

BYLC Volunteer (DIBS) Policy

BYLC is a non-profit organization that relies heavily on volunteers to conduct the operations of the organization, off-set program costs, and meet league obligations. The hours contributed by volunteers each year make for a great lacrosse experience for our athletes. We greatly appreciate our BYLC families, and those parents/guardians that have given and will give much more of their time than required. This policy has been developed to promote an equitable distribution of volunteer hours among our BYLC families.

Volunteer Requirements

- BYLC Families with **one athlete** must contribute **2 hours** of volunteer time January 1st – November 1st. Families with **two or more players** must contribute **4 hours** of volunteer time.
- There is no maximum number of hours a family can contribute in a given year. There is no roll-over of volunteer hours from year to year.
- Volunteer hours are on a per year basis. Players rostered in multiple seasons and/or on multiple teams will not incur additional hours.
 - Example: One player rostered to U10 Spring & U10 Summer will be required to contribute only 2 hours volunteer time between January 1st – November 1st

Volunteer Hour Exemptions

Complete volunteer hour satisfaction will be obtained by holding the following positions:

- BYLC Board Member
- Head Coach
- Assistant Coach
- Team Manager (see #4 below)
- BYLC Committee Member
- BYLC Corporate Sponsorship (season or event, minimum value of \$500)

Note: Only one head coach and one assistant coach from each season team are fully exempt from volunteer hours. Current program coaching requirements must be completed, and all appropriate paperwork must be on file. Exemptions may not be transferred to additional assistant coaches if the head coach, exempt assistant coaches, or manager hold more than one of the exempt positions.

Volunteer Deposit

- **A volunteer deposit of \$200.00 per player, \$400.00 for families with multiple players must be submitted at registration.**
- NO PLAYER will be allowed to play until a volunteer deposit is on file.
- Families completing volunteer hours will have the volunteer deposit shredded upon the completion of the year.
- **Families with incomplete hours will have their volunteer deposit cashed by November 1st.**

Withdrawal from BYLC

- The volunteer deposit will be discarded if a player withdraws prior to the first practice of the registered season.

Volunteer DIBS System

- **Only parents, adult siblings or legal guardians of BYLC players may fill volunteer shifts,** unless otherwise specified or with prior approval.
- Volunteer hours will be posted and tracked through the BYLC Sports Engine page.
- It is the duty of each family to validate the accuracy of your account information, hours pending, and hours completed.
- Final approval of non-DIBS volunteer hours is at the discretion of the Volunteer Coordinator. Please notify the volunteer coordinator of any hours completed that are not originally listed in DIBS via writing. This will help ensure accurate documentation of hours in the DIBS system.
 - Communication should be sent to: BYLCVolunteer@gmail.com