

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

December 20, 2021 at 6:30 pm at the Hilltop Warming House

**Board Members Present:** Marco Schisano, Deanna Jahnz, Matt Prihoda, Kyle Borgstrom, Eric Bjorklund, Jenny Rydberg, Dominic Perreault, Jonah Sauter and Krissy Valvoda

Also, in attendance: Danielle Olivo, Cami Babolik, Angie Westbrook and Michelle Linnell

President Marco called the meeting to order at 6:31pm.

1. **Agenda:** was reviewed for additions and/or deletions  
A motion made by Jenny to approve the December 20, 2021 agenda; Erik seconded the motion – all in favor - motion carried.
2. **Meeting Minutes:** Reviewed November meeting minutes that were emailed to board prior to the meeting and distributed. Eric made motion to approve the November meeting minutes, Jonah seconded the motion – all in favor – motion carried.
3. **Open Forum** – n/a
4. **Gambling:**  
LG1004 November actual expenditures were reviewed. Jenny made a motion to approve the November LG1004 of final expenses, Krissy seconded – all in favor - motion carried.

LG1004 December projected, pre-approved expense report was reviewed. Deanna made a motion to approve the pre-approved amended LG1004 for December, Jonah seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- November, 2021 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from November was passed around for approval.
- Calendar raffle – We have \$4340 in outstanding calendar money as of today. All outstanding families have been contacted. All but a few have been in contact back and told me they'd be getting their \$/tickets in this week. A check from the general account will be needed on the 31<sup>st</sup> for any calendar money not collected and then the general account will bill through PCYH.
- Yearly gambling manager's continuing education has been completed to remain in compliance.
- Year end audit of inventory and cash is scheduled to be completed on New Year's Day. The deadline to mail in the reports to the MN Revenue/MN Gambling Control is 1/30/22.
- Year-end numbers – We've been advised to avoid year-end taxes from the state that our gambling account balance needs to be around \$110,000 by 12/31/22. The gambling report provided a recap of what's been donated to date and some different

options. Angie will make a donation (approx. \$15,000) to Rush City High School and was also advised that since PCYH is now a 501C3 that the gambling account donate money directly to the general account for the remained amount needed to get into the appropriate tax bracket and the general account make a payment in that amount to the Civic Center as a pre-payment toward the 2022 season ice fees. Currie Pangerl stressed that the general account must also dispose of the money transferred in before of the end of the year, to avoid the large tax.

- Jenny made a motion that PCYH will donate up New Year's Thank you up to \$1,000 for Pizza Certificates to gambling sites, Eric seconded the motion – all in favor - motion carried.

**5. Treasurer and Billing Manager Report: (provided by Krissy)**

The 12/20/21 Treasurer's Report was presented Krissy.

General Account: Beginning balance \$239,959.85, Deposits and withdrawals were shared and ending balance \$230,343.34 (with concessions - \$236,298.02).

Concessions Account: Beginning balance \$1,790.35, Deposits and withdrawals were shared and ending balance \$5,954.68.

Outdoor Rink: Beginning balance \$23,654.66, Deposit and withdrawals were shared and ending balance \$23,654.66.

Jenny made a motion to approve the 12/20/21 Treasurer's report, Deanna 2<sup>nd</sup> – all in favor – motion carried.

**6. Pine City Civic Center (Danielle) –**

- Civic Center has hired a couple of new employees.
- If there are any PCYH board members or coaches that have experience and would like to resurface the ice, the Civic Center would pay.
- LiveBarn is up and running. 8:20 and later it is set on a privacy setting.
- Danielle has the code and VOD can be viewed up to 30-days.
- High School games LiveBarn will still be open.
- There are two promo codes, so Danielle will confirm which code is correct.
- Discussion on open skate/open hockey schedule order winter break. PCYH would like open skate/open hockey scheduled on Monday and Wednesday.
- Scheduling New Years Even light skating party.
- When there are practices after the Varsity games there is a lot of locker room congestion – Civic Center would like JV teams to consolidate into Varsity locker rooms, so there is room for the incoming teams practicing. Jonah will talk to the Varsity coaches.

**7. High School Program – n/a**

**8. Ice Scheduler – (Michelle)**

January 18<sup>th</sup> – Youth Night at Boys Varsity game

January 25<sup>th</sup> – Girls Night at Varsity Girls Night (sponsored by Girls Booster club)

Michelle has outdoor practices starting in January and is working with Stacey on the schedule.

Note: missing High School jacket if anyone has seen.

Bantam A team has requested full ice practices.

**9. Registrar – Kelly Gribauval: n/a**

**10. Goalie Manager (Tami) – n/a**

**11. Eric - Outdoor rinks** – starting to flood tonight. Skid Steer is broken and needs a part.

**12. Jonah – Hockey Director, Mite Coordinator, Learn to Skate** – Mite schedule is complete.

Got the okay for the mite jamboree. Coaches need to talk to teams about cleaning up after their practices and games. Josh M. is looking for help if/when there is a coach missing.

Jonah will talk to Bill and Seth about having JV/Varsity kids help with practices.

Allen family – beginning January 22<sup>nd</sup> they will no longer be in town and will only be able to attend weekends. Board discussed that we should allow the kids to only show up for weekends, unfortunately they will not be at weeknight practices. Will need to communicate to coaches.

**13. Matt – Concessions, Fair, Summer Training** –

Concessions this season is going well – busy, can't keep supplies stocked. Will be working on the January schedule.

**14. Krissy – Managers, Tournaments, Registration** –

Game sheet on IPADs is working really well. Only comment that it tracks shots on net but cannot see them afterwards.

**15. Jenny – Secretary, Communications, Equipment** -

Will be sending out communication, as needed.

Cami asked if Youth Hockey has plans to replace jersey. Will make sure Kris is looking at replacing existing jerseys that are torn and in bad condition. PCYH should look at replacing entire team jerseys at the end of season.

**16. Kyle – Goalies, Tryouts, Tune ups, Step ups** – Discussed the we should look at scheduling separate goalie practices by level or do every other. Currently with them all together there is a large range of skills and there is a lot of time spent with the youth goalies. Older goalies need different training. Kyle will work with Tami and Michelle and Brandon. Krissy has not paid Brandon yet and will need schedule/payment.

**17. Dominic Perreault – Girls, Parades, Tryouts** –

Dominic asked if we are going to look to push back tryouts going forward due to the struggle of getting early ice? Discussion that once Civic Center gets new roof replacement/insulation it will be easier to make ice in warmer temperatures.

**18. Deanna – Vice President, Events/DIBS, School Liaison, COVID, Annual meeting –**

Deanna attended the D10 meeting – report below:

Reminded everyone about locker room monitors.

Lots of discuss on scorecards.

10U playoff game in Mora – Pine City is not on the schedule – Marco will bring up.

Deanna will post DIBS for Youth Night.

Discussed that all mite D/6u will skate during the 1<sup>st</sup> intermission of the Boy Varsity game on January 18<sup>th</sup>.

8u girls will skate during the 1<sup>st</sup> intermission of the Girls Varsity game on January 25<sup>th</sup>. 10u and 12u will be on ice to cheer and keep the puck in play.

Marco made a motion that PCYH will spend up to \$600 at Lee's Pro Shop for raffle prizes for Youth Night, Jonah 2<sup>nd</sup> the motion – all in favor – motion passed.

Next meeting is at the Elementary school.

**19. President's Report: (Marco) –**

Kyle attended the Civic Center Board meeting – mainly discussed need for Zamboni driver help.

Jonah mentioned that the Zamboni door room door is left open or opens too early and it's a heated room, so should wait.

Jenny made a motion to adjourn the meeting at 8:15 pm, Matt 2<sup>nd</sup> the motion – all in favor – motion carried.

The next meeting is scheduled for January 17th at 6:30pm at the Pine City Elementary School (enter door 9).