

**Merrimack Cardinals Football and Cheer  
Meeting Minutes 1-15-23  
6:30 PM**

**Board Members Present:**

Gerry Marshall (call in)  
Shayna Beaulieu  
Greg Miller  
Chandra Miller  
Jen McCormack  
Martha Gagnon  
Lynsay Hooven  
Jim Demas  
Melissa Dalton  
Jon Matte  
Matt Malone (call in)  
Barbara Sousa

**Board Members Absent:**

**Public Input:**

Chris McCormack

**Call to Order: 6:30**

**Old Business:**

**New Business:**

- 2023 Board Member Voting: Congratulations and Welcome to the following individuals
  - o President: Greg Miller
  - o Assistant Program Coordinator: Melissa Dalton
  - o Football Coodinator: Jon Matte
  - o Equipment Coordinator: Matt Malone
  - o Volunteer Coordinator: Jim Demas
  - o Concessions Manager: Barbara Sousa
  - o Fundraising Coordinator: Gerry Marshall

**Board Member Input:**

**President – Greg Miller**

- MYA update- N/A
- By-laws: discussion, voting on by-laws will be at February meeting; please review and forward any requested changes to Chandra prior to next meeting

- Emails: for those new to the board, please send Chandra the email preferred for Board communications (may want to create email separate from personal email)
- Glazier Clinic: Feb 10-12<sup>th</sup>
  - o Waiting on clarification for High School coach on whether Cardinals coaches will be included in their coaching group for admission
- CPR training/AED
  - o The program has 2 AEDs that are at all practice/game fields; to bring down to sideline during games
  - o Will run 1-2 CPR training classes prior to season for coaches/board members

**Vice President – Shayna Beaulieu**

**Treasurer – Jen McCormack**

- Banquet:
  - o \$4500 was approved for costs paid for awards, decorations, facilities, food
    - \$4436 was cost for above mentioned items
    - \$5261 was final cost requiring approval due to decision for Cardinal program to allow coaches/board members to attend for free
- Cost approval/Budgeting will be revamped; more details to come

**Program Coordinator - Chandra Miller**

**Assistant Program Coordinator – Melissa Dalton**

**Spirit Coordinator – Martha Gagnon**

- AYF Meeting Update (if any)- N/A

**Football Coordinator – Jon Matte**

- JHL Meeting Update (if any)- N/A

**Equipment Coordinator – Matt Malone**

**Volunteer Coordinator - Jim Demas**

**Concessions Manager – Barbara Sousa**

**Fundraising Coordinator – Gerry Marshall**

**Member at Large – Open**

**Next Meeting Date: 2/19/23 – 6:30 at the MYA Building**

**Adjourn: 8:00pm**

**Follow-up for next meeting:**

- Programming for 2023:
  - o D18 Team
  - o Flag
- 2022 Sponsor Gifts
- Winter Cheer Clinic
- By-laws
- Process for cost approvals
- Venmo- can we get this for upcoming season (will take a percentage out of; requires associated phone number)