



**AC Girls High School Hockey  
Booster Club Meeting Minutes  
Monday, February 5, 2024  
New Hope Ice Arena New Hope, 7:00 pm Room 1**

**Attendance:**

Name	Position		Name	Position		Additional Attendees
Rick Mack	President	X	Chad College	Vice President	X	Jenni Monogue
Kevin Monogue	Treasurer	X	Lisa Reberg	Incoming VP	X	
Susan Otto	Incoming treasurer	X	Allison Riestenberg	Secretary	X	
Matt Cook	Head Coach	X	{OPEN POSITION}	Incoming Secretary		

**February Agenda:**

1. **Post-Season Schedule/Sections:** Saturday, 2/10 vs Bloomington Jefferson @ NHIA 1PM (we are hosts)
  - a. Lisa Reberg send out a SignUp Genius for shifts for scoreboard, clock and penalty box coverage because is a home game; Kendall Thiede will do announcing
2. **Upcoming Special events/games:** [w 2023-24 Special Events schedule.docx](#)
  - a. **End of year banquet - Date Sunday, March 10th, 5pm start time (Budget \$5000)**
    - i.  Banquet Facility: Mississippi Crossing, Champlin (5:00pm)
      1. \$500 security deposit
      2. \$125/hr (4 hrs minimum - 4 to 8pm) = \$500
    - ii.  Lisa R: set up SignUp Genius for Junior parents to sign up for volunteer spots for the night
    - iii.  Caterer: The Lookout Bar and Grill, menu is in the works
    - iv.  Awards: Matt will arrange all these (ordering/pick up/etc)
    - v.  Carla Berg award: Rick contacted the Berg family to invite them to the banquet
      1. They agreed to continue the yearly award this year but they are out of town that weekend so they will get a family member to be there to present the award
    - vi.  Slide Show: Lisa Krogstad will do a slideshow
      - a. Use existing photos from the season
      - b. Get additional photos from the players, families, seniors (younger yrs)
    - vii.  Photography:
      1.  Quote from Dack Nehring was \$600, decided not to use him;
      2.  Lisa K asked a HS friend of a few of the players (amateur photographer). Will pay for her dinner and give her a \$50 gift card.
    - viii.  Gifts have been ordered and are being delivered to Jenni M.
    - ix. Budget \$5000:
      1. Jenni: we are over budget due to 7 seniors and gifts, approx \$1500 over
      2. At 75 guests including players (3 players and their families can't make it)
      3. Catering estimated fees are higher than last year
    - x.  Allison: Create the Evite (\$25/person, \$15 under 10 yrs of age)
      1. Send Evite to: Kendall (announcer), Rink: Shawn, Speedy; AHS AD; Berg Family
      2. Send to All 2023-24 booster club families
3. **Team Photography**
  - a.  Matt get Allison an 11x17 team poster for Cooper HS
4. **Fiscal year ends Mar 31, 2024** > Tie up any loose ends for this FY
  - a. **Booster board position elections (all positions are for 1 year):**
    - i. Feb meeting - put out a call for nominations for open position(s); invite all booster club members to the March meeting for vote.
      1.  Allison: send out email to all Booster Club asking for nominations and U15 families too.
      2.  Matt will get a list of U15 families
      3.  Rick will set up a 2024-2025 Booster Families contact list and add these parents to this list
    - ii. March meeting - Vote on nominations (for all positions)
    - iii. April meeting - newly elected booster board takes over
  - b. The last By-Laws were signed on August 8 2021. This year, a new set of signatures should be done on the By-Laws.
  - c. Identify replacement for **Secretary position** - there might be a few candidates coming in the 2024-25 season.
  - d. Discuss candidates for other duties currently done by **Secretary**:

- i. **Webmaster duties:** includes updating the calendar for games, practices, special events, etc., updating all necessary pages as needed, like Holiday Tournament, team managers and coaches, fundraising, etc.
- ii. **Social Media manager:** promote the team and players thru timely posts to AC Wings girls HS social media channels. Solicit contracts for photographers for special events for the season. Coordinate with photographers (hired and volunteer) to get access to pictures in a timely manner.

**5. Holiday Tournament**

- a. Jenni sent an invoice to Princeton for \$477 for the ice from the game they forfeited.

**Past Events Recaps:**

- 1. Senior Night 1/25/2024: No changes from senior night
  - a. Take down banners after section games are done. Bring them to the Banquet.

**President Report: Rick**

**New Business:**

- 1. no

**Old Business:**

- 1. **2024-2025 season:** For Center Ice room: proposal to get a sign to advertise the room is open for family/fans/players, will keep cost under \$50

**Vice President Report: Chad (& incoming: Lisa Reberg)**

**New Business:**

- 1. no

**Old Business:**

- 1.  **Sponsorships** - Received check/donation from West Metro Fire
- 2. **2024-2025 season:** Fundraising idea: Lisa will find out from NH Dance group about the frozen Frankie's pizza they sold for a fundraiser (they were really good). Get info on it as an option for us for next year.

**Treasurer Report: Kevin (& incoming Susan Otto)**

**Bank Status:**

- 1. P & L Balance: \$14,217.80
- 2. Current Bank Balance: \$14,987.83
- 3. Future Outgoing money: \$5000 going out
  - a. Banquet \$3K
  - b. Away game meals: \$550
  - c. Shooting cage \$750
  - d. Insurance
  - e. Matt has receipts to submit
  - f. Yearbooks expenses
- 4. Future incoming money: \$7500
  - a. Knockdown Tournament \$5K
  - b. Booster Fees \$2K

	12/29/2024	Sams Club	\$39.89	\$16,836.45	hospitality room supplies - returned items
	12/29/2024	Cub Foods	(\$20.54)	\$16,815.91	Holiday Classic - HR - Grocery
	12/28/2024	Frankies	(\$270.70)	\$16,545.21	Holiday Classic - HR - Pasta
	1/2/2024	Venmo Deposit	\$2,618.89	\$19,164.10	Holiday Classic - ticket sales - transfer
5424	1/1/2024	Robbinsdale area schools	(\$125.00)	\$19,039.10	Holiday Classic - Programs - Print
5425	1/1/2024	Jacky Thoennes	(\$117.54)	\$18,921.56	Holiday Classic - HR - Taco in bag / snacks
5426	1/1/2024	Jen Johnson	(\$194.98)	\$18,726.58	Holiday Classic - HR snacks / auction baskets
5427	1/2/2024	KindaSota	(\$3,968.00)	\$14,758.58	Holiday Classic - Apparel
	1/2/2024	Venmo Deposit	\$1,168.00	\$15,926.58	Holiday Classic - ticket sales / auction - transfer
	1/5/2024	Sams Club	(\$65.59)	\$15,860.99	Youth night - Snacks / drinks

	1/6/2024	Pub	(\$300.00)	\$15,560.99	Senior Night - Coachs Gift
	1/8/2024	Deposit	\$10,974.00	\$26,534.99	Holiday Classic - Tickets / Programs / Auction
5428	1/8/2024	New Hope Ice arena	(\$7,245.00)	\$19,289.99	Holiday Classic - Ice Time
	1/10/2024	Aestl - bank correction	(\$500.00)	\$18,789.99	Bank Correction - jenn johnson booster check paid twice
	1/10/2024	Dufner Donuts / Deli	(\$395.66)	\$18,394.33	meals - Champlin
	1/12/2024	wallgreens	(\$4.11)	\$18,390.22	mailing envelopes
	1/12/2024	USPS	(\$13.20)	\$18,377.02	stamps
	1/12/2024	Deposit	\$39.00	\$18,416.02	Heggies Check - Refund Otto
	1/12/2024	Deposit	\$1,000.00	\$19,416.02	Sponsorship - West Metro Fire
5429	1/13/2024	Allison Reistenberg	(\$62.49)	\$19,353.53	Alumni / Display Case Items
5430	1/13/2024	Robinsdale Area Schools	(\$10.00)	\$19,343.53	Sponsorship - Thanks yous
5431	1/13/2024	Susan Otto	(\$39.00)	\$19,304.53	Heggies - Check for Blair
5432	1/13/2024	Susan Otto	(\$70.00)	\$19,234.53	Heggies Refund
5433	1/13/2024	Dan Brey	(\$50.00)	\$19,184.53	Heggies Refund
5434	1/13/2024	Brennan Riley	(\$150.00)	\$19,034.53	Sponsorship Refund
5435	1/13/2024	Eddie LeMieux	(\$250.00)	\$18,784.53	Heggies Refund
5436	1/13/2024	Natasha LeVoi	(\$60.00)	\$18,724.53	Heggies Refund
5437	1/13/2024	Steve Melsness	(\$60.00)	\$18,664.53	Heggies Refund
5438	1/13/2024	Stu Riedhead	(\$90.00)	\$18,574.53	Heggies Refund
	1/13/2024	Paypal deposit	\$259.24	\$18,833.77	Booster - Erinn Staples
	1/16/2024	Amazon	(\$292.86)	\$18,540.91	Banquet - Etsy - Bogg Bags
	1/16/2024	Etsy	(\$320.62)	\$18,220.29	Banquet - Etsy - Ice Scrapers / Key Chains
	1/18/2024	Dufner Donuts / Deli	(\$425.64)	\$17,794.65	Meals - Blaine
	1/19/2024	Subway	(\$316.94)	\$17,477.71	Meals - Hopkins
	1/19/2024	City of Champlin	(\$1,025.00)	\$16,452.71	Banquet - Mississippi Crossing - Down payment
	1/19/2024	Amazon	(\$341.88)	\$16,110.83	Banquet - Etsy - Stanleys
	1/19/2024	UPS	(\$14.25)	\$16,096.58	Holiday Classic - Ships hats to Cottage Grove
	1/18/2024	Amazon	(\$98.86)	\$15,997.72	Banquet - Robes
	1/18/2024	Alta	(\$16.27)	\$15,981.45	Holiday Classic - Trophy Plaque
	1/21/2024	Deposit	\$250.00	\$16,231.45	Booster - Betsy Berthiaume
5439	1/21/2024	Robinsdale area schools	(\$68.00)	\$16,163.45	Senior Night - prints for programs
	1/24/2024	Deposit	\$300.00	\$16,463.45	Booster - Jerry Mlekoday
	1/25/2024	Amazon	(\$28.64)	\$16,434.81	Banquet - Towels
	1/25/2024	Amazon	(\$104.16)	\$16,330.65	Banquet - Towels
	1/26/2024	dollar Tree	(\$23.88)	\$16,306.77	Senior Night - Hospitality room supplies
	1/26/2024	Trader Joes	(\$60.63)	\$16,246.08	Senior Night - Flowers
5440	1/28/2024	Dack Nehring	(\$500.00)	\$15,746.08	Photos
5441	1/28/2024	Joy Fruetel	(\$119.40)	\$15,626.68	Senior Night - Cookies
	2/4/2024	Amazon	(\$292.86)	\$15,333.82	Banquet - Etsy - Bogg Bags
	2/4/2024	Alliance Press	(\$1.17)	\$15,332.65	Banquet - Etsy - Bogg Bags
	2/4/2024	Amazon	(\$97.62)	\$15,235.03	Banquet - Etsy - Bogg Bags
	1/31/2024	Dufner Donuts / Deli	(\$437.63)	\$14,797.40	Meals - Rogers
	2/3/2024	Chick-fil-a	(\$365.57)	\$14,431.83	Meals - Dodge Cty
	2/3/2024	Chick-fil-a	(\$28.26)	\$14,403.57	Meals - Dodge Cty
	2/3/2024	Kwik Trip	(\$184.93)	\$14,218.58	Meals - Dodge Cty

### New Business:

- Allison submitted invoice from Dack Nehring for the in-season photos (5 event nights). Kevin paid this.

### Old Business:

- Booster Fees collection Update** - were due Dec 1
  - Kevin sent emails to individual families w/ what they owe for booster fees, after reconciling Heggies Pizza sales/credits against booster fees.
  - There are few that haven't paid yet.
- Taxes - Kevin will work with Susan to submit this for the fiscal year (ends 3/31/2024)
- Insurance - payment due soon (Kevin will work with Matt on this as Matt has the contact)

## **Coach Report: Matt**

### New Business:

- School sent out invites for Holiday Tournament teams for next year, 7 right now. AD is asking other ADs for an 8th (possibly an out-state list)
  - Anne Mack has a list of some out-state teams that might be interested in coming into town for this as the 8th team. Jenni will work with her.
  - Next year's Dates: 12/26 - 12/28/2024
- Matt has almost all next season's games scheduled, only 1 or 2 left
- Next year's bus trip: Rock Ridge (Eveleth area) and Hibbing, november 22- 23, 2024

### Old Business:

- none

## Secretary Report: Allison

### New Business:

1. Allison: bring extra yearbooks to Banquet (get box from Matt)
2.  2/5/24 sent link > Share the Word docs that have logins/passwords with all the other Booster Board emails/members
  - a. Social Media accounts
  - b. All group accounts used by the Booster Club (like SignUp Genius, Canva.com, etc.)
  - c. Contact info for
- 3.
4.  2/5/24 done > Do social media post thanking Kendall Thiede for announcing this season.

### Old Business

1.  Update team composite poster at AHS
2.  Deliver smaller poster (11x17) to CHS.
3. Suggestions to the city:
  - a. Need new dryers in the women's south rink main locker room. (or install paper towel dispensers)
  - b. Fix rink heaters on the bleachers side of the south rink.

### Future Items:

1. none

### Website updates

1. none

## **Next Month - March Agenda (Monday, 3/4/2024 - Location NHIA, mtg rm 1):**

1. Booster Board positions: March meeting - Vote on nominations (for all positions)
  - a. April meeting - newly elected booster board takes over
2. STP Dates
3. Decide on possible Alumni game date (Friday, Dec 22nd?)

### Future agenda items:

1. **April** meeting - newly elected booster board takes over
2. **June/July** booster schedule: pick the date for the alumni game in December. The rink mgmt wants us to ask for this ice in june/july) and book meeting room 1 for the after skate pizza party
3. **July**: call Matt Remore at NHIA and book out meeting room 1 for all booster board meetings for the 1st Monday of the month for the upcoming season (switch to room 2 for months where we meet on the 2nd monday due to holidays, b/c youth meets in room 1 on those days)
4. **Aug/Sept** booster schedule: Assign dates for special events dates. Once assigned, email Mark S and Matt R at the rink with the schedule, and book meeting room 1 for each night.
5. **July/Aug**: order CCM Parkas - order replacements (estimate the # we would need to order)

## **2024-2025 season:**

### Proposed Capital improvements for locker room (Rick and Matt) > Look at [KJ Branding](#) site for examples

1. Initial budget: \$7000 initially in 2023-24 budget (from previous fundraising efforts) for a long term capital improvements/goal(s)
1. Spent in 2023-24 Season: \$3405
2. No more spending out of this budget in this fiscal year
3. **Have \$3600 approx to carry over to next season's budget (2024-25)**
4. Proposed updates to both locker rooms:
  - a.  Done in 2023-24 season:
    - i.  Updates to electrical system/wiring (done in 2023-24)
    - ii.  Door wraps (joint project with boys team)
    - iii.  Speakers, fridge, fan, dehumidifier.
  - b. Future improvements:
    - i. Stick shelving area: [Ask to break out those stick areas for building this year](#)
    - ii. Rolling carts for Sparks machine, tape, etc.
    - iii. New stalls
    - iv. New stick racks
    - v. New weight rack in JV room
5. Project Progress:
  - a. July 2023, Rick drafted proposed plan for remodeling
  - b. Fall 2023: Rick Sent plans to 2 millwork contractors, will reach out to 3rd, awaiting numbers

- c. 1/8/24: No more spending on this topic this season
  - i. Rick got numbers back from contractors.
  - ii. Rick: Contact Rink > put kick plates back on the newly wrapped locker room doors, the rink should have them from when they took them off or buy new ones. Make sure they all are uniform in size.
- 6. **Grants/Donations:** MidWestOne Foundation (branch in GV) supports capital improvements. Requires a list of specific items we want/need to fund improvements for physical training areas, locker room improvements, including outline of costs.
  - a.  Lisa Reberg will look at grants when plans are more finalized

**Meeting adjourned - time:** 7:54pm

**Secretary:** *Allison Riestenberg*

**Date:** 2/5/2024