

Buffalo Girls Fastpitch Association

Meeting Minutes

12/8/19

Opening

The regular meeting of the Buffalo Girls Fastpitch Association was called to order at 7:07 pm on 12/08/19 at the Buffalo American Legion Meeting Room by President Nate Hintze.

As customary, this meeting is open to the membership of the Bison Fastpitch Association.

Board Members: ✓ = present at the meeting

Jaime Sherwood ✓

Alexandra Bechtold

Jesse Violett ✓

Nate Hintze ✓

Stephanie Salonek ✓

Kari Haugen ✓

Dani Eiklenborg ✓

Nathan Aspen ✓

Jason Mix ✓

Adam Bjorklund ✓

Amber Jorgensen ✓

Brad Zrust (Advisor)

Absent: Alex Bechtold and Brad Zrust

Approval of Agenda

The agenda was unanimously approved as distributed.

1. Expectations and Duties of Board Members
2. Clinic Registration
3. Bison Showdown Tournament Discussion
4. Heggies Pizza Fundraiser - determination of dates
5. Bison Showdown Fees
6. Player Fees
7. Open Discussion

Motions:

1st: Jason Mix

2nd: Adam Bjorklund

Discussion: None

Result: Motion passes 10-0

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed.

Motions:

1st: Jamie Sherwood

2nd: Dani Eiklenborg

Discussion: None

Result: Motion passes 10-0

- 11/24/19 Minutes:

<https://drive.google.com/open?id=1aPEXK9legD3xM3FvBc8rcoEoHKsc8xW15fD0Uh8QVts>

Old Business

- No open issues at this time

New Business

President Nate Hintze started the meeting with a welcome to all board members

Agenda Items:

1. Expectations and Duties of Board Members
 - a. Expectations from President Hintze
 - i. All board members attend meetings and events when scheduled (Meetings, Bison Showdown, etc).
 - ii. Represent the organization in a positive manner
 - iii. Support the community that we serve through guidance and direction.
 - iv. Work together as a team.
 - b. Duties:
 - i. **President:** Nate Hintze (Elected last board meeting and approved at 12/8/19 meeting)
 - ii. **Vice President:** Jesse Violet
 1. **Motions:**
 - a. **1st:** Jason Mix
 - b. **2nd:** Dani Eiklenborg
 - c. **Discussion:** None
 - d. **Result:** Motion passes 10-0
 2. Duties:
 - a. Help with everything
 - b. Lead on Heggies Pizza Fundraiser
 - iii. **Treasurer:** Adam Bjorklund (Previously approved)
 - iv. **Secretary:** Jason Mix (Previously Approved)
 - v. **Concessions:** Alex Bechtold (Unanimous Board Approval)

- vi. **6u/8u Coordinator:** Stephanie Salonek (Unanimous Board Approval)
 - 1. Duties:
 - a. Assist with 6u/8u Coaches
 - b. Collaboration with traveling coordinators to set up league (Games, Schedules, Practices)
 - c. Assist in determining the number of games played
 - 2. **Recommendations for 2020:**
 - a. High School Students serve as umpires
 - b. Determination of uniforms (Tops somewhat like 10u)
- vii. **Equipment Coordinator:** Dani Eiklenborg (to continue) (Unanimously Approved by the board)
 - 1. Duties:
 - a. Coordinate distribution of equipment for BGFP teams
 - b. Order equipment for the organization Ordered lots of balls (practice and game balls)
 - c. Determine a date to return the equipment
 - d. Receive input from coaches regarding status/condition of the gear and items
 - 2. **Recommendations for 2020 season:**
 - a. Create a “checklist” for each team and items owned by BGFP
 - b. Develop a return of equipment process to support coordinator for 2020 season
- viii. **Uniform Coordinator:** Kari Haugen (Unanimously Approved by the board)
 - 1. Duties:
 - a. Coordinate the ordering of uniforms for BGFP.
 - b. Coordinate distribution of uniforms for BGFP
 - c. Determine and coordinate with the best source to obtain uniforms for BGFP
 - 2. **Recommendations for 2020 season:**
 - a. Have parents enter sizes online during registration and then verify sizes at tryouts
 - b. Have sample sizes at tryouts and clinics
- ix. **Social Media Coordinator:** Steph Salonek (Unanimously Approved by the board)
 - 1. Duties:
 - a. Provide current and ongoing online presence to Buffalo and surrounding communities about the happenings in BGFP
 - b. Promote BGFP in multiple ways
 - 2. **Recommendations for 2020 season:**
 - a. Work with parents to assist in promoting the child’s team and promoting online.

- x. **Tournament Coordinator:** Ongoing group effort. TBD at this time.
- xi. **Field/Umpire Coordinator:** Jamie Sherwood (Unanimously Approved by the board)
 - 1. Duties:
 - a. Coordinate with BHS and City of Buffalo the use of the fields/
 - b. Act as point of contact in coordinating umpires for games and tournaments.
 - 2. **Recommendations for 2020 season:**
 - a. Ensure the accuracy of scheduling practices for all fields.
- xii. **Coach/Player Liason:** All board members
- xiii. **Heggies Pizza Fundraiser Coordinator:** Amber Jorgensen

2. Clinic Registration

- a. Currently, we are scheduled for Sunday nights - 6 - 9 pm at “The Shed” outside of Buffalo.
- b. BGFP will cover the cost of “The Shed” during the clinics and player registration will cover the cost of the instructor(s).
- c. We need to send out a few more emails and get on social media to promote the winter clinic to try to increase registrations at this point in time.
- d. As of now committed for this year and will discuss what future opportunities are in the future.

3. Bison Showdown Tournament Discussion (**Tabled until January 2020 meeting**)

4. Heggies Pizza Fundraiser - determination of dates (**Tabled until January 2020 meeting**)

5. Bison Showdown Fees (**Tabled until January 2020 meeting**)

6. Player Fees (**Tabled until January 2020 meeting**)

7. Open Discussion

- a. Items needed to be done prior to the start of the 2020 season.
 - i. Inventory and clean equipment. Dispose of those that do not work or are damaged. Order new items if needed.
 - ii. Clean grills used for tournaments. Work to get one more year out of them.
 - iii. Inventory items that BGFP owns.
 - 1. Create a checklist for each team (what they should have from BGFP)
 - 2. Ensure there is enough equipment for each team.
 - 3. Order items to fill team needs as determined by BGFP Board.
 - iv. Advertising:
 - 1. “Commitment letter” will be coming from Jaime Sherwood to former players in January.
 - 2. Ensure early advertising of BGFP and registration efforts.

v. Youth Players

1. Advertise and push the free clinics in Feb/Mar so they can “Try it out”
2. Highlight the timeframe of the season on advertising postcard to be sent out.

Agenda for Next Meeting

1. Bison Showdown Tournament Discussion (**Tabled until January 2020 meeting**)
2. Heggies Pizza Fundraiser - determination of dates (**Tabled until January 2020 meeting**)
3. Bison Showdown Fees (**Tabled until January 2020 meeting**)
4. Player Fees (**Tabled until January 2020 meeting**)

Adjournment

The meeting was adjourned at 9:17 pm by Nate Hintze. The next general meeting will be at 6:00 pm on 01/5/20, at Huikko's.

Minutes submitted by: Jason Mix

Approved by: _____ (1st), _____ (2nd)