



<b>Policy Title:</b>	Recreational Refund Policy
<b>Policy Number:</b>	9.2
<b>Effective Date:</b>	
<b>Last Revision Date:</b>	April 1, 2025
<b>Responsible Person/Owner:</b>	SnVYSA Registrar

### 1. Purpose

SnVYSA realizes that there may be circumstances where a registered player is unable to compete during the season and may request a refund.

### 2. Scope

This policy applies to all recreational players participating in the SnVYSA Fall Recreational program.

### 3. Procedures

#### 3.1. Refund Requests

All refund requests must be submitted to the SnVYSA Registrar for approval.

#### 3.2 Full Refund

If a member participant meets the criteria of one of the scenarios outlined below the member participant will be eligible for a full refund of the registration fees paid.

- a. Cancellation during Open Registration Period. Parent or guardian cancels the players' registration during the Open Registration Period (April 1-May 31).
- b. U6-U10 Age Group. No team can be formed in the city of the players' primary residence and the parent or guardian does not want their player to play in another city within SnVYSA boundaries.
- c. U11-U19 Age Group. No team can be formed in the city of the players' primary residence, or a neighboring city and the parent or guardian does not want their player to play in another city within SnVYSA boundaries.
- d. Injury. A player leaves a team due to injury (or extended medical suspension) prior to September 1<sup>st</sup>.

#### 3.3 Partial Refund (50% Refund)

If a member participant meets the criteria of one of the scenarios outlined below the member participant will be eligible for a partial refund of the registration fees paid.

- a. Cancel after May 31 and prior to September 1. Parent or guardian cancels the player registration after the Open Registration period ends and before the Fall Recreational season begins (June 1-August 31).
- b. Injury. A player leaves a team due to injury (or extended medical suspension) after the start date of the Fall Recreational season, and before the 5<sup>th</sup> week of games. (September 1-October 1)

#### 3.4 No Refund

If a member participant meets the criteria of one of the scenarios outlined below the member participant will not be eligible for a refund.

- a. Cancellation after Fall Recreational Season Begins (after September 1). Parent or guardian cancels players registration after the Fall Recreational season start date of September 1. (not due to injury)
- b. Injury. A player leaves the team due to injury after the 5<sup>th</sup> week of the Fall Recreational season league play. (After October 1.)



### 3.5 Refund Processing

- a. Credit card or e-check refunds. Once the refund has been approved and processed by the SnVYSA Registrar, the member participant should expect to receive the refund within 24-48 hours.
- b. Check refunds. Once the refund has been approved and processed by the SnVYSA Registrar, the member participant should expect to receive a check refund within 5 business days to the address provided in the registration, unless a different address for the refund has been provided to the SnVYSA Registrar.

## 4. Forms/Templates

None

## 5. Definitions

- 5.1 Open Registration Period. The Open Registration Period is the period between the registration opening on April 1 and registration ending on May 31.
- 5.2 Late Registration. After May 31
- 5.3 Fall Recreational season begins. September 1