

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

### December 17, 2018 at 6:30 pm at ALC

**Present:** Marco Schisano, Bill Aagaard, Dominic Perreault, Krissy Valvoda, Jenny Rydberg, Bob Root, Paul Kirby, Angie Westbrook, Kelly Gribauval, Michelle Linnell, Cami Babolik and Danielle Hegge

Not present: Joe Duclos

President Marco called the meeting to order at 6:34 pm.

- 1. Agenda:** was reviewed for additions and/or deletions  
A motion made by Jenny to approve the December 17, 2018 agenda, Bob seconded the motion – Motion carried.
- 2. Meeting Minutes:** (Jenny) Reviewed November meeting minutes that were presented and also emailed to board prior to the meeting. Marco made a motion to approve the November, 2018 meeting minutes, Kirby seconded the motion – Motion carried.
- 3. Open Forum – N/A**
- 4. Gambling: (Angie)**  
LG1004 for October/November actual expenditures were reviewed. Bob made a motion to approve the actual expenses shown on LG1004 for October/November adding \$5100 actual expense under Daggett's Foods that was left out in error, Marco seconded - Motion carried.

LG1004 November/December pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved LG1004 for October/November projected expense report with the updated months reflecting Nov and Dec and adding the November ice fees of \$12,737.25, Krissy seconded - Motion Carried.

Other Items on the Gambling report:

- November 30, 2018 Bank reconciliation Report was given.
- The required financial and inventory paperwork from October 2018 was passed around for approval.
- Compliance Review – MN gambling control board compliance office randomly selected pull tab games from August 2018 as part of their compliance review – upon completion of the review, PCYH was found to be 100% in compliance. The review is closed with no follow-up action needed.
- Calendar raffle – We have \$2,740 outstanding in calendar raffle money/tickets. Whatever is outstanding as of 12/31/18, youth hockey general account will need to cover/pay for. PCYH can try to recoup costs by billing to family's ice bills.  
The following still owe fees for this year's calendar ads: Jones Construction \$100, All Seasons \$100, K&K concrete \$75 and S&S \$75.
- City of Henriette: City of Henriette discussed with the owner of Ryder's Saloon to negotiate getting a portion of our gambling profits. Angie will research and attend the city council meeting on January 8<sup>th</sup> to discuss and negotiate with them.
- Year End/New Year's Day Audit: MN Revenue/IRS requires a year end audit done on all of our inventory and money. This is completed on New Years Day each year. Two PCYH members are needed to conduct this audit. Two volunteers have been selected to complete the audit – DIBS credits will be issued.

- Gambling Computer – The gambling manager is in dire need of a new computer. Last computer was purchased in 2012 and only has 4 GB. Funds will be used from the Gambling account, since it is being used for gambling purposes only.
- Continuing Education – the gambling manager’s Continuing Ed class is scheduled to be taken before the year ends to remain in compliance with MN gambling control.

**5. Treasurer and Billing Manager Report: (Krissy)**

**Treasurer’s Report** was given and presented by Krissy.

Deposits and withdrawals were reviewed.

Bob made a motion to approve the December 17, 2018 treasurers report, Jenny seconded the motion carried.

Sub-topics:

- Mite tournaments books and paid

**6. President’s Report: (Marco/Jonah)**

**District 10:**

- 12/3 meeting recap
  - Mite A&B ¾ ice games going well
    - Pine City needs youth refs (be ready for next season)
  - Next meeting is on 1/7 at 7pm at the Hidden Haven Golf Course – Marco cannot attend.

**Civic Center**

- 12/9 meeting recap – Marco forgot to go
- Next meeting is 1/13 in the ALC at 7pm

**7. Pine City Civic Center: (Danielle)**

Open hockey over Christmas break has been broken down by levels.

Civic Center is looking to purchase clocks for the locker rooms – estimated cost \$42/clock – wondering if PCYH would be interested in sharing the cost.

Club Hockey game scheduled on Monday, January 21<sup>st</sup> (no school) from 12:30-2:30pm – Bethel University vs. UMD.

Note: over past couple of weeks there have been a few illness cleanups. Request to send a message through managers to send out to parents – if child is sick to keep them home to prevent spreading illness.

**8. Ice Scheduler – (Michelle)**

Modified schedule so there is a 15-minute gap between HS and youth Hockey

Also, discussion on end of season practices during District 10 playoffs; which start February 16/17<sup>th</sup> and go into the following week February 23<sup>rd</sup>/24<sup>th</sup>

Step ups – scheduled 2 weeks into March (not during High School tournaments March 6-9)

**10. Registrar (Kelly)**

Request to add to Registration information for next year: make sure legal name is entered in PCYH registration.

There are two coaches redlined.

WI/Grantsburg skater – Paperwork should only go through Kelly.

**11. Summer Training, Outdoor Rinks, Learn to Skate, Fundraising (Jonah)**

Working on flooding the outdoor rinks around the weather – weather has not been in our favor.

January 26<sup>th</sup> is the Mite D & C outdoor jamboree.

Mite Night – a motion was made by Marco to purchase raffle items from Lee’s Pro shop not to exceed \$800 for Mite Night, Bill 2<sup>nd</sup> – all in favor – motion carried.

When we receive the PW/Bantam picture – sent a thank you to the Lions and publish in local newspaper as a thank you for the donation.

**12. Secretary, Events/DIBS equipment**

Working on applying summer DIBS to everyone and entering new open concessions and upcoming events to the website.

**13. Events/DIBS, Calendars, Concessions, Fair: (Bill)**

Sink down in the concession stand – plumber coming.  
Issues with Coke and delivery during business hours  
Open concession shifts posted  
Team weeks going okay – reminder to workers to refill the coolers.

**14. Coaches, Goalie Coaches, Step-ups, Area School Liaison (Paul)**

Make sure coaches are properly wearing their helmets on the ice during practices.  
Discussion on compensating Tyler and HS helpers – will compensate at the end of the season.

**15. Managers, Tournaments (Krissy) - N/A**

**16. Vice President, Registration, Tryouts (Bob) – N/A**

**17. Girls, Parades, Summer Training (Dominic) –** Holiday parade went well – thank you to Baboliks for driving and dolling up the float.  
Girls Night January 31<sup>st</sup>.

**18. Calendars, Tournaments (Joe) –** Discussion regarding tournaments filled up before our teams are finalized – discussed possibly booking at the end of the season.

**19. Ice Scheduler, Banquet: (Marco/Michelle)**

Nothing to report for Ice scheduling and banquet.

Discussion on the Coaches vs. Hunger game – Saturday, February 9<sup>th</sup> - would like to expand on this day and increase participation.

Jonah reported that him and Kip Jr. are attending the City Council meeting as representatives for PCYH regarding the outdoor ice and warming house

Fall Ice fees:

Kirby made a motion for PCYH to absorb ice fees in October that conflict with Fall High School activities to allow students full participation in their fall sport/activities.

No second made – motion fell to the floor.

January meeting will be held at the Village – Jenny will call and confirm establishment is open.

Dominic made a motion to adjourn the meeting 8:35pm, Marco 2<sup>nd</sup> the motion – all in favor – motion carried.

On December 31<sup>st</sup> via email a motion was made by Jenny for gambling to pay \$13,617 to the Pine City Civic Center for this lawful purpose expenditure on 12/31/18, Bob seconded the motion – 4 yay, 2 no response – motion carried