1. Log in to or sign up for a SafeSport Account:  <https://www.usahockey.com/safesporttraining>

2. Click on "Catalog" to view the available courses.



3. Enroll in and complete the required courses:

* **First-Time Users:** Complete "SafeSport Trained Core."



* **Returning Users:** Complete the appropriate Refresher Course
	+ Year/Season 2 complete:  Refresher 1- Recognizing and Reporting Misconduct
	+ Year/Season 3 complete:  Refresher 2- Preventing Misconduct
	+ Year/Season 4 complete: Refresher 3- Creating a Positive Sport
	+ Year/Season 5 complete: SafeSport Trained Core again and Re-start the series



**How Download Your SafeSport Certificate**

* Select the Menu icon (3 horizontal lines) at the top right of the webpage.
* From the list of options select “Transcript.”
* The Transcript page displays. Locate the most current completion for the curriculum under the Certificates section.
* Download the certificate by selecting the Download button at the right of the completed curriculum

4.  Send your certificate to the Team Manager:  [michelle.raths26@gmail.com](http://michelle.raths26@gmail.com) and mark off your completion date and most-recently completed module [HERE](https://docs.google.com/document/d/1MeYVFkSEYFf_ByDCGNGFJLKyxgUTNTu8/edit?usp=sharing&ouid=115072099919622965500&rtpof=true&sd=true).