

Hibbing Chisholm Youth Hockey Association Board Meeting
Memorial Building Canteen Room
400 East 23rd Street
Monday, October 21st, 2019
6:00pm
AGENDA

- 1. Meeting Called to Order**
- 2. Approval of the October Agenda**
- 3. Approval of the September Meeting Minutes & Evotes**
- 4. President's / Coaching**
 - **Fundraising with Hibbing Raceway**
 - **Minnesota Wild 2nd year Mite**
 - **Locker Room Policy**
 - **Rink Rat Program**
 - **Fundraising for families with illness**
 - **Volunteer Arena Staff**
- 5. Financial Report**
- 6. Executive Director Report / Arena Report**
 - **12U Open Ice Slot**
- 7. Grant Writing Report**
- 8. Concessions Report**
- 9. Building Committee Report**
- 10. Old Business**
- 11. New Business**
 - **Equipment**
- 12. Adjournment**

September 18th 2019 3:42pm

Chris Zubich made the motion to approve the gas monitor to Mars Company \$ 1,840.57.. It was seconded by Dara Swanson. **THE MOTION CARRIED.** With Jesse Story and Phil McDonald not submitting a evote.

September 30th 2019 10:08am

Brittany Fisher made the motion to allow Lilyana Sparks to play down for her 1st year of youth hockey. It was supported by all.

**Hibbing Chisholm Youth Hockey Association Minutes from October 21st, 2019
Memorial Building Canteen, 6pm**

Meeting Called to order at 6:01pm on 10/21/2019

Board Members Present: Dara Swanson, JR Bryan Strukel, Brittany Fisher, Joe Gabardi, Chris Zubich, Brian Perpich, Jesse Story, Dan Vidmar
Phil McDonald arrived at 6:05pm

Absent: None

Members of the Association Present: Jr Albrecht (Executive Director), Nate Rewertz, Sarah Gabardi, Jared Bangs, Nicole Anderson

Agenda: Brian Perpich made the motion to approve the agenda with the Financial Report being item #4. Bryan Struke seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

Minutes & E-Votes: Dan Vidamar made the motion to approve the September 2019 minutes and Jesse Story seconded the motion. THE MOTION CARRIED UNANIMOUSLY.

President's Report / Coaching Committee:

MN Wild for the 2nd year mites is 3/26/2020 @ 7pm. This will be \$50 a ticket and 138 tickets where ordered.

Locker room policy was gone over regarding monitoring. It was decided that we make our best efforts getting parents on board for peewee and above.

Rink Rat program is going to be discussed at the CC meeting.

Nicole Anderson said the Steve Estey suggested that the fundraising funds be transferred to the general fund to cover the 3 families affected by illnesses to have there registration costs reimbursed or waved. This motion was made by Dan Vidmar and seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Volunteer Arena Staff so we can utilize the ice to the max available.

Jesse Story made the motion to allow all coaches, board member's and arena staff to be trained on the current gas monitor and the new electronic one when it arrives to be allowed to open the arena. It was seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Dan Vidmar made the motion to approve the President's / Coaching Committee report, seconded by Bryan Strukel. THE MOTION CARRIED UNANIMOUSLY.

Treasurer's Report:

See attached report.

Brian Perpich gave the report.

Dan Vidmar made the motion to approve the Treasurer's report, seconded by Jesse Story. THE MOTION CARRIED UNANIMOUSLY.

Executive Director Report: JR Albrecht gave the report. See attached report.

It was decided to divide up the 12U girls slot where the time was needed.

Brittany Fisher made the motion to allow Nate Rewertz to open the arena for early morning ice times for squirt and above from 6-730am once he is trained in on the gas monitor system. It was seconded by Joe Gabardi. THE MOTION CARRIED UNANIMOUSLY.

Joe Gabardi made the motion to approve the Executive Directors report, seconded by Bryan Strukel. THE MOTION CARRIED UNANIMOUSLY.

Fundraising Report: Nothing new to report.

Arena Report: Nothing to report

Building Committee Report: None

Concessions Report: nothing to report

Grant Writing Report: Nicole Anderson submitted a request to the Kiwanis Club for 1st aid kits for every coach.

Old Business: Chris Zubich made the motion to allow Flom Designs to split the teams with Tom Lindstrom Photography for team pictures. It was seconded by Brittany Fisher. THE MOTION CARRIED UNANIMOUSLY.

New Business: It was brought up about buying the prizes for the raffle and JR said he has no debit card for the association. Brittany Fisher made the motion to allow JR Albrecht to get a debit card for the association. It was seconded by Dara Swanson. THE MOTION CARRIED UNANIMOUSLY.

Bryan Strukel made the motion to buy cones and rings for the chisholm rink for the mini/mite program. It was seconded by Joe Gabardi. THE MOTION PASSED WITH CHRIS ZUBICH ABSTAINING.

Dan Murden a volunteer contractor at the arena asked about the association donating the advertising cost for him to have a sign at the arena. He would have to pay the maker of the sign for the design. It was motioned by Chris Zubich. Seconded by Bryan Strukel. THE MOTION CARRIED UNANIMOUSLY.

Adjournment: Joe Gabardi made a motion to adjourn the meeting at 7:53pm, and was seconded by Chris Zubich. THE MOTION CARRIED UNANIMOUSLY.



Treasurer's Report – September FY20

Accounts

Fundraising

Beginning balance	\$170,746.32
Ending balance	\$170,746.32

Notes: No major changes.

General Fund

Beginning balance	\$165,543.94
Ending balance	\$190,379.09

Notes: Total income \$38,099.44 income vs \$34,655.49 budget

In September, revenue was over budget by \$3,443.95 the month. We were under budget on registration income by (\$387.75) (\$25,415.40 actual vs budget of \$25,803.15) due to timing. We are over budget \$3,831.70 on tournament income (\$12,684.04 actual vs budget of \$8,852.34) due to tournaments were filled up in early months compared to this year.

Total expenses \$13,957.85 expense vs \$20,941.58 budget

In September, we were under budget on expenses by (\$6,983.73). This was attributed to being under budget on arena expenses by (\$6,978.04) (\$6,298.29 actual vs budget \$13,276.33), under budget on fund raising expenses by (\$318.53) (\$541.00 actual vs budget \$859.53), under budget on depreciation/equipment expenses by (\$34.67) (\$691.56 actual vs budget \$726.23), and over budget on tournament/team expenses by \$347.51 (\$6,427.00 actual vs \$6,079.49 budget)

Other

For the FYE2020, we are over budget on net income by \$44,412.34

On the income side, we are over budget YTD by \$25,286.22. We are under budget by (\$3,055.90) on fundraising mainly due to timing. Fall/Spring registration is (\$2,094.54) under, and winter registration is \$17,514.24 over budget. We are over \$12,922.42 on tournament income.

On the expense side, we are under budget by (\$19,126.12). We are under budget on Arena operations (\$3,517.71) but we can expect October to be higher as ice was installed. We are (\$352.30) under on concession expense, we are over budget by \$220.79 on depreciation, under budget by (\$1,505.86) on fundraising expense, under budget by (\$956.47) on equipment expense, and (\$13,014.57) under budget on tournament/team expense for the year.

Respectfully submitted by Brian Perpich 10/21/19

The following persons are permitted in the locker rooms at the following levels:

Mini-Mite: Parents/Guardian/Care Provider, Coaches, Players.

Mite/U8: Parents/Guardian/Care Provider, Coaches, Players.

Squirt/U10: Parents/Guardian/Care Provider, Coaches, Players, and Locker Room Monitor.

PeeWee/U12: *Players, Coaches, and Locker Room Monitor.

Bantam/U14: *Players, Coaches, and Locker Room Monitor.

*If a Peewee, Bantam or U12 player needs assistance with his or her uniform or gear, if the player is or may be injured, or a player's disability warrants assistance, then we ask that parents let the coach know beforehand that he or she will be helping the player. The coach shall have discretion to permit the parent to enter the locker room. In circumstances where parents are permitted in the locker room, coaches are permitted to ask that the parents leave for a short time before the game and for a short time after the game so that the coaches may address the players. As players get older, the coach may in his or her discretion prohibit parents from a locker room.

Mixed Gender Teams:

Some of our teams consist of both male and female players. It is important that the privacy rights of all of our players are given consideration and appropriate arrangements made. Where possible, the Association will have the male and female players dress/undress in separate locker rooms and then convene in a single locker room before the game or team meeting. Once the game or practice is finished, the players may come to one locker room for a team meeting and then the male and female players proceed to their separate locker rooms to undress and shower, if available. If separate locker rooms are not available, then the players will take turns using the locker room to change.

Cell Phones and Other Mobile Recording Devices:

Cell phones and other mobile devices with recording capabilities, including voice recording, still cameras and video cameras, shall not be permitted in the locker rooms. Team managers or coaches may collect phones at their discretion.

Prohibited Conduct and Reporting:

The Association prohibits all types of physical abuse, sexual abuse, emotional abuse, bullying, threats, harassment and hazing, all as described in the USA Hockey SafeSport Handbook. The Association also prohibits weapons of any kind. Participants, employees or volunteers in the Association may be subject to disciplinary action for violation of these locker room policies or for engaging in any misconduct or abuse or that violates the USA Hockey SafeSport Policies. Reports of any actual or suspected violations, you may email USA Hockey at SafeSport@usahockey.org or may call 1-800-888-4656.

October 20, 2019

Executive Director Report

- Past Due Account's

1. All current players in our association past due balances have been paid. Only two accounts are not collected, these two are no longer in our association.

- Registration

2019-2020		2018-2019
Bantam	29	30
Peewee	32	28
Squirt	45	43
10U	35	96
12U	41	
	11	26
10U	13	10
12U	12	12
Total		

- Ice Schedule

1. 12U Ice slot on Monday's
2. LTS ice slot on Sunday. One LTS session 5:15-6:15
3. As always ice schedule is a work in progress. I am awaiting verification of Bantam B and Pee wee B coaches to finalize practice times.

- Home Tournament's

1. Bantam A ,Pee wee A scrimmages happening this weekend
2. Bantam B, Pee wee B scrimmage's still short on teams and I am trying to recruit Bantam B and Pee wee B
3. Many teams that have signed up for our home tournaments are backing out. Various reasons most common has been registration numbers not coming in as expected. I am only issuing a refund if we are able to fill the spots.

- Fairgrounds Arena

1. Spoke with Greg today he is unable to attend the meeting. Everything seems to be running fairly well with all the rain this afternoon there was a leak reported in the hallway that needs to be addressed.
2. Open ice available. Many questions about this topic how does the board want to handle ice availability with no rink attendant available but idle ice time?

3. Nate Rewertz is offering to run a Squirt skills on Thursday mornings from 6:00-7:30 again what does the board think? We would not have arena staff this early in the morning Nate said he would get trained on the air quality meter to be able to perform a test if required.