



# Coon Rapids Youth Hockey Association

## Purpose

To capture meeting agenda items, action items, and motions (key decisions) from monthly Board Meetings. Meetings are held on the last Sunday of each month at 7:00pm at Coon Rapids Ice Center. Minutes are taken by the Secretary unless otherwise noted.

## CRYHA Board Meeting

<b>DATE:</b> July 27, 2025
<b>TIME:</b> 7:00pm (called order at 7:01pm)
<b>LOCATION:</b> Coon Rapids Ice Center

## Participants

<input checked="" type="checkbox"/> Tia Duhamel, President	<input checked="" type="checkbox"/> Deb Pulskamp, Vice President
<input checked="" type="checkbox"/> Holly Bachman, Treasurer	<input checked="" type="checkbox"/> Kristin Hultquist, Secretary
<input type="checkbox"/> Stacey Johnson, Youth Traveling Director	<input checked="" type="checkbox"/> Missy Walicke, Girls Traveling Director
<input checked="" type="checkbox"/> Nick Hanzlik, House/Mite Director	<input checked="" type="checkbox"/> Erik Trepanier, Recruitment and Retention
<input type="checkbox"/> Joe Carlin, Traveling Coaching Director	<input checked="" type="checkbox"/> Jeremy Johnson, Player Representative
<input type="checkbox"/> Fundraising/Volunteer Coordinator	<input checked="" type="checkbox"/> Jocelyn Matanich, Communications Coordinator
<input checked="" type="checkbox"/> Corrie Niska, Mite Coaching Coordinator	<input checked="" type="checkbox"/> Jenni Gallipo, Tournament Coordinator
<input checked="" type="checkbox"/> Dan White, Equipment Manager	<input checked="" type="checkbox"/> Andrea Hatchitt, Sponsorship Coordinator
<input checked="" type="checkbox"/> Brian Morgan, Registration	<input checked="" type="checkbox"/> Sue Erickson, Gambling Manager
<input checked="" type="checkbox"/> Tim Matsch, Ice Scheduler	

Guests: N/A

*\*Non-voting members are designated with a grey highlight and yellow highlight if the position is vacant.*



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## Agenda Items and Meeting Minutes

Please refer to the Motions Made section for details on the motions made regarding agenda items noted with an asterisk (\*).

Topic	Board Member	Agenda Items
<b>Attendance</b>	Kristin Hultquist	Roll call: 7:01
<b>Agenda *</b>	Tia Duhamel	July 2025 *
<b>Prior Month Minutes *</b>	Tia Duhamel	June 2025 *
<b>Unfinished business</b>	Tia DuHamel	<ul style="list-style-type: none"> <li>• Election of Ex-Officio Position, Volunteer &amp; Fundraiser Coordinator: Deb continuing to fill in.</li> <li>• Traveling Team Manager Incentive:               <ul style="list-style-type: none"> <li>○ Traveling Team Managers are eligible to receive up to \$350 deposited into their Sports Engine account, to cover hotel expenses.</li> <li>○ If a Traveling Team has a co-Manager, it is at the discretion of the primary Team Manager to share the incentive.</li> </ul> </li> <li>• Mite Team Manager Incentive:               <ul style="list-style-type: none"> <li>○ Mite Team Managers will receive up to \$100 to spend on apparel when the CRYHA store opens.</li> </ul> </li> </ul>
<b>Gambling Committee</b>	Sue Erickson Tia Duhamel Kristin Hultquist Missy Walicke Corrie Niska	<ul style="list-style-type: none"> <li>• Reviewed/discussed the following:               <ul style="list-style-type: none"> <li>○ Completeness and accuracy deposits, game records, game counts/audits, raffles, and financial statements.</li> </ul> </li> <li>• Accounting:               <ul style="list-style-type: none"> <li>○ All aspects of the CRHYA Gambling fund reviewed and confirmed.</li> </ul> </li> </ul>
<b>Gambling Report</b>	Gambling Manager: Sue Erickson	<ul style="list-style-type: none"> <li>• Significant Changes: NA</li> <li>• Employees (new/terminated/resigned):</li> <li>• Gambling Sources (sources, sites, upcoming events, etc.)</li> <li>• Process and Controls: NA</li> <li>• Identified Risks: N/A</li> <li>• Compliance (rules, regulations, star rating):               <ul style="list-style-type: none"> <li>○ Concluded the fiscal year with a 5-star rating for the first time, the highest rating possible.</li> </ul> </li> <li>• Annual Audit (preparation, status, presentation):               <ul style="list-style-type: none"> <li>○ Gambling Financial Review*</li> <li>○ June 2025 gambling activities and related expenses *</li> <li>○ All audits complete</li> </ul> </li> <li>• Misc:               <ul style="list-style-type: none"> <li>○ Suggested donation to CRYHA of \$50K*</li> <li>○ Suggested donation to SFYHA of \$6K*</li> <li>○ Stumpy's permit issued and will be effective August 1, 2025</li> <li>○ Discussed 2024-2025 Gambling Fiscal Year Donations</li> </ul> </li> </ul>
<b>Treasurer Report *</b>	Holly Bachman	<ul style="list-style-type: none"> <li>• Significant Changes: None</li> <li>• Revenue Sources for June 2025: Gambling donations, misc. donations, Mite STP</li> <li>• Process and Controls: N/A</li> <li>• Identified Risks: N/A</li> <li>• Annual Audit (preparation, status, presentation):</li> <li>• Misc: N/A</li> </ul>
<b>President &amp; D10 Reports</b>	Tia Duhamel	<p><b>D10 REPORT:</b> No Meeting in July</p> <p><b>PRESIDENT REPORT</b></p> <ul style="list-style-type: none"> <li>• Registration is officially open. To date 28 players have signed up. Peewee and Bantam players will have their \$200 registration fee waived to help offset the cost of the required white helmet.               <ul style="list-style-type: none"> <li>○ Tia will review registration issues related to the credit not being applied.</li> </ul> </li> <li>• JCC fall registration was created; ice times still need to be confirmed.</li> <li>• Reminder for board members interested: CRYHA will cover the cost for a foursome to participate in the MN Hockey Golf Benefit on 8/4.</li> </ul>



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<b>Mite Director Report</b>	Nick Hanzlick	<ul style="list-style-type: none"><li>• Mite STP numbers are down around 10-15 players, likely due to more outside camp options this year.</li><li>• Working on booking ice for October to get ready for the start of the season.</li><li>• Mite Referees:<ul style="list-style-type: none"><li>○ One Mite Ref has registered so far</li><li>○ Registration went out earlier this year and will appear in the next newsletter</li><li>○ There will be additional training courses this year</li><li>○ Nick has a list of last year's refs he can reach out to if needed</li></ul></li><li>• Attended 8U meeting to discuss HEP logistics<ul style="list-style-type: none"><li>○ At the meeting, it was asked if 8U would be indoors only this season – the answer was no.</li></ul></li></ul>
<b>Admin Committee</b>	Deb Pulskamp	<ul style="list-style-type: none"><li>• No meeting was held in June. A July meeting will be scheduled.</li><li>• Season kickoff event 9/7.</li><li>• Working on apparel store/player sweatshirts</li><li>• Photographer is confirmed. Deb will email Tia the tentative dates for player photos.</li></ul>
<b>Hockey Ops Committee</b>	Stacy Johnson Joe Carlin Missy Walicke	<ul style="list-style-type: none"><li>• Attended Youth-side meetings:<ul style="list-style-type: none"><li>○ Working on scheduling with FHIT; trying to secure SR ice for goalie acceleration.</li><li>○ All Youth players have been sized for jerseys and socks.</li><li>○ All Squirt players have been sized, except for four potential players</li></ul></li></ul>
<b>New Business</b>	Nick Hanzlick	<ul style="list-style-type: none"><li>• Agenda Item: *<ul style="list-style-type: none"><li>○ Private Information Disclosed – For Board Review Only</li><li>○ Board members &amp; auditors are asked to refer to the meeting agenda for full details.</li></ul></li></ul>
<b>Good &amp; Welfare</b>	Brian Morgan  Kristin Hultquist Missy Walicke	<ul style="list-style-type: none"><li>• Board Member background checks and SafeSport update<ul style="list-style-type: none"><li>○ New MN Hockey rule: Level 4 coaches without completed classes by roster signoffs will be ineligible to coach this season and next (Traveling only).</li></ul></li><li>• August Board Meeting date and location Update: 8/24 at Chanticlear in Coon Rapids</li><li>• Girls Co-op are planning a September Meet &amp; Greet for just the players with activities, prizes, food, and goodie bags. Anoka will pay initial costs; Holly will follow up on CRYHA's portion.</li></ul>
<b>Adjourned</b>	Tia DuHamel	<ul style="list-style-type: none"><li>• Time: 7:59pm*</li></ul>



## Coon Rapids Youth Hockey Association

### Motions Made:

Agenda Topic/Agenda Item	Motion By	Second Motion	Opposed	Passed
<b>Agenda:</b> July 2025	Holly Bachman	Erik Trepanier	No	Yes
<b>Meeting Minutes:</b> July 2025	Erik Trepanier	Jenni Gallipo	No	Yes
<b>Treasurer Report:</b> June 2025 Financial Statements	Kristin Hultquist	Missy Walicke	No	Yes
<b>Gambling Report:</b> June 2025 Gambling Activities/Related Expenses	Jocelyn Matanich	Missy Walicke	No	Yes
<b>Gambling Report:</b> August 2025 Estimated Gambling Activity/Expenses	Kristin Hultquist	Missy Walicke	No	Yes
<b>Gambling Report:</b> June 2024/2025 Gambling Activity Comparison	Kristin Hultquist	Missy Walicke	No	Yes
<b>Motion:</b> Donation Gambling to CRYHA Total Donation Approved: \$50K	Nick Hanzlik	Jocelyn Matanich	No	Yes
<b>Motion:</b> Donation Gambling to SFYHA Total Donation Approved: \$6K	Kristin Hultquist	Jocelyn Matanich	No	Yes
<b>Moton:</b> Ex-Officio Position Fundraising/Volunteer Coordinator	NA	NA	No	Yes
<b>Motion:</b> Mite Team Manager Incentive Incentive Approved: Up to \$100 for apparel	Nick Hanzlik	Dan White	No	Yes
<b>Motion:</b> Travel Team Manager Incentive Approved: Up to \$350 hotel reimbursement	Erik Trepanier	Kristin Hultquist	No	Yes
<b>Motion:</b> Mite Team Managers Incentive: Will receive up to \$100 to spend on apparel when CRYHA store opens	Nick Hanzlik	Dan White	No	Yes
<b>Motion:</b> Agenda Item – See Agenda for details	Erik Trepanier	Dan White	No	Yes
<b>Adjournment:</b> 7:59pm July 2025 Board Meeting	Kristin Hultquist	Holly Bachman	No	Yes



# Coon Rapids Youth Hockey Association

## Supporting Documents

List the supporting documents presented during the meeting for documentation purpose



## Coon Rapids Youth Hockey Association

### Balance Sheet

As of June 30, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
11800 Spire Savings Account	116,972.97
11810 Spire Main Checking Account	30,447.43
<b>Total Bank Accounts</b>	<b>\$147,420.40</b>
<b>Total Current Assets</b>	<b>\$147,420.40</b>
Fixed Assets	
1600 Fixed Asset Furniture	6,150.00
1610 Furniture & Fixtures	650.00
<b>Total Fixed Assets</b>	<b>\$6,800.00</b>
Other Assets	
1650 Accumulated Depreciation	(6,800.00)
<b>Total Other Assets</b>	<b>\$ (6,800.00)</b>
<b>TOTAL ASSETS</b>	<b>\$147,420.40</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
<b>Total Liabilities</b>	
Equity	
30000 Opening Balance Equity	281,823.49
32000 Unrestricted Net Assets	(158,947.24)
Net Revenue	24,544.15
<b>Total Equity</b>	<b>\$147,420.40</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$147,420.40</b>



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