



Columbia Heights Athletic Boosters

530 Mill Street N. E. Columbia Heights, MN 55421

Minutes

Membership Monthly Meeting

Wednesday, May 16, 2018

1. **MEETING CALLED TO ORDER** at 7:15 pm by Trevor Major
Attendance sheet was passed around for signatures.

Visitors Recognized:

Mission Statement: *"To create an organization of community volunteers that will use all their talents and skills to raise money to support youth activities and athletics in Columbia Heights so that all youth who wish to participate in activities will not be denied as a result of not having the financial means to do so."*

2. **SECRETARY'S REPORT:** Kevin Gilbertson

March minutes were presented for approval since there was not a Secretary's report in March. Motioned by Ellen S., 2nd by Jeremy D. to accept & approve the March minutes & enter into ledger. Motion carried. All Ayes.

Motion by Roxy S., 2nd by Ellen S. to approve the minutes from the April meeting & enter into ledger. Motion carried. All ayes.

3. **TREASURER'S REPORT:** Becky Hansen

End of month checking account balance was \$16,802.23 as of April 30, 2018. Account was balanced & reconciled with the Northeast Bank statement. Motion by Ellen S., 2nd by Mike N. to accept & approve the Treasurer's report. Motion carried.

A copy of the NE Bank Statement is available from the treasurer

4. **CHARITABLE GAMBLING REPORT:** Wendy Martinson

End of month checking balance in our gambling account was: \$37,248.47 as of April 30, 2018, when the account was balanced & reconciled to the Northeast Bank statement.

Total normal & allowable expenses for the month of April were \$18,212.52. Lawful Purpose donations were \$13,358.93. \$150 was approved in May but paid in April because the State license for the Unofficial Bar which happened after the April meeting. Motion by Jared S., 2nd by Tony R. Motion carried.

Net profit was \$10,315.35.

See attached "Gambling Report", including 15 electronic payments
Motion by Tom G., 2nd by Jared S. to approve the Gambling report for April. Motion carried.

Necessary expenses for the month of June, are estimated to be \$26,500. This amount is \$2,500 higher than expenses presented by the Gambling Manager. Increase is to cover the cost of initial set up at the Unofficial Bar. Motion made by Jeremy D., 2nd by Ellen S.. Motion carried.

***See attached " Allowable Expense Report" ***

Motion by Karen S., 2nd by Keith W. to pre-approve necessary expenses for the month of June.

Motion carried, all ayes.

5. FINANCE COMMITTEE REPORT: Trevor Major

There were 9 requests, 0 tabled, and 0 denials for the month.

See attached "Lawful Purpose Requests" for May 2018

6. CARE AND CONCERN REPORT: Kay Mayer/Ellen S.

Flowers were sent to Bruce Nawrocki's funeral.

Dave Meyer is in the Hospital. Flowers and a card will be sent.

7. BOOSTERS CORNER: All

Old Business:

Roxy S. brought up the need for volunteers to work the wagon at the Jamboree. A sign-up sheet was passed around and enough were secured for the event.

Wagon prep will take place on May 19 at 8:30am. Roxy, Sandy, Wendy, Sue, Jeremy, Jared, Trevor, and Kevin will help.

Motion was made by Tom G., 2nd by Ellen S. to provide \$500 from the General fund to cover electric cord and cash box for the wagon. Motion carried.

Community Picnic is June 19. Keith W. will move the wagon to the picnic and then to the Jamboree location on the 19th. City will cover food costs.

Wagon food prices were discussed and a proposal was made to set them at \$1.50 Hot Dog, \$2.50 Brat, 50cents Chips, Soda Free. Motion made by Tom G., 2nd by Karen S. to approve this proposal. Motion carried. Trevor M. will contact Diane at Top Valu to upgrade the sign.

Wagon will be covered by Boosters members over Memorial weekend.

New Business:

Police Dept has requested the Boosters serve food from the wagon at the Circle Terrance Community Center on June 6. Trevor M. is point person.

Tony Rendle provided follow-up to his marketing suggestions presented to the Board and following were agreed to be presented to the membership for a vote. 2'x4' presentation check to be used when providing lawful purpose donations. 1'x2' presentation check to photo winners at pull-tab if customer agrees. \$113.00 from General fund. Bar coasters with Booster promotion items distributed to community bars. Estimate \$500 From General fund for the initial order. Motion by Trevor M., 2nd by Mike N. to accept the proposal. Motion carried.

Meeting adjourned at 8:32 p.m.

Respectfully submitted,

Kevin G. Gilbertson

**Kevin G. Gilbertson, Secretary
Columbia Heights Athletic Boosters Club, Inc.**