

ADDING POOLS AND BRACKETS TO DIVISIONS

We have created an event in Tourney Machine that has all the common bracket types that winter basketball tournaments use. They are all 3 game guarantee brackets. To access those brackets, follow the instructions below.

1. Click **Divisions**.
2. Select the division you'd like to work with.
3. Click on **Bracket**
4. Click on **Copy Bracket from another Division/Tournament**
5. Click on **MYBA Bracket Templates**
6. Click on the bracket that you need based on the amount of teams in the division (Disregard Male)
7. Click the green **Save** button
8. Click on **Divisions** to get back to the list of divisions
9. Repeat for each division

If the bracket type that you are using has pool play games that lead into a bracket/placing games, you will need to create those pool games separately.

Create the Pools

1. Click **Divisions**.
2. Select the division you'd like to work with.
3. Click **Pools**.
4. Click **Add Pool**.
5. Name the Pool. (Pool A, Pool B, etc, are common)
6. Click **Save**.

Assigning Teams to Pools using the drag and drop feature:

1. Access your tournament.
2. Click **Division**.
3. Select the division you'd like to work with.
4. Click **Pools > Assign Teams to Pools**.
5. Click on the team from the **No Pool** box, drag and drop it into the correct pool ---OR--- click **Randomly Assign Teams to Pools** if you'd like to randomize the selections.

Generating Pool Games. Pool games are games where teams in each pool play the other teams in that pool. *Teams must be assigned to pools before generating pool games.*

To generate pool games:

1. Click **Divisions**.
2. Select your Division.
3. Click **Pool Games**.
4. Click **Generate Games**.
5. Enter the number of pool games you would like each team to play.
6. Click **Generate Games**.