

# Brandon Valley Hockey Association

## Board Meeting Agenda

Monday, March 10, 2025, 7:00 pm

Brandon VFW

321 S Main Ave, Brandon, SD 57005

**Members present:** Tom Gruenig, Sue Harms, Alissa Winter, Kyle Storm, Clayton Stevens, Lynnette Coolidge, Denis Paquette, Francesca Anderson, Marsha Pederson, Matt Sundstrom,

**Members absent:** Denise Poncelet, Emily Groen, Cody Clites

### **Call to Order**

President Tom Gruenig called the meeting to order at 7:01 pm. Alissa motioned to approve the February meeting minutes, 2<sup>nd</sup> by Marsha. The February meeting minutes were approved.

### **BVHA Public Comment**

None

### **Treasurer's Report**

Sue sent out the February financials via email prior to the Board meeting. Matt motioned to approve the Treasurer's report, 2<sup>nd</sup> by Marsha. Motion passed.

### **File for Tax Extension**

Sue will file for a tax extension

### **Insurance - New Building & Old Rink**

Sue reviewed the premiums for the old and new rink with the Board. Sue asked if the Board feels that we should maintain the insurance on the old rink. Discussion was regarding that we have liability coverage but the insurance agent suggested we give up the personal property insurance.

Sue motioned that we discontinue the insurance for personal property at the McHardy Park outdoor rink location, 2<sup>nd</sup> by Matt. Motion passed.

### **President's Report**

#### **Request for Capital Improvements – due April 30<sup>th</sup>**

Tom informed the Board of the opportunity to request funds from the City for a Capital Improvement project. He suggested to request funds for the removal of the old rink. Funds would be allocated to us in two years.

### **Director and Committee Reports**

#### **Hockey Development**

Denis asked the Board for a recommendation on how to utilize the ice once we are able to use the indoor ice rink, such as a 3-on-3 league. Denis has been approached about doing a camp over this summer. Sue suggested a survey at the annual meeting to gauge interest in a 3-on-3 league over the summer.

Denis is collecting recommendations from the current coaching staff on tournaments for next year, along with awards for this year. Denis is organizing an awards ceremony that will be held at the beginning of the year-end meeting.

### **Fundraising**

#### **Taco John's Fundraiser – Friday, May 9th 4-8pm**

Marsha provided an update on our previous fundraiser at Taco John's and this next fundraiser.

#### **Annual Raffle**

First ticket handout was successful.

#### **Gun Raffle**

Kyle provided an update on this fundraiser and ways to increase sales. Drawing is tentatively set for March 18<sup>th</sup> as long as all the tickets are sold.

#### **Chase the Ace**

Kyle provided an update on this fundraiser.

#### **Huset's 50/50 Ticket Sales Fundraiser**

Lynnette asked that the Board consider guidelines for this fundraiser. Sue will work with Denise on guidelines for this fundraiser.

#### **Fundraising Committee Chair**

Denise sent out ideas for the Fundraising Committee going forward.

### **Marketing/Public Relations**

None

### **Rink**

#### **Outdoor Rink Update**

Tom announced that Cody resigned as the rink manager.

#### **Sale of old rink**

There is an interested party in the sale of the old rink. The locker rooms have sold.

### **Capital Campaign**

#### **Indoor Rink Update**

Tom provided an update on the progress of the indoor ice rink. Clayton brought some equipment donated by Grand Falls to the rink. There is a list of items that need to be done at the rink that will be emailed out. The parking lot will need to be marked for fire lane and parking. The road around the rink will need to be roped off to prevent patrons from driving around the building. There is the possibility to have teams practice later this week, as well as host stick-n-pucks with the Brandon Valley School District not having school Thursday and Friday.

### **Non-Corporate Donor Incentives - Family Game Pass, Lifetime Family Admission Pass**

Discussion by the Board on the cost of the Family Game Pass. Lynnette motioned to increase the Family Game Pass to \$150, 2<sup>nd</sup> by Matt. Discussion was had regarding the cost of the Family Game Pass. Motion passes.

### **Communications**

Alissa is in the process of updating the Facebook page and creating a new Instagram account for the association. Alissa is asking for information on a former association member who is being inducted into the SDAHA Hall of Fame to be able to post on our social media accounts.

### **Registration**

Marsha asked that if any changes occur to the policy, they are done before registration opens.

### **Scheduling**

#### **Indoor Ice Rink Rental Agreement**

Tabled for a future meeting

#### **Scheduling system demo**

Emily will set up a few sessions

### **LiveBarn**

Tabled for a future meeting

### **New Business**

#### **Google Workspace Account – Eric Henrich**

Matt motioned to move forward with the Google Workspace Account set-up as proposed by Eric Henrich, 2<sup>nd</sup> by Alissa. Motion passes.

### **Grievance Policy and Coordinator Role - Marsha**

Marsha asked the Board to reconsider the process for filing grievances as defined in our policy as this puts the coordinator in a difficult situation. Lynnette will update the policy and submit the proposed changes to the Board as a future meeting.,

### **Location of future Board meetings**

Future meetings could be held at the indoor ice rink.

### **Indoor ice rink rules and Skater rules**

Lynnette motioned to adopt the proposed indoor ice rink rules and skater rules, 2<sup>nd</sup> by Matt. Motion passes.

### **Indoor ice rental cost**

Lynnette reviewed the current price of renting ice previously approved by the Board. Discussion was had regarding the price of renting ice. Lynnette motioned to adjust the cost of ice rental at our new indoor ice rink to \$150 for prime time and \$100 for any practice times before 0800, 2<sup>nd</sup> by Matt. Motion passes.

## **Old Business**

### **Signage for the outside of the building**

Tom provided an update on the signage for the outside of the building.

### **Annual Meeting – Feedback session, Parents’ Meeting with Mites moving up to Squirts, Open Board Positions**

Lynnette will ask Eric to set up a Google Doc to send out to the association, asking for feedback from association members.

### **Tournament fees – cap per player**

Tabled until the next meeting.

### **Puck-N-Pond Update – All association event Friday night 3/14**

Lynnette provided an update on the Puck-N-Pond Tournament. The Board will require volunteers to sign off on their Dibs at the rink in the concession stands. There will be lots of Dibs hours available to fill for this event.

### **Grand Opening of Ice Rink – Assign to a committee**

Lynnette reviewed with the Capital Campaign Committee the ask from the Board after the last meeting to plan a Grand Opening Event. The Capital Campaign Committee felt this task should be assigned to a separate committee. Lynnette will add this to the end of the season meeting to ask the association for volunteers to help plan this event.

### **Coach’s Agreement**

Tabled for a future meeting.

### **Annual Policy Manual Update**

Lynnette reminded the Board that if changes need to be made to the policy manual, these should be made and approved by the Board before registration opens July 1<sup>st</sup>.

Motion to adjourn made by Matt, 2nd by Alissa. Motion approved. The meeting adjourned at 10:05 pm.

The next meeting is scheduled for 7:00 pm on Monday, April 14<sup>th</sup>, 2025.

Respectfully submitted by Lynnette Coolidge, Secretary