



**BYH Board of Directors  
Meeting Minutes  
Wednesday July 12, 2023 6:00pm  
Berlin Water Works**

**Board Members in Attendance:** Sam R, Danielle L, Carl W, CJ V, Kelly T, Evan B, Scott T, April B, Jason D, Mike B, Scott V, Matt K

**Non-Board Members in Attendance:** Kari W

**Absent Board Members:** Kate N, Zach C, Serena W

1. Meeting to Order - 6:01 Scott T
2. Approval of Minutes - Proposed by Carl W, Approved by Danielle L, Matt K
3. Treasurer's Report - presentation by treasurer. Discussion re: FY 2024 budget.
  1. Move \$600 from discretionary funds to taxes and licensing. For BrightBridge and renewal. Proposed by CJ . Approved by Carl W and Scott T
  2. Spray Paint allocation in FY 2023 budget to \$78.19: Discretionary funds.
  3. Discussion regarding outstanding debts and steps to take going forward
    - Decision made to pursue a certified letter to those who have not initiated a payment plan. Designate a certain date deadline to initiate payment plan. If nothing initiated, further actions to be taken with consult from lawyer if needed. If payment plan made and default occurs, deal null and void. Pay in full upon default or consult a lawyer.
      - If lawyer is consulted, charge additionally for court costs, lawyer costs and what is owed
4. Public Comments - Kari W: Dibs for volunteering on Sports Engine for BYH fundraisers  
Kelly T and Kari W: use for specifics on food needs for Golf Tournament  
Kari W: putting together a learn to skate pamphlet. Will include requirements including Safe Sport and USA hockey volunteer
5. New Business
  1. Vote on BYH positions:
    1. President: Scott T
    2. VP: Zach C
    3. Secretary: Danielle L
    4. Treasurer: CJ V
    5. QuarterMaster: April B and Zach C
    6. Jersey Coordinators: Zach C, Jason D
      1. Discussion re: document for jersey sign outs and expectations re: costs if damaged or missing.
      2. Jerseys found in Pawnshop in town
    7. Volunteer Coordinators: Kari W, CJ V, Kelly T, Danielle L
    8. Coaching Director: Evan B
    9. Tournament Directors: April B, Sam R
    10. Head Team Mother: Sam R
    11. Webmaster: Kari W and Scott V
    - 12: Scheduler: Kate N
    13. Safe Sport Coordinator: Danielle L

- 14. State Rep: Will need volunteer from BYH organization
  - 15. Seacoast Rep: Will need volunteer from BYH organization
  - 16. Disciplinary Committee: Scott T, Danielle L, Sam R, April B
  - 17. Referee in Chief: Mike B
  - 18. Registrar: Kari W
2. Review Mike Bump's State Meeting notes:
- Each board member to fill out Conflict of Interest form online vs. paper.
  - Ensure volunteers using Gamesheet put in correct penalty during games.
  - Gamesheet \$40 per team this season (as opposed to \$7 per player). Will need adjustment on budget. \$100 per team for those hosting tournaments .
  - Change website from Mites, Squirts, Peewees, Bantams, etc to 8U, 10U, 12U, etc.
  - State looking for State Level Safe Sport Coordinator.
  - All board members need BackGround Check every 2 years and Safe Sport certification Q12 months.
  - 8U not recognized as full ice for USA hockey.
  - BYH responsible for own Safe Sport Investigations.
  - Berlin selected for 2 tournaments this season: 16U Tier 3 Tournament in Berlin Nov 10-12, 18U Tier 1 tournament in Berlin Nov 10-12. Block out 1 team at each level per day on weekend to help with tournament
3. State Rule Change Request / 501C - Apply for Rule Change at State Level prior to August 12th. If for profit teams can only play Tier 1, Tier 2, Tier 3.
- 501C needs to be completed and ok by July 31st. Rule change for entire state. Question ability to have an extension or a waiver
  - CJ: Brightbridge asked to send a formal letter with approximate time frame to send to state. CJ revealed email update over course of meeting
  - Scott T: on the agenda for NH State Kick Off Meeting on August 12th
4. Meeting with Rink: Kelly T, Zach C, Evan B. All dependent on staffing for rink.
- Email to organization to clean the building and arena floor.
  - Potential for second week in August.
  - Discussion during meeting with Joe for schedule for getting arena ready by mid August.
  - Tryout potential for last week of August.
5. Background Checks: USA hockey (volunteer), Safe Sport \$10 and background check \$30 (go to USA hockey) . Requirement for all board members
- 2. Needs to be enforced with volunteers for learn to skate - Safe Sport and USA hockey volunteer
6. Coaches
- CC wants to help out - Coaching / Goalie Training. Needs to be registered. BYH will reimburse for costs
7. New Referee: RB
- Proposal by CJ V for BYH to cover first 2 years of USA hockey related fees, background checks, clinics, registration, etc. Requirement to commit for the 2 years to ensure referee needs for BYH. Approved by Carl W and April B
9. Conflict of Interests Form: wait until online. All board members
10. Bruins Academy: registration opens mid August for players. Reach out to Derrick G for specifics.
11. State Kick Off Meeting 8/12/23 - Scott T reached out to determine who needs to go
6. Old Business
1. Golf Tournament
- Scott T: Subway platters & Mary's Pizza: buy amount, business matches donation.
  - Jason D: ask for similar donation from Yokohama.
  - CJ V: donations to date for golf tournament \$6,225.00

Anticipated golf players ~100.

April B: BYH t-shirts as a prize from Creative Threads. Question discount if logo for Creative Threads included

Kari W: put on Dibs for 3-4 hour shifts.

2 people for putting contest - all day.

Prizes by Wednesday, Thursday.

Load up cars Friday night to bring to golf tournament. 7.

7. Around the Horn:

Sam R: Calendar raffle tickets almost done. Sell in August. Hand out Wednesday July 19th from 5-7 at Nucar Arena.

Kari W: confirm full ice and half ice teams to alert parents. Scott to reach out to State.

- Tuition through sports engine. Can tie into registration, can't register if balance is overdue from prior seasons . Proposed by CJ and Kari

Approved by: April B, Kelly T

Scott T: Midgets declarations August 1st. Evaluations for each team 16U, 18U

Evan B: 2 18U teams at different tiers per coaching director recommendation. To be determined by evaluations.

Can double roster for bantams and midgets.

Scott T: Split board : hockey operations (skills, practices), financial end of it. Every quarter meet as a whole board to discuss.

Scott V - committee driven (hockey operations, financial). Need to meet 1x/month.

April B: More organization when coming into meeting. Agenda 1/wk ahead

Each chair what they are bringing to the meeting with deadlines.

Secretary to send out email with timeline and end date to submit agenda.

- CJ V needs a week to set up the treasurer's report from last day of month.

Mike B: discussion re: setting up committees first with chair people to bring forward what they want at meetings.

Wingzilla/Road Toll: Wingzilla Sept 9th,

Road Toll - apply for ability to do through City. Road Toll September 30th.

1. CJ V: Poker Run needs permission from the city. Need to go to City Council and approval for Police Dept for use of city streets. ATV bureau of trails for approval.

8. Meeting Adjourned 8:25PM

9. Next Meeting Date Wednesday August 9th at Water Works