bill Pol, Treasurer**

**February 2006**

**Proposed changes to procedural rules, White Plains Youth Athletic Organization:**

1. That all commissioners, inclusive of cheerleading, baseball, soccer, football and basketball commissioners, are subject to the following limits on their expenditures of WPYAO funds, or their commitment of the club on credit or otherwise:
  - (a) no commissioner shall spend or otherwise commit the WPYAO for any expense in excess of \$100.00, with the exception of reasonable and ordinary concessions purchases or in the event of an emergency, without the express written approval of a majority of the seated board members;
  - (b) no commissioner shall spend or otherwise commit the WPYAO for any expense in excess of \$300.00 for concessions purchases or in the event of an emergency, without the express written approval of a majority of the seated board members, and shall in all events notify all members of the board within three business days after committing the WPYAO to such expenditures;
  - (c) the spending and credit limits established in subsections (a) and (b) shall not be abused by any commissioner by the utilization of numerous purchases or extensions of credit below the established limits; and
  - (d) in the absence of compliance with these rules by a commissioner, the White Plains Youth Athletic Association board retains the right to reject any and all expenditures outside the limits established in subsections (a) and (b), or in violation of subsection (c), in which case the commissioner may be personally liable to the WPYAO, or to the vendor, supplier or other third party for such expenditures or credit extensions.
  
2. That for all expenses for uniforms and equipment exceeding \$300.00 and typically dependent on the collection of registration and other fees from the parents of the sport's participants to cover the expense, no commissioner shall commit or obligate the WPYAO in any way without the express written approval of a majority of WPYAO board members, and all such purchases, once approved by the board, shall only be made after the commissioner has in advance collected sufficient funds from the sport's participants or parents to cover the expense in its entirety, has turned in all such funds to the Treasurer for deposit, and has received a check from the Treasurer to cover the obligation. This section is specifically directed to the problems created in some sports in past years when registration fees, participation fees, etc. were never collected by the commissioner but related expenses were covered by the club.

All major expenses approved by the Board shall be reported by the Treasurer in writing to the membership of the WPYAO at the next general meeting, separate from the thirty day financial statements.

**Proposal to Amend By-Laws of White Plains Youth Athletic Organization, Inc.**

It is hereby proposed that a vote to amend the By-Laws of WPYAO, Inc., to change the procedure which is used to draft coaches for any and all sports played under the direction of WPYAO, Inc., be held.

Currently the Constitution and By-Laws of WPYAO, Inc., Section 6, Subsection H read:

Head Coaches of the previous year will have first priority of coaching the following season. If he/she chooses not to coach, his/her Assistant Coach has first choice to apply for Head Coach. In the event that 2 or more Assistant Coaches apply for the position of Head Coach, the Executive Committee will fill the position after recommendation from the commissioner.

The proposed amendment of Section 6, Subsection H would read as follows:

Once all criteria of Section 6 of the Constitution and By-Laws of WPYAO, Inc., have been met, an Executive Session of WPYAO, Inc., will be called and eligible applicants will be discussed and recommended in said session. A vote by the Executive Committee and Commissioners of that sport will be held and the majority vote will prevail to elect all Coaches. Also, two (2) members at large will be nominated and voted on by all eligible members of WPYAO, Inc., to sit on the Executive Committee to represent the interests of WPYAO, Inc. at large.

Furthermore, Assistant Coaches must also meet the criteria of Section 6 of the Constitution and By-Laws of WPYAO, Inc., and must be approved by the Commissioner of that sport.

**Submitted for vote this the 11<sup>h</sup> day of January, 2009.**

I certify as President of WPYAO, Inc., that the above amendment was presented for vote, approved and added to the By-Laws of WPYAO, Inc., on this the 11<sup>th</sup> day of January, 2009.

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**SCOTT DOTHARD, PRESIDENT**

*White Plains Youth Athletic Organization*  
*White Plains Community*  
*Anniston, Alabama 36207*

**Amendment to By-Laws and Constitution**

**General Policies**

**Paragraph 6**

***Currently reads:***

“Conduct of business shall be transacted so as to generally conform to accepted practices of reasonable adult behavior, courtesy, respect for the rights and opinions of others and a valid interest in the club activities. Business shall be confined to a time of one hour insofar as possible

***Amended to:***

“Conduct of business shall be transacted so as to generally conform to accepted practices of reasonable adult behavior, courtesy, respect for the rights and opinions of others and a valid interest in the club activities. Should a member, parent, guardian or general supporter of a WPYAO athlete act outside the accepted adult behaviors (To be determined by the WPYAO Executive Board), the following penalties shall be enforced;

1. First offence shall result in a suspension from all WPYAO activities and properties for the duration of the current season and a \$250.00 fine before the member/parent/guardian/athlete supporter will be allowed to be present at said activities or properties
2. Second offence shall result in a suspension from all WPYAO activities and properties for the duration of one full calendar year from the date of the incident and a \$500.00 fine before the member/parent/guardian/athlete supporter/ will be allowed to be present at said activities or properties
3. Third offence shall result in a lifetime ban from all WPYAO activities and properties.

The executive board reserves the right to forgo the first or second levels of punitive actions based on the severity of the incident at the boards’ discretion

Business shall be confined to a time of one hour insofar as possible. Executive meetings will be called at the president’s discretion to handle urgent matters that need to be expedited prior to the next regularly scheduled WPYAO Monthly Member Meeting.

**Submitted for Vote this the 14<sup>th</sup> day of April 2012.**

I certify as President of WPYAO, Inc., that the above amendment was presented for vote, approved and added to the By-Laws of WPYAO, Inc., on this the 14<sup>th</sup> day of April, 2012

**Chad E. Wilson, President-WPYAO**

