

Mentorship Agreement Template

Mentorship Agreement

This Mentorship Agreement ("Agreement") is made and entered into on this [Date] by and between:

- Mentor: [Mentor Name], Contact Information: [Email, Phone]
- Mentee: [Mentee Name], Contact Information: [Email, Phone]

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which the Mentor will provide mentorship to the Mentee.

2. Duration

The mentorship period will commence on [Start Date] and will conclude on [End Date], unless terminated earlier in accordance with this Agreement.

3. Mentorship Structure

The mentorship will be conducted in the following format:

- Type of Mentorship: [Individual 1-on-1 Mentorship / Group Mentorship]
- For Group Mentorship: Maximum number of coaches: [Maximum Number]

4. Fees and Payment

- The Mentor's fee for the mentorship services is \$[Amount] per session.
- The total cost of the mentorship is \$[Total Amount], covering [Number of Sessions] sessions.

5. Mentorship Plan and Learning Objectives

The mentorship plan and learning objectives are outlined as follows:

- Mentorship Plan: [Detailed Mentorship Plan]
- Learning Objectives: [Learning Objectives]

6. Responsibilities

- Mentor's Responsibilities: The Mentor agrees to provide guidance, support, and feedback to the Mentee in accordance with the mentorship plan. At the conclusion

of the mentorship program, the Mentor will complete a review form to confirm the completion of the program by the Mentee.

- **Mentee's Responsibilities:** The Mentee agrees to actively participate in the mentorship sessions and complete any assigned tasks or activities. The Mentee will receive a survey to complete at the conclusion of the mentorship program.

7. Termination

This Agreement may be terminated by either party with written notice of [Number of Days] days to the other party. Any fees for sessions completed prior to termination will be payable in accordance with this Agreement.

8. Confidentiality

Both parties agree to maintain the confidentiality of any sensitive information shared during the mentorship sessions.

9. Signatures

This Agreement is hereby accepted and agreed to by the undersigned:

- Mentor Signature: _____ Date: _____
- Mentee Signature: _____ Date: _____