



**NATIONAL WHEELCHAIR  
BASKETBALL ASSOCIATION**  
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## **Board of Directors Meeting Minutes**

**Monday, December 6, 2021**

**Scheduled: 8:00 - 9:30 PM Eastern**

**Virtual**

**Board of Directors Attendees:** Andrea Woodson-Smith, Daniel Ferreira, Darlene Hunter, Dug Jones, Gail Gaeng, Teresa Skinner, Matt Pierre, Mike Godsey, Michelle Alban, Stephanie Wheeler, Tim Fox

**NWBA Staff Attendees:** Will Waller, Brandon McBeain, Tina Cain

**Absent:** Ryan Martin, Steven Curtis

<b>Topic</b>	<b>Owner</b>	<b>Timing</b>
Call Meeting to Order <ul style="list-style-type: none"><li>Conflicts: Based on this agenda, is there anyone who thinks there might be a conflict of interest with the topics we will discuss? (<i>voice disclosures now or throughout the meeting and recuse from decision making as necessary</i>)<ul style="list-style-type: none"><li>None voiced</li></ul></li></ul>	Tim Fox	8:01 PM (EST)
Meeting Minutes: <ul style="list-style-type: none"><li>Minutes for September 13, 2021 were unanimously approved (Motion-Godsey, 2<sup>nd</sup>-Alban).</li><li>Minutes for November 5, 2021, and November 7, 2021 were unanimously approved (Motion-Godsey, 2<sup>nd</sup>-Pierre).</li></ul>	Dug Jones	8:02 PM
Committee Reports: <ul style="list-style-type: none"><li>High Performance<ul style="list-style-type: none"><li>Will Waller provided an update on the national team coaching and staff selection process. The standards for receiving an interview were described. The selection committee (Glatch, Woodson-Smith, Waller) was identified. Robb Taylor was selected for the men and Trooper Johnson was selected for the women. The goals of keeping the other candidates involved and having development plans for all selected was articulated.</li></ul></li><li>Teresa Skinner had to leave the meeting at 9:00pm</li></ul>	Tim Fox,	8:06 PM



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<b>Executive Session</b> <ul style="list-style-type: none"><li>- The board agreed unanimously to move to Executive Session at 8:22pm (Motion-Ferreira, 2<sup>nd</sup>-Hunter)</li><li>- The Board returned from Executive Session at 9:14pm (Motion-Godsey, 2<sup>nd</sup>-Woodson-Smith)</li></ul>		8:22 PM
<ul style="list-style-type: none"><li>- Financial Report<ul style="list-style-type: none"><li>o Mike Godsey reviewed NWBA financials and shared information about income and expenses. A decision on what portion of the existing line of credit would be paid back soon and what portion would be carried forward is needed soon.</li><li>o Godsey articulated the plan to send a proposed budget for the upcoming FY to the board by about 12/21/2021 to be approved at the end of the 2021 calendar year.</li><li>o Information was shared about the results of the Return to Play fundraising campaign</li></ul></li></ul>	Mike Godsey	9:17 PM
<b>Strategic Plan &amp; Goals</b> <ul style="list-style-type: none"><li>- Will Waller reviewed the strategic plan process and the format of the document.</li><li>- The national office incorporated the information and priorities articulated by the board at the November 5<sup>th</sup> and 7<sup>th</sup> board meetings into the updated version of the document and added some Smart Goals and Action Plans for Board review/approval.</li><li>- Board feedback and any additional input was requested by December 15, 2021.</li><li>- Dan Ferreira had to leave the meeting during this discussion</li></ul>	Will Waller	9:22 PM
<b>Season Report</b> <ul style="list-style-type: none"><li>- Brandon McBeain shares a PowerPoint to summarize the status of individual and team registrations.</li><li>- An update on the proposed plans for the Women's National Tournament was shared by Brandon</li></ul>	Brandon McBeain	9:30 PM
<b>USOPC Updates</b>	Tina Kauffman-Cain	9:41 PM



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<ul style="list-style-type: none"> <li>- Tina shared information about the USOPC Implementation Guide for NGB Compliance Standards</li> <li>- Tina shared information about the online course; Foundations of Board Governance offered through the USOPC Governance Institute.</li> </ul>		
<p>Quarterly Town Hall: December 15, 2021, 8:30PM</p> <ul style="list-style-type: none"> <li>- The date for the upcoming Town Hall was confirmed</li> <li>- Ideas for topics were solicited</li> </ul>	Tim Fox	9:45 PM
<p>Around the Horn (anything for the good of the group?)</p> <ul style="list-style-type: none"> <li>- Tim Fox announced his intention to leave his NWBA Board role effective at the end of the 2022 Annual Assembly.</li> </ul>	All	9:48 PM
<p>Adjourn Meeting</p> <ul style="list-style-type: none"> <li>- The meeting was adjourned at 9:53 PM (Motion- Godsey, 2<sup>nd</sup>-Gaeng)</li> </ul>		9:52 PM