



Registration, Refund, and Collections Policy

General Registration Policy

A player will not be registered nor eligible to participate in any training or matches until all required fees have been paid in full to the Kleinburg Nobleton Soccer Club (KNSC).

Club Registrations

- Registrations for all KNSC programs and clinics are available online and in-person.

Recreational Division (U3-U19 & Adult)

- Outdoor (Summer) Registration:** Opens January 1st and continues until capacity is reached.
- Indoor (Winter) Registration:** Opens August 1st and continues until capacity is reached.

Registration Periods:

- Early Bird:** Discounted fees (if applicable) will be available starting January 1st or August 1st for a limited time.
- Regular Fee:** Standard registration fee after the Early Bird period ends.
- Late Fee:** Applies immediately after the Regular Fee deadline.

Waitlists:

- Waitlists will be activated once a division reaches full capacity. Players will be contacted on a **first-come, first-served basis** should space become available.

Program Cancellation:

- If a program is cancelled by KNSC due to low registration or other unforeseen circumstances, a full refund will be issued.

Government Lockdowns:

- KNSC will make every effort to extend the season or add additional sessions to compensate for missed programming.
- If the season cannot continue, credit vouchers will be issued to member accounts. Vouchers must be used within 12 months of the issue date.

Development & Competitive Division Registration

By registering for the **Development or Competitive Division**, both the player and their parent/guardian acknowledge and agree to a **12-month commitment**, beginning with the Fall Indoor season and ending with the Summer Outdoor season.

- **Voluntary withdrawal** from the Competitive Division during this period will result in all outstanding fees becoming immediately due.
- **No refunds** will be issued for any reason, including voluntary withdrawal, dissatisfaction, relocation, or injury.
- **Failure to pay** in full will result in the player being deemed “Not in Good Standing” with Ontario Soccer, and thus ineligible to register with any other affiliated club until the balance is cleared.

Roster Minimums:

- Should registration fall below minimum team requirements, KNSC reserves the right to combine age groups by one year to maintain team viability.

Payment Options:

- Full Payment: Due upon acceptance of a team offer or once the installment deadline lapses.
- Installment Plan: Available for Development/Competitive players.

Installment Policy:

- Players who miss or discontinue scheduled payments will be contacted by KNSC.
- Lack of communication or failure to resolve outstanding balances will result in suspension or removal from the program.
- Players will not be registered in their league until all fines and fees are paid.

Delinquent Accounts

All registration fees must be paid in full prior to the start of the season.

Outstanding balances:

- **30+ Days Past Due:**
 - » Communication initiated by KNSC
 - » Participation in all club activities may be suspended
- **60+ Days Past Due:**
 - » Accounts referred to collections
 - » Player classified as “Not in Good Standing”
 - » Future registrations blocked until account is cleared

Returned Payments:

- All returned cheques are subject to a \$60 administrative fee.

Player Releases & Transfers

- Players (Recreational, Development, or Competitive) will not be released or transferred until all club and team fees are paid in full.
 - **A \$75 release fee** applies and must be paid before the release will be signed.
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Fines – Players, Coaches, Teams

- All fines incurred by a player, coach, or team must be paid to KNSC within 10 days of issuance.
 - KNSC will not assume responsibility for any fines levied by governing bodies or league organizers.
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Refund Policy

A. Recreational Soccer Programs & Camps

- Refunds are subject to an \$85 administrative fee
- Must be submitted in writing via email to: gm@knscc.ca
- Must be received on or before the posted refund deadline
- Will be processed only upon return of uniforms/equipment
- **Verbal or phone refund requests will NOT be accepted**
- **No refunds** will be issued **after the refund deadline**

B. Development & Competitive Programs

- **No refunds** will be issued for players who withdraw after accepting a team offer. **No exceptions.**

C. Medical Refunds (All Divisions)

- Players injured during a match or training may submit a written request for a partial refund.
- Requests must include a doctor's note and be addressed to the General Manager.
- Requests will be reviewed by the KNSC Board of Directors at their next meeting.
- If approved, refunds will be issued as credit vouchers only, with no cash value, valid for 12 months.

D. Refunds Will NOT Be Processed If:

- The request is received after the posted deadline (Recreational Division)
 - The player is in Development or Competitive and has already accepted a team assignment
 - The player has been disciplined by any governing organization or has outstanding debts
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Credit Vouchers

- Non-transferable
 - Must be used within 12 months of issuance
 - Hold no cash value
 - Cannot be refunded or transferred
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Cancellations Due to Extraordinary Circumstances

KNSC will **not reschedule or refund** games, practices, or sessions cancelled due to circumstances beyond its control, including but not limited to:

- Inclement weather
- Government shutdowns or strikes
- Permit cancellations