



## Fighting Saints Hockey Association Grievance Form

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Place of Event: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Skating Level: \_\_\_\_\_

Best Time to Contact: \_\_\_\_\_

Other Parties Involved: \_\_\_\_\_

You must provide the following information in the grievance report.

1. The time, date and place of the event that was considered a grievance.

\_\_\_\_\_  
\_\_\_\_\_

2. A specific statement of the written code of conduct and/or procedure violated. What action or conduct constituted the violation and what happened?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. The resolution or outcome you would like to see.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Are there any witnesses? Would they be willing to testify if needed? If yes, please provide names and contact information.

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Board Member Date received: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Reviewed: \_\_\_\_\_

Date Resolved: \_\_\_\_\_

A grievance form must be filled out and turned into the Director of Hockey Nick Turcotte: [nthockeyfactory@gmail.com](mailto:nthockeyfactory@gmail.com) and General Administration: [kcfsgeneral@gmail.com](mailto:kcfsgeneral@gmail.com). Contact information is also located on the website. Provide adequate detail in the grievance and include all pertinent information. If there are apparent violations of safe sport guidelines, the safe sport director may also be involved at the early stages of the grievance process. All parties involved in the grievance will be notified of the findings and actions taken by the Board. The grievance investigation, involved parties, findings, and any disciplinary actions, will be kept confidential, where possible.