

Meeting Minutes

Pine City Youth Hockey Board Meeting

September 21, 2020 at 6:30 pm at the Pine City Country Club

Board Members Present: Marco Schisano, Krissy Valvoda, Jenny Rydberg, Paul Kirby, Deanna Jahnz, Matt Prihoda, Bob Root, and Dominic Perreault

Also, in attendance: Cami Babolik, Danielle Olivo, Ann Boldt, Kelly Gribauval and Michelle Linnell

Absent: Jonah Sauter

President Marco called the meeting to order at 6:31pm.

- 1. Agenda:** was reviewed for additions and/or deletions
A motion made by Deanna to approve the September 21, 2020 agenda; Jenny seconded the motion – all in favor - motion carried.
- 2. Meeting Minutes:** Reviewed August meeting minutes that were emailed to board prior to the meeting. Marco made a motion to approve the August meeting minutes, Dominic seconded the motion – all in favor – motion carried.
- 3. Currie, Pangerl & Associates, Ltd.** – Krista Currie reviewed the Lawful Gambling Fund report of PCYH. The report was sent to the Department of Revenue and Gambling Control.
- 4. Gambling: (Angie was not physically in attendance but she was available by phone if questions)**
LG1004 August actual expenditures were reviewed. Marco made a motion to approve the August LG1004 of final expenses, Jenny seconded – all in favor - motion carried.

LG1004 September projected, pre-approved expense report was reviewed. Deanna made a motion to approve the pre-approved LG1004 for September, Krissy seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- August 31, 2020 Bank reconciliation Report was provided.
- The required financial and inventory paperwork from July 2020 was passed around for approval.
- Calendar Raffle - we've passed out 815 calendars already. There are 245 remaining for approximately 16 more families.
- Employee Retention Credit – We received a check from the IRS in the amount of \$4937.07 for an 'employee retention credit' during COVID. Currie Pangerl was contacted and they confirmed this was not in error and is a legitimate credit.
- MN Revenue Refund – we received a \$35.41 refund, for the tax return that was amended back in January.
- Compliance Review – The Letter of Findings and Angie's written response was presented to the board. The written response, along with supporting documents, were both emailed and mailed to Gambling Control on 9/12. Only 2 small findings

(one of which proof of compliance was submitted) the finding was simple and easy to remediate. The 2 small findings were provided on Angie's Gambling report.

5. Open Forum – None

6. Treasurer and Billing Manager Report: (Krissy)

The 9/21/20 Treasurer's Report was presented by Krissy.

Deposits and withdrawals were reviewed. Beginning balance \$127,991.22, Deposits and withdrawals were shared and ending balance \$139,900.75 (with concessions - \$146,141.86).

Krissy asked what to do with opt out checks and ice pre-payment checks – the board instructed Krissy to wait until November 9th until final rosters.

Krissy reported that she researched NRI can bins and said that they charge \$125 per filled bin. We decided that we will continue to DIB it out but to try to stay on top of it before the bins get too full.

Cami suggested that PCYH look into the CARES Grant. Krissy offered to research the CARES Grant which is due September 30th through Pine County.

Bob made a motion to approve the 9/21/20 Treasurer's report, Dominic 2nd – all in favor – motion carried.

7. Goalie Manager – Anne Boldt

Anne went through the goalie gear bags and all in good condition.

Need:

Two more bags with 24" leg pads,

Two lightweight composite sticks,

Two helmets

There are currently three goalie bags checked out. Anne will send her recommendations to purchase gear to Marco.

Anne also reported that her son has chosen not to play hockey with PCYH this season. Anne is willing to train in a new goalie manager. Deanna will post the goalie manager to DIBS.

8. Pine City Civic Center (Danielle - absent) – Danielle

Ice is going in on schedule for tryouts.

They are looking to implement a check-in/sign-in questions.

Rubber mats laid down by South exit with benches and in front of 1st set of bleachers.

The Civic Center is currently looking for employees.

Civic Center idea to have specific scheduled times for skate sharpening opposed to a free for all.

Matt asked if PCYH's concessions can purchase sanitizer/wipes from Civic Center.

Marco asked if Civic Center will be covering open hockey this season – Danielle will check into.

9. High School Program – Bill absent and Seth absent – Kirby discussion regarding MSHSL pushed High School hockey season back.

10. Registrar – Kelly Gribauval:

- Flex Roster – needs everything ASAP
- Background checks are taking longer
- If no flex roster, cannot roster teams
- No waivers received yet – Joel Jerry has a bunch for Hinckley
- Max roster for a team is 20 total – if over need to submit to Colleen for an exception
- There are a few coaches with expired CEP

11. Ice Scheduler – Michelle Linnell –

Michelle confirmed teams for scheduling

Reviewed rostered players/#s

No crossing WI lines

Also checking tryout times – tabled till Bob

12. Jonah Sauter – Mite Coordinator, Summer Training, Outdoor Rinks, Learn to Skate –

Informational Learn-to-skate meeting will be September 30 at the Civic Center – gear handout will also take place. First night of Learn-to-Skate November 7th – gear handout.

(Note: due to construction issues the 9/30 gear handout took place before the information meeting and some skaters were not able to get gear; therefore, additional gear handout dates were scheduled 10/3 and 10/4 from 9-10am.)

13. Paul Kirby – Coaches, Goalie Coaches, Step-ups – Discussion on retaining Brandon Dornfeld as PCYH's goalie coach.

14. Krissy Valvoda – Managers, Tournaments –

All tournaments are booked.

Bantam's are currently booked for Bantam A tournaments. Discussion that Krissy should try to back out of A tournaments and book B level.

Girls team managers:

- Deanna made a motion that Elizabeth Perrault will be the 12U manager for the 2020-2021 season, Matt 2nd – all in favor.
- Jenny made a motion that Amu Brouwer will be the 10U manager for the 2020-2021 season, Deanna 2nd – all in favor.

15. Matt – Calendars, Concessions, Fair –

Matt is finalizing the COVID plan. The COVID plan will be posted in the open concession DIBS and printed plan to be posted in the concessions.

16. Jenny Rydberg – Secretary, Communications, Equipment, Events/DIBS –

Will communicate tryout schedule and gear handout.

17. Dominic Perreault – Girls, Parades, Summer Training – Discussion of what should be submitted to D10 in case MSHSL decides to cancel the High School season – 15U or 19U.

18. Deanna Jahnz – Events/DIBS, School Liaison – L2S flyer has been distributed. Working on posting DIBS. Working on the COVID plan.

Events:

Picture Night – Krissy will talk to ‘We got game’ regarding picture night.

Tabled Girls and Youth Night at High School hockey games.

19. Bob Root – Vice President, Registration, Tryout, Calendars, Tournaments –

Tryout dates and times:

Saturday, October 3

Bantam 1:15-2:30

Goalie 2:45-3:45

Pee wee 4:00-5:30

Squirt 5:45-7:30

Sunday, October 4

Bantam 11:15-12:30

Goalie 12:45-1:45

Pee wee 2:00-3:30

Squirt 3:45-5:30

The board to show up 1 hr. earlier to set-up. Send COVID plan with tryout schedule and that players should come mostly dressed, limited locker rooms. Marco has score sheets and Kirby to lock down tryout coaches.

Evaluators –

Bob emailed the board on September 28th that he reconfirmed all three evaluators for our tryout weekend. Since we added bantams this year, they’ve asked to up the rate to \$350 for the weekend. The board responded – 8 – yes, 1 – no response.

20. President’s Report: (Marco)

I. District 10:

- i. Next meeting is 7pm on Monday, October 5th at Sticks and Stones in Blaine (Marco cannot attend)
- ii. 2020/2021 Activity Schedule is on the District 10 website
 - a. Game Scheduling, Roster Signoffs, Mandatory Coaches meetings, Mandatory Squirt/10U Manager meetings
 - b. 9/28 Final Girls Team declarations due by 5pm
 - c. 9/30 Association Board and Flex Roster sign off due
 - d. 10/4 Final Boys Team declarations due by 5pm
 - e. 10/5 Mite team declarations due
 - f. 10/12 Final Youth Team declarations due by 7pm
 - g. 10/24 number of mite teams and levels of play due
 - h. 11/9 League Play begins

II. Civic Center:

- i. 9/13 Meeting re-cap
 - a. Roof replacement
 - b. Hiring
- ii. Next meeting Sunday, October 11 at 8pm at Civic Center

A. Hilltop Recreation Area Improvement Project

- i. Hilltop Recreation Area Improvement Committee
 1. Continuing to meet weekly on Sunday nights
- ii. Priorities
 1. Multi-use building, west side of property prepped for soccer and skating rink
 2. Ice Hockey Rinks – one with concrete pad, both dasher boards, lighting
 3. Canopy over main ice rink
- iii. Fundraising
 1. Changing PCYH from a 501C4 to a 501C3
 - A. Waiting on decision
 2. Information/marketing campaign complete
 - a. Pine City Hilltop Recreation Area Improvement Project – Facebook
 - b. Pine City Youth Hockey’s website – “Hilltop Project”
 - c. City’s Website – under ‘Departments’, ‘Parks and Rec’, ‘Hilltop Recreation Area’ tab
 - d. Flier
 - e. Project presentation
 - f. Donor presentation
 3. Treasurers Report

Discussed COVID plan. It was decided that PCYH will attendance track and if there is a positive case, we will follow what is laid out in our COVID Plan.

Marco made a motion to adjourn the meeting at 9:48 pm, Matt 2nd the motion – all in favor – motion carried.

The next meeting is scheduled for October 19th at 6:30pm at the Pine City Country Club.

Wednesday, September 23rd –

Marco made a for Anne Boldt to purchase:

- Two 24 inch leg pads,
- Two small/medium chest protectors,
- Two glove and blockers,
- Two 20 inch light weight, composite sticks,
- Two youth intermediate helmets

Matt seconded the motion, 8 – ayes, 1 no response.

Thursday, October 1st –

Kris J. running extremely short on small (7” shin gears), she’s called Lee’s and they only have two 8” in shin gears and said it would take 1-2 weeks to order. Kris would like to proceed with ordering the two available 8” shin gears.

Jenny made a motion that PCYH will purchase 8” shin pads up to \$50, Marco seconded – 7 ayes, 2 no response.

Thursday, October 8th –

Kris J. reported she is out of small gear and is still getting request from Learn-to-Skate kids for gear. She estimates she needs an additional 5-8 sets of gear and bags.

Marco made a motion to allow equipment manager, Kris J. to purchase eight sets of hockey gear, Bob seconded – 8 ayes, 1 no response.

Email correspondence regarding selecting Tami Rootkie as the new Goalie manager – majority of board in agreement but no motion was presented.

Email correspondence regarding board getting a \$100 – 125 gift card for Erin Jeske for coming to peewee tryouts both days – majority of board in agreement but no motion presented – tabled to the next board meeting.

Tuesday, October 13th –

Squirt C

Team	Level	Coach	Manager
Squirt	C	Seth Sauter	Ashley Berglund
Squirt	B1	Grant Nicoll	Cassie Leger
10U	B1	Danny Rydberg	Amy Brouwer
Peewee	B2	Josh Mohr	Tricia Gariepy
Peewee	A	Marco Schisano	Marcie Berglund
12U	B1	Tim Schlichting	Beth Perreault
Bantam	B1	Blake Anderson	Kelly Martfeld

Deanna made a motion to approve the level of play, coach and manager for each team as listed above for the 2020-2021 season, Jonah seconded – all in favor – motion passed.