**Dibs - Frequently Asked Questions**

**What are “Dibs”?**

Running a successful football program is a lot of work and we are a volunteer-run association. To keep our association strong, and our program running smoothly, each player’s family is asked to contribute in some way. Most families contribute by volunteering their time, and we use the Sports Engine DIBS system to manage and schedule volunteer opportunities and shifts (hence the term “Dibs”).

**How many Dibs is my family required to fulfill?**

The current number of required Dibs are as follows:

Each Family is required to complete 4 dibs volunteer spots.

If you are a scholarship family, you are required to complete 6 dibs volunteer spots.

While not anticipated, the number of volunteer spots required in each category may change based on need.

**How does the Dibs Buyout Work?**

Families can forgo only 2 of their Dibs requirements by making a financial contribution of $200 to the association. To clarify, this amount is in addition to the required fees for the season. Dibs buyout opportunities are always part of the nutrition portion of our program. Each spot is $100. **PLEASE REMEMBER**…. You will still be required to complete your remaining dibs spots, 2 additional per family or 4 for scholarship families.

**DIBS hours not worked will be billed at $50 per hour**

Families who fall short of fulfilling their required volunteer obligations at the end of the season, will be billed for Dibs not worked at a rate of $50 per hour. Families with uncompleted Dibs that are unpaid will roll over to the next season. These will need to be paid prior to registering for the new football season.

**How can I view available Dibs shifts?**

● Go to [www.alpharettaraiders.org](http://www.alpharettaraiders.org)

● Click on “Sign In” in the upper right corner of the web page. The website is hosted by: Sports Engine, so you will log in with your Sports Engine ID and password.

● Once you are logged in, click on “Dibs” a tab on the top of the toolbar.

● Click on Alpharetta Raiders Dibs

**How often are Dibs shifts posted?**

Shifts are created and posted throughout the season. We do not recommend waiting until the latter part of the season to sign up for shifts – they often fill up fast and, if you wait too long, you may find yourself without enough options to fulfill your required Dibs. At the same time, new shifts may continue to be posted throughout the season as needs arise. All our games for the season will be posted by the end of July. You will also get a reminder in group me when volunteer spots are available.

**Can I get automatically volunteered by an admin?**

Yes! As we get close to a game and or event and we are lacking volunteers our admin will go through and begin adding families that have not completed their volunteer obligations. You will then be responsible for completing that slot or finding a replacement for you. That is why we strongly suggest signing up early. So, you have your pick of games and or events.

**How do I sign up for Dibs shifts?**

● Use the steps above to view available shifts.

● Once you’ve identified a shift that you’d like to claim, click on that individual item (click on the description under the “Item” heading) and then click on “Claim this Dib Item”.

**● When** claiming Dib items, you will be required to enter your Athlete’s name. If you are properly signed into Sports Engine, you will be able to select your player’s name from a drop-down list.

You will be prompted to enter the name, email address and phone number for the person who will be fulfilling the claimed shift.

If you do not see your player’s name in a drop-down for the Athlete field, you are not logged into the Sports Engine account tied to your player. Please go back and log into Sports Engine before claiming the item. **If you are not logged in, you may not receive proper credit for the shifts you work.**

**What should I do if I can no longer work a shift I signed up for?**

You can withdraw your claim to a Dibs shift on your own if you do so at least 2 days prior to the scheduled/claimed shift. To do so, click into the Dibs shift that you had previously claimed and then click on “Cancel Claim” in the lower right corner. This will remove your name from the shift and open it up for someone else to claim.

If you need to cancel your shift less than 2 days prior to your shift, you are required to find someone to complete that shift for you. If your replacement is willing to work for you and give your family the credit for the shift, nothing else needs to be done. If your replacement will be working that shift to fulfill their own family’s Dibs requirement, you will need to send an email to the Dibs Coordinator so they can open the shift up for your replacement to claim.

**How can I check the progress of my required hours?**

● Go to www.alpharettariaders.org.

● Click on “Sign In” in the upper right corner of the web page. The website is hosted by Sports Engine, so you will log in with your Sports Engine sign-in ID and password.

● Once you are logged in, click on “Dibs” a tab on the top of the toolbar.

● The resulting Dibs home page will show your family’s progress

If you do not see your progress on the Dibs home page, you are not signed into your Sports Engine account. You must be signed into Sports Engine to see your progress and to properly claim Dibs shifts.

**Who should I contact with questions about the Dibs process?**

Jennifer Terry – VP of Volunteers Email: jenniferblvd@yahoo.com

Ken Adcox – VP of Volunteers Email: realtorguyken@gmail.com