

Meeting Minutes

Pine City Youth Hockey Board Meeting

February 20, 2023, at 6:30 pm at the Cabina Caffe

Board Members Present: Eric Bjorklund, Jenny Rydberg, Krissy Valvoda, Jonah Sauter, Grant Nicoll, Ryan Brant, and Kyle Borgstrom

Also, in attendance: Michelle Linnell, and Deja Mettling, Laura (from Froggies) and Heather (from The Village)

Absent: Marco Schisano, and Deanna Jahnz

Grant called the meeting to order at 6:31 pm.

1. **Agenda:** was reviewed for additions and/or deletions
A motion was made by Jenny to approve the February 20, 2023 agenda; Eric seconded the motion – all in favor - motion carried.
2. **Meeting Minutes:** Reviewed January meeting minutes that were emailed to the board prior to the meeting and distributed. Eric mentioned under Registrar noted ‘peewee’ coach, and it should be ‘mite’. Eric made a motion to approve the January meeting minutes, as amended, and Krissy seconded the motion – all in favor – motion carried.
3. **Open Forum** – Representatives from Froggies (Laura) and The Village (Heather) were in attendance to discuss the challenges they are facing with gambling. Their rent checks are consistently being paid late. They are being told there are shortages in their games but are not being provided with documentation of where the shortages are. When Heather requested documentation, she was provided with a printout of records that were not legible (printer ink going out) and was not shown the actual evidence of the shortage. Both Laura and Heather stated that they were told their bars would have eTabs but have not heard anything on the status of those games. Our board did state that we approved eTab games a few months ago. The board requested that they attend the March meeting as well to provide additional follow-up on issues.
4. **Gambling – Deja – (Arrived at 7:03 pm)**
 - January LG 1004 Actual expenditures amended to cross out the October and November rents paid (\$22,834.48) that were reflected in error. Jonah made a motion to approve the January and Eric seconded the motion – all in favor – motion passed.
 - February LG 1004 projected expenditures – amended to reflect January payroll, not November and December which was reflected in error, and to adjust the rent from \$22,000 to \$12,000-\$15,000, since \$22,000 was necessary to cover back rent. Deja indicated Amazon’s estimate is a little higher since Rebecca would like a table topper for Lake Appeal. Krissy made a motion to approve the February LG 1004 projected expenditures, and Jonah seconded the motion – all in favor – motion passed.
 - The required financial and inventory paperwork from December 2022 was passed around for review.

5. Treasurer and Billing Manager Report – Krissy

The 2/20/23 Treasurer’s Report was presented by Krissy.

General Account: The beginning balance was \$168,864.10; Deposits and withdrawals were shared and the ending balance was \$161,520.70 (with concessions - \$187,926.51).

Concessions Account: The beginning balance was \$17,098.09, Deposits and withdrawals were shared, and the ending balance was \$26,405.81.

Outdoor Rink: The beginning balance was \$33,268.97, deposits and withdrawals were shared, and the ending balance was \$30,804.80.

- Krissy shared the 2023 Annual Financial Report that will be available at the annual meeting.
- Krissy paid Brandon but will owe him through February 9th
- Krissy will bill the City of Pine City \$12,000
- Krissy sent out past-due ice bills
- Confirmed the Peewee non-parent coaches (Fabini and Westbrook) payments of \$1575/coach
- Tryout evaluator, Michael Larson has not cashed his check.

Jonah made a motion to approve the 2/20/23 Treasurer’s report, Jenny seconded the motion – all in favor – motion carried.

6. Pine City Civic Center (Danielle - absent) – Civic Center is shutting off the coolers on March 9th, which is due to a \$1,200 demand charge from ECE for a new cycle. The hope is to turn the coolers on September 9 (the start of the new cycle), and with a new roof and potentially A/C, it’s possible we will have earlier ice next season, but the Civic Center would like a guarantee that PCYH will rent ice.

New nets were ordered.

7. Girls High School Program – n/a

8. Boys High School Program – n/a

9. Registrar – Ali – absent. Krissy told managers to turn in their books when their season ends.

10. Equipment Coordinator – Kris (absent) – Kris will go to Lee’s within the next week to get an estimate for jerseys and she is also looking at dates for gear turn-in. Kris also reported that she will be done after this season as equipment manager.

11. Association Goalie Manager – Tami (absent) – There are no additional goalie pads available – need 24” and 26” for mites. Kyle will look for some more pads.

Discussion on changing HB language that PCYH will not supply rostered traveling level goalies with goalie gear and outfitting goalies will only be limited to mite level goalies, and then also increase the goalie reimbursement for traveling level goalies.

12. Girls Coordinator – Amy (absent) Amy is looking at numbers for next season.

13. Ice Scheduler – (Michelle) –

Questioned – some coaches are canceling practices due to District playoff games scheduled the same day they have a practice – does PCYH want to cover those practices, or make teams pay?

Step-ups – 3 per level – 1.5 hours. A discussion that 1.5 hours is too long for mite/squirt-level kids. Michelle will look at modifying those step-up times.

Michelle sent a message to all managers to schedule parent/player games.

Discussion to possibly have Cal Miska early, before tryouts, and to take the place of tune-ups. Then teams would just move into team/level practices after tryouts.

We would have 3-4 practices per age group with Cal and then hopefully tryouts in Pine if we are able to secure early ice. Ryan should book tryout practices and look at booking additional ice time for Cal practices.

14. Jonah – Hockey Director, Mite Coordinator, High School game flag –

- Advised that next year we need to re-evaluate the level of play for our lower teams and look at placing them at C level.
- Tournaments – advised to stay out of the metro and large town tournaments for the lower-level teams and only look at smaller towns, since our teams aren't able to compete.
- Game Flag – would like to propose High School Booster Clubs take over the game flag for High School games since parents are already at the games.

15. Eric - Outdoor rinks, Hilltop, Rink Rat –

- Outdoor ice is closed
- Eric fielded a question about why PCYH doesn't have a board member position for someone with no special interest (i.e., doesn't have a kid in hockey)
- Marco has put together a presentation to present at the March 1st City Council meeting in an effort to repair the relationship. Discussion to send out an email to the association to encourage attendance by association members to show support.

16. Kyle – Goalies, Tryout Practices – Already discussed earlier

17. Grant – Ice Scheduling, Tryouts, Tune-Ups, Step-Ups – Already discussed earlier during scheduling

18. Deanna – Vice-President, Events, Area School Liaison, Annual Meeting, Concessions, Fair – (Absent) Since we didn't do the academic awards are going to do year-end prizes at the annual meeting? Decided to just stick with ice cream for the team with the most attendance.

19. Krissy – Managers, Tournaments, Hotels, Registration, Game Sheet – Krissy has emailed about the flower fundraiser but has not received a response yet. The company had a fire within the past year, but she believes they are still in business; however, the fundraiser information may not be ready by the annual meeting.

20. Jenny – Secretary, Communications, Equipment, Girls – Will send out messaging regarding step-ups, summer hockey, and the March 1st City Council meeting.

21. Ryan – Summer Hockey, Learn-to-Skate, Parades – Summer hockey – will send the flyer to Jenny.

Dryland – will work on a plan and look into possible shooting instructors, but Cal Miska also asked if PCYH would be interested in skills training. Will likely be the last three weeks in May and won't go past the last day of school, since last year's attendance dropped drastically after school ended.

Discussion on a Shooting Area/Station in the arena – the board should come up with a plan and present it to the Civic Center board.

22. Marco – President Report, Grants – (Absent)

Misc.:

Eric asked if PCYH will reimburse the youth kids that got certified through USA Hockey to ref at the mite level.

Grant made a motion that PCYH will reimburse PCYH youth kids their USA Hockey and certification charges to become a mite ref. and up to two youth refs will be paid for Pine City Youth Hockey games held at the Civic Center \$25 per game, Jonah seconded the motion – all in favor – motion passed.

Grant closed the meeting at 8:55 pm.

Grant re-opened the meeting at 9:23 pm.

Jonah made a motion to adjourn the meeting at 9:23 pm, Eric 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for March 20 at Cabina Café – Gambling Committee at 6pm, the entire board at 6:30 pm.

Motions made via email:

Saturday, February 25 – Marco emailed to notify the board

Jordan Petranek is excited and will most likely be our official gambling manager on Monday, March 6th.

Deja has agreed to stay on through March 5th to support the transition as help is needed.

Sunday, February 26 – Krissy emailed the board with an alternative to our Spring Flower Fundraiser through Gertens. Three out of nine board members responded in favor of proceeding.

Motions made via email (continued):

Sunday, February 26 – Marco emailed the board requesting feedback by Tuesday, February 28 on the following topics.

1. Topic 1 –Jordan’s compensation
2. Topic 2 –Deja’s training/support hourly rate

Feedback was received from four out of the nine board members. Krissy emailed that we will need the motion to change the signature card on the Gambling Bank account.

Grant made a motion to remove Deja Mettling and add Jordan Petranek while keeping Deanna Jahnz as the signers for the Gambling accounts. 2/27/23 at 1:40 pm. Jenny seconded this motion – six responded aye – no response from three – motion carried.

Krissy made a motion to set Jordan Petranek’s salary at \$40,000/year plus mileage, Marco seconded the motion – six responded aye – no response from three – motion carried.

Monday, February 27 – Amy Brower emailed the board with her notice to vacate the role of the Girls’ Coordinator.

Tuesday, March 7 – Jordan reached out to the board expressing a need to purchase gambling supplies including bankers boxes, plastic bags, Ziploc bags, rubber bands, file folders, a 3-hole punch, and a stapler. Since there is currently no budget set for allowable expenses, she is requesting a motion to purchase these supplies with an estimated total of \$184.

On Wednesday, March 8th – Marco made a motion to allow Jordan to spend up to \$200 at Amazon to purchase gambling supplies, Grant seconded the motion – 8 responded aye, one non-response – motion carried.