

## Meeting Minutes

### Pine City Youth Hockey Board Meeting

January 17, 2022 at 6:30 pm at the Pine City Elementary School

**Board Members Present:** Marco Schisano, Deanna Jahnz, Kyle Borgstrom, Eric Bjorklund, Jenny Rydberg, Dominic Perreault, and Krissy Valvoda

Also, in attendance: Cami Babolik, Angie Westbrook and Brian Pollock

President Marco called the meeting to order at 6:30pm.

1. **Agenda:** was reviewed for additions and/or deletions  
A motion made by Deanna to approve the January 17, 2022 agenda; Jenny seconded the motion – all in favor - motion carried.
  
2. **Meeting Minutes:** Reviewed December meeting minutes that were emailed to board prior to the meeting and distributed. Eric made motion to approve the December meeting minutes amended to include Angie into attendance and to remove page 5 that was from a past month, Deanna seconded the motion – all in favor – motion carried.
  
3. **Open Forum –**  
Brian Pollock – Bantam B2 coach. Came to board to discuss concerns regarding referees not officiated games equally, specifically one particular refs and he is coming to board for assistance. Board discussion on proper steps taken when there are issues with refs. A Game Recap Form must be completed by the coach and sent to Robert Erickson with D10.  
  
Cami Babolik – discussion on High School’s issues with Mississippi 8 and the affect on PCYH. Discussed that we should send message onto PCYH that we want to create a positive fan culture.
  
4. **Girls, Parades, Tryouts – Dominic (Moved 17. up since Dominic needs to leave early)**  
Dominic has scheduled next year’s tryout ice in Forest Lake for three Sundays in Septemberv11th, 18<sup>th</sup> and 25<sup>th</sup> from 9am-2pm.  
Raffle prizes for Youth Hockey Mite from Lee’s. Board discussion on Youth Night and what is needed for the event to be successful.
  
5. **Gambling:**  
LG1004 December actual expenditures were reviewed. Marco made a motion to approve the December LG1004 of final expenses, Jenny seconded – all in favor - motion carried.  
  
LG1004 January projected, pre-approved expense report was reviewed. Marco made a motion to approve the pre-approved amended LG1004 for January, Deanna seconded – all in favor - motion carried.

Brief overview of other items on the gambling report (see report for further details):

- December, 2021 Bank reconciliation Report was provided.

- The required financial and inventory paperwork from November was passed around for approval.
- Calendar raffle – all raffles collected and accounted for by 12/31/21. Ticket drawings have not started.
- Updated Site Allocations: Now that Chubby’s is closed, site allocations need to be updated. Allocations as of 1/1/22 will be: Froggys – 10, Wings – 2, VFW – 50, Country Club – 0, Chuckers -1, Village – 10, Lake Appeal -22, Floppy – 5.  
Jenny made a motion to approve the updated site allocations to being as of 1/1/22, Krissy seconded the motion – all in favor – motion carried.
- Year end audit – completed 1/1/22 – nothing missing or unaccounted for. Paperwork is complete, and presented to the board and will be mailed to MN Revenue.
- Currie Pangrel – MN Gambling Control – PCYH received 3 stars – Krista will likely want to present report at upcoming board meeting.
- Lake Appeal – request for donation for their Golf on Ice event – discussion on a non-profit donating to a for-profit business and the precedence it may set. No motion was made.

**6. Treasurer and Billing Manager Report:** (provided by Krissy)

The 1/17/22 Treasurer’s Report was presented Krissy.

General Account: Beginning balance \$230,343.34, Deposits and withdrawals were shared and ending balance \$232,031.87 (with concessions - \$238,962.26).

Concessions Account: Beginning balance \$5,954.68, Deposits and withdrawals were shared and ending balance \$6,930.39.

Outdoor Rink: Beginning balance \$23,654.66, Deposit and withdrawals were shared and ending balance \$23,607.46.

Jenny made a motion to approve the 1/17/22 Treasurer’s report, Deanna 2<sup>nd</sup> – all in favor – motion carried.

- Discussion on how to handle the Allen family billing.
- Discussion on collection accounts – there was one collection that was legally exhausted in the amount of \$395.99. There is an account in the amount of \$1,111.85 needs to be written off. One account has been sent a letter of collection.
- Bantam’s Ice prepayment – will apply ½ to January and ½ to February ice bills.
- Will refund Jerry registration for 8u.
- Mite D skater that decided to quit after December – did not reimburse \$50.
- Discussion on teams that are scheduling outside of PCYH’s schedule parameters, causing ice fees to be higher than projected/normal. Marco will discuss with specific coach.
- Picture contract is up for renewal for new 3-year contract. Marco made a motion that PCYH will enter a new 3-year contract with We Got Game, Deanna seconded the motion – all in favor – motion carried.
- Coach jackets – discussion on recent jacket order and if there are other coaches still in need of a PCYH jacket.
- Brian Pollock needs a W-9 – since paid coach.

**7. Pine City Civic Center (Cami) –**

Civic Center board addressing recent issues with employees. Cami asked if you see issues to report to Danielle/Cami.

**8. High School Program – n/a**

**9. Ice Scheduler – (Michelle) – n/a - absent**

**10. Registrar – Kelly Gribauval: n/a - absent**

**11. Goalie (Kyle) –** Kyle has not discussed splitting goalie clinics by levels with Dornfeld and Tami, but will do soon.

**12. Eric - Outdoor rinks –** Ice is in and outdoor practices scheduled.

- Eric received a request for parts. Discussion that we currently do not have an approved limit for outdoor rinks expenses that do not require board approval – decided this would be tabled until the February board meeting.
- Discussion on snow in corner lot and need for snow removal. High School and Civic Center is accepting bids for removal.
- Brief discussion on establishing an outdoor Rink Rat program.
- A question if PCYH kids could keep their bags in the warming house for skating afterschool – will need to visit with Stacy at Pine City.

**13. Jonah – Hockey Director, Mite Coordinator, Learn to Skate –** Jonah was not in attendance but reported that High School kids were set up to attend Mite D practices but due to the up-tick in COVID cases decided to hold off.

**14. Matt – Concessions, Fair, Summer Training – Absent**

Discussion on Summer Ice Opportunity that PCYH offers. Marco has been in search of Ice Time. Forest Lake cannot commit, since they plan to take ice out, Isanti is unsure of schedule at this time, Chisago is also taking ice out in August, Princeton is open and has prime ice time available for PCYH.

**15. Krissy – Managers, Tournaments, Registration – n/a –** all items covered in Treasurer's report.

**16. Jenny – Secretary, Communications, Equipment -**

Lee's would like PCYH's equipment/jersey orders ASAP. Will talk to Kris about PCYH equipment needs; however, evaluation of needed equipment is typically done once gear and jerseys are returned at the end of season.

**17. Kyle – Goalies, Tryouts, Tune ups, Step ups –** No additional updates.

**18. Dominic Perreault – Girls, Parades, Tryouts –** See number 4 in minutes.

**19. Deanna – Vice President, Events/DIBS, School Liaison, COVID, Annual meeting –**

Completed DIBS spreadsheet has been posted to the PCYH website.

Year-end banquet will be March 20<sup>th</sup>. Deanna will update the flyer.

Next meeting is at the Elementary school.

**20. President's Report: (Marco) –**

Civic Center – no further updates outside of what Cami reports.

Did not receive a formal request from High School to attend the Mississippi 8 meeting.

Marco made a motion to adjourn the meeting at 8:42 pm, Eric 2<sup>nd</sup> the motion – all in favor – motion carried.

The next meeting is scheduled for February 21 at 6:30pm at the Pine City Warming House.

**Motion made via email February 2, 2022:**

I, Marco Schisano make a motion to move our Wednesday night bingo from Floppy Crappie to Lake Appeil starting Wednesday, February 2, 2022 and to use the updated flier that lists Lake Appeil as the host site.

Krissy seconded the motion – 7 responses in favor – 2 no responses.