

CHIPPEWA YOUTH HOCKEY ASSOCIATION



BOARD MEETING MINUTES

Wednesday, November 15, 2023

LOCATION: CYHA Board Room at 7 pm

President: 2026 Trevor Bohland
Vice President: 2025 Steve Gibbs
Treasurer: 2026 Dom Ryder
Secretary: 2025 Jennifer Lindstrom
Directors: 2024 Nick Hart, Derek Darrow, Eric Mueller, Abby Reilly
2025 Doug Custer, Erik Lemay
2026 Jason Darley, Mike Patten
Rink Manager: Bob Normand

Attendance: All Board members attended except Doug Custer and Erik Lemay. Others in attendance included Katy Miland, FSC representative.

1. **General Meeting:** Katy Miland reported that CFSC has 4 people who have started the process of Zamboni training and 1 more person who is interested. She will follow up with interested parties on setting up training times and completing in a timely manner. Katy agreed to find a cover for the mirror in the North rink when not in use. Katy also reported that the High School Figure Skating team, Wissota Blades, is underway. There are 7 skaters (co-op with the Altoona School District with 1 skater). The lower-level skaters need to put in 5 hours a week and the intermediate level needs to put in 8 hours a week to letter (one hour can be off-ice times). The annual Compete USA Competition is December 10th. Hoping for a good turnout.
2. **Secretary's Report:** Sent out and approved via email.
3. **Treasurer's Report:** Sent out via email. **Motion to approve by Steve Gibbs, seconded Derek Darrow. Motion carried.**
4. **Correspondence/Officer Reports**
 - Vice President
 - Steve Gibbs asked permission for the Chi-Hi Booster Club Extravaganza committee to use the mezzanine area again for their Monday night planning meetings. No objections.
 - Steve is also the Safety Director for CYHA and the girls co-op. He recently submitted the required concussion/safety forms to WAHA.
 - Steve reported that certain key fobs were changed to operate on different circuits. He will also reset the key fobs again to ensure that they work.
 - Steve reported that the warming house is clean. The Board discussed ways to improve air circulation in the warming house.
 - President

- Trevor Bohland reported on his monthly meeting with the Steel and is working on the lease renewal.
- Barry Bohman is working on the Peewee co-op agreement with Altoona in process.
- The PDC needs to follow up with coaches needing to complete coaching requirements.
- Received a chiller replacement proposal from Straightline Refrigeration to install a R717 ammonia refrigeration system for \$1,331,500 or R513a freon refrigeration system for \$891,800. Tweet Garot proposal was \$987,951 with a 6–8-week installation. Barry Bohman, Bob Normand, Jason Darley, Derek Darrow and Trevor Bohland will review and discuss proposals. The capital campaign committee consists of Jason Darley (chair), Doug Custer, Bob Normand, Steve Gibbs, Jonathan Ippel, Barry Bohman and Trevor Bohland.
- Figure skating will be repainting the board room prior to their competition on December 10th as well as building some lost and found bins to place under tables in the south and north rink.
- Chi Hi Boys swept the ODR and cleaned up around ODR and warming house last weekend.
- Discussed a member inquiry about locker room monitor duties. The Board agreed that monitoring the locker room is a team duty for which no assessment hours are granted if the duty is spread amongst the parents. The Board will revisit this topic if this duty continues to fall on one person's shoulders.

5. Old Business

None

6. New Business

None

7. Committee Reports

A. Finance/Administration (Dom R)

- a. Some Beerfest sponsorships still need to be collected. Dom will find out who owes us and bill them from Quickbooks for better tracking.

B. Fundraising (Jason D)

- a. Capital campaign kickoff event tentatively scheduled for December 15th at the Chippewa Steel game.
- b. The Bingo work schedule has been completed and released for circulation.
- c. The annual Bingo report for the 12-month period ended October 2023 was presented by Bob Normand. Net profit was \$16,784.82. **Motion to approve the annual Bingo report by Steve Gibbs, seconded by Jason Darley. Motion carried.**

C. PDC (Nick H, Eric M)

- a. Additional coaches were approved via email prior to the meeting.
- b. The Chippewa Valley Girls Hockey co-op for all levels was approved by WAHA. A WAHA committee is looking into allowing longer term co-op

arrangements thanks to strong arguments made by Bob Normand and Stacy Hintzman (Menomonie) on behalf of our local initiatives.

- c. Jennifer Lindstrom reported that separate email correspondence is going out to co-op members from cvgirlshockey@gmail.com to avoid bombarding regular CYHA members with emails. Feedback is positive so far. Members like the weekly headlines and practice schedule announcements. Additional feedback is welcome.

D. Concessions (Erik L)

- a. Girls' games should be able to be staffed by co-op parents. Most teams are about 50% Chippewa parents except for 12UB which has enough Altoona parents to help. Altoona is offering assessment hours to their members for working Chippewa concessions. Eau Claire and Menomonie parents may help but will not be required to because they receive no benefit from CYHA concessions.
- b. Steel games through November are essentially full.
- c. High school games are beginning which increases the number of people going through concessions and the revenue generated.

E. Equipment (Mike P)

- a. The Dryland Room is for team use only and is not playroom. Coaches, please remember to close the door when you are finished with training.
- b. The Pro-Shop schedule is posted on the website:
<https://www.chippewahockey.org/page/show/248158-pro-shop>
- c. Open skate shifts are filled through mid-December. Open shifts can be claimed via Dibs and are available to all association member (skate sharpener training not required):
https://www.chippewahockey.org/dib_sessions/show/56545
- d. Skate sharpener training is in progress. Contact Mike Patten if you are interested in receiving training.
- e. Jerseys, goalie equipment, Mite equipment, and pucks have been assigned to teams.

F. Operations and Maintenance (Derek D)

- a. The Chippewa Steel players cleaned the mold in the south rink locker rooms. The mold is gone but the paint is discolored. Derek is looking into have the locker rooms and hallways repainted.
- b. Zamboni maintenance is ongoing. Zamboni drivers, please remember to pay close attention when changing propane tanks, etc. so that keys and supplies are secure and can be easily found by the next volunteer.

G. Tournaments/Team Reps (Doug C)

- a. Tournaments are essentially filled with teams.
- b. May need volunteers to help run tournaments when the Steel players are traveling.
- c. Team Managers are settling in and volunteers are getting used to GameSheet.
- d. Discussed a need to designate a GameSheet administrator and remove the passcode.

H. Recruitment/Publicity (Abby R)

- a. U8 Girls Hockey Jamboree on Sunday, November 26th
- b. Chippewa Falls Winterland Parade on Saturday, December 2nd. CYHA will have a float with the 1980's Miracle team theme.
- c. Try Hockey for Free Day on February 23rd.
- d. Promote youth hockey at these upcoming Steel promotional nights:
 - 11/24 – Canned Food Drive Weekend for Feed My People Food Bank
 - 11/25 – Autograph Night
 - 12/9 – Skate with the Steel
 - 12/15 – Teddy Bear Toss
 - 12/29 – Ugly Sweater Night
 - 12/30 – NYE Celebration and Skate with the Steel
- e. Considering a mid and end of season survey to generate ideas.
- f. 74 skaters signed up for GOAL, an average of 49 actually attended with 34 skaters showing up to all 3 weekends. 35 signed up for beginners, 4 signed up and jumped to mites, 1 signed up and jumped to squirts for a total of 40 sign ups and conversion of >80% of skaters who actually attended. Great job GOAL team!

I. Facilities (Bob N)

- a. Bob Normand provided an extensive list of Rink Manager activities performed since the last Board meeting: fielded electrical issue in the Steel storage room, ensured coverage for ice resurfacing, repaired broken spring on the north rink Zamboni door, repairs on both the Toycen and Miron Zamboni, training new Zamboni drivers, ice scheduling and invoicing to summarize a few.
- b. Continuing to work with GameSheet. Submitted the schedule for the Bantam A/Peewee A tournaments. Uploaded initial team rosters and once USA Hockey rosters have been approved, will have the official rosters uploaded. Uploading home games on a weekly basis into GameSheet and answering questions from team managers. Put OtterBox cases on all iPads. We now have seven iPads set up for use with GameSheet.
- c. Exploring the Crossbar option for our website. Set up a demonstration with Crossbar and working with them to do a production site to see if they can fit our needs. Received a call from SportsEngine and after some discussion they agreed to return us to the original software we were on. They cost stayed the same as we are using Dibs and they stated that is not part of the original site.

- 8. **Closed Session:** Jason Darley motioned to go into closed session at 8:16 pm, seconded by Steve Gibbs. Motion carried. Returned to open session at 8:30 pm.
- 9. **Adjournment:** Motion by Steve Gibbs to adjourn at 8:30 pm, seconded by Abby Reilly. Motion carried.