

Board Members Present: Fields Olson, Rachel DeVoogdt, Heather MacDonald, Bobbi Mertens, Vanessa McLaughlin

Also Present: Mallory Jevning; Skating Director

Absent: Jess Brekke, Ashley Leibfreid, Nikki Paulson

Fields called the meeting to order at 6:32pm.

Approval of November meeting minutes - Motion by fields, all approved.

Recap of call with Tim at USFS - There has to be someone present at the rink at all times to be monitoring the ice during skating time. Board member on duty that signs up to open the rink is sufficient.

Topic also discussed: Adding information regarding board members on duty into the handbook in the future.

Potentially get a lock box with a code to house a key to the Burdick Arena - versus passing along the key between board members. Mallory to reach out to Dennis of the park board regarding this idea.

Italian sodas at LRSC Hockey Games - Mallory spoke with the athletic director; LRFSC is able to sell Italian Sodas at any home game. To sell at the game on Friday February 7th: Looking for 4 skaters to participate for lettering hours. Mallory is going to create a sign up for skaters. Vanessa to purchase the supplies.

Fundraising Wreath and Butterbraid Update - Generalized - fundraising is down slightly from last year with Butterbraids & wreaths.

- Fields makes motion to advertise/sell remaining wreaths at Showcase, Heather seconds motion - all approve - motion carries.

Fields brought up the idea for a telethon for future fundraising. Discussion was had - Fields volunteered to contact the individual regarding this. Tabled at this time; to be brought up at the next meeting.

Reimbursement for testing materials \$77.78 - Heather makes motion to reimburse Mallory for purchasing materials, Vanessa seconds motion.

Host Holiday Showcase - Ashley volunteers to manage the concessions.

- **Cookies** - Fields volunteers to pick them up.
- **Hot Chocolate** - Club to pay for how many bags of cocoa are used.
- **Set up-Backdrop** - Jess has the backdrop, she is going to be in contact with someone to get it for the event. Vanessa volunteers to assist with setting it up.
- **Mr. & Mrs. Clause** - Vanessa to Geri Huckell. Start time 2:45pm.
- **Banner + 2 Senior Banners** - Matt and Darin volunteer to help put the banners up.
- **Spotlight x2** - Fields and Darin to set up.
- **Photography/Videography** - Iceberg Art Photography to complete photos during the showcase. Fields motions that LRFSC pay a lump payment to photographer for access to photos of all skaters, Heather seconds motion.
- **Future Stars on Ice** - 13 have signed up. To be paired up with an older skater and presents during the showcase. Mallory to contact families involved on where to meet and what time.
- **Requirements** - All advanced skaters are able to participate whether they are doing a program or a dance number. Mallory to reach out to skaters and offer for them to participate.
 - Requirements to be added into the handbook for future seasons

Email families who are in the 10 week session to see if they want to continue through the end of the year and invoice them if so - Heather to complete the invoices and Mallory to send out the emails.

Family memberships - listing a grandparent vs parent - Board agrees, there are no restrictions as to who are listed as a guardian on the registration. In order for a family to skate, they must complete registration.

- To be added into the handbook for future seasons

LTS memberships update - unable to test - Mallory and Heather have been handling situations of skaters and their LTS membership. No skater can test without purchasing a LTS membership.

Sponsorship update/Decision to be made on Endowment Fund- Platinum Sponsors - No decisions made at this time, topic tabled to discuss further into the season when sponsorships are received.

Send out purse raffle fundraiser to families prior to Christmas - Heather is going to contact Reslocks to get tickets printed. Rachel, with help of the board if needed, is going to get them split up and placed into envelopes for families. Hope is to get them out before Christmas.

Ice show contracts - These are not built into the season; Mallory to handle the ice show contracts with the coaches.

Watch for the Secretary of State letter in the mail - Vanessa received the letter today. Mallory volunteers to have the address changed to her home address for future letters as this cannot be sent to a PO Box.

Pay USFSA Club membership fee (\$50) on USFSA website. Will automatically be billed to the account when logged in - Vanessa to contact Nicole regarding this.

Gold Medalist Jacket - Mallory proposes to purchase a gold medalist jacket for any skater who completes all of the levels. LRFSC currently has one skater who qualifies. Fields motions purchase, Vanessa seconds motion.

Board Member on Duty - Board members to sign up via sign up genius. If a board member is unable to sign up and open the arena, it will not be opened.

Set next meeting date - January 15th at 6:30pm

Fields motioned to adjourn the meeting at 7:46.