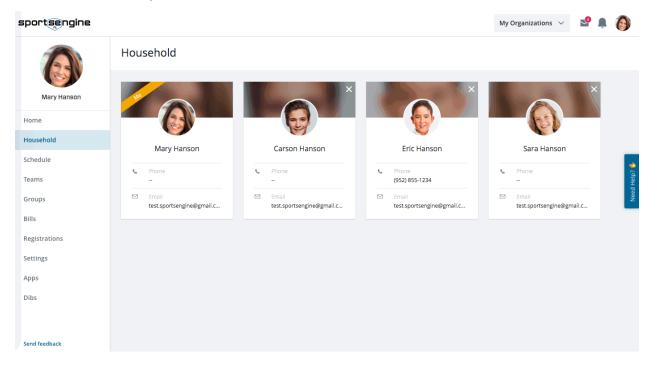
How to Add Guardians - Website

NOTE: Guardians do *not* receive text message notifications on behalf of the player profile.

Family members of an athlete can be added as "Guardians" to view the team schedule, RSVP to games and events, message team members, and edit the athlete's profile.

- 1. Sign in and go to your Household tab of your dashboard.
- 2. Click on an athlete sub profile.
 - NOTE: You can not add a Guardian to the account owner's profile.
 - If you don't have a sub profile for the athlete, you will need to add one either through a registration or by claiming a roster spot.
- 3. On the right side, under the *Guardians* header, click the **plus sign** (+).
- 4. Input the Guardian's email address to invite them.
- 5. Toggle which athlete profiles this Guardian should manage.
- Click Send Invitation.

Helpful Tip! The invited guardian will appear on the Guardians tab as "Pending" until they accept their invite in their dashboard. You can resend a guardian invite at any time by tapping **Resend** next to the Guardian's name. You will receive an email when the Guardian has accepted the invite.



Related Information

- Why Am I Unable to Add a Guardian for a Player?
- Add a Guardian via the Mobile App

How to Add a Guardian Via Mobile App

To add a "Guardian", you must be the Primary Account Owner of the SportsEngine account. If you are a "Team Administrator" who wishes to add a guardian on behalf of an athlete, click here.

Using an iOS Device

- 1. Tap Account.
- 2. Tap on the "Player Profile" you wish to manage beneath *Household Information*.
- 3. In the lower right corner, tap the **pencil icon**.
- 4. Tap Add Guardian.
- 5. Enter the "Email Address" of the guardian you wish to add.
 - If you have multiple player profiles that have this person as a guardian, tap the **toggle switch** to make them a guardian of these profiles as well.
- 6. In the upper right-hand corner, tap Save.
 - **NOTE:** The invited guardian will appear in the "Guardians" tab as *Pending* until their invitation has been accepted. You will receive an email when the guardian has accepted the invite.

Using an Android Device

- 1. Tap Account.
- 2. Tap on the "Player Profile" you wish to manage beneath Household Information.
- 3. Tap the **Pencil Icon**.
- 4. Tap Add Guardian.
- 5. Enter the "Email Address" of the guardian you wish to add.
 - If you have multiple player profiles that have this person as a guardian, tap the **toggle switch** to make them a guardian of these profiles as well.
- 6. In the upper right-hand corner, tap the **Checkmark**.
 - **NOTE:** The invited guardian will appear in the "Guardians" tab as *Pending* until their invitation has been accepted. You will receive an email when the guardian has accepted the invite.